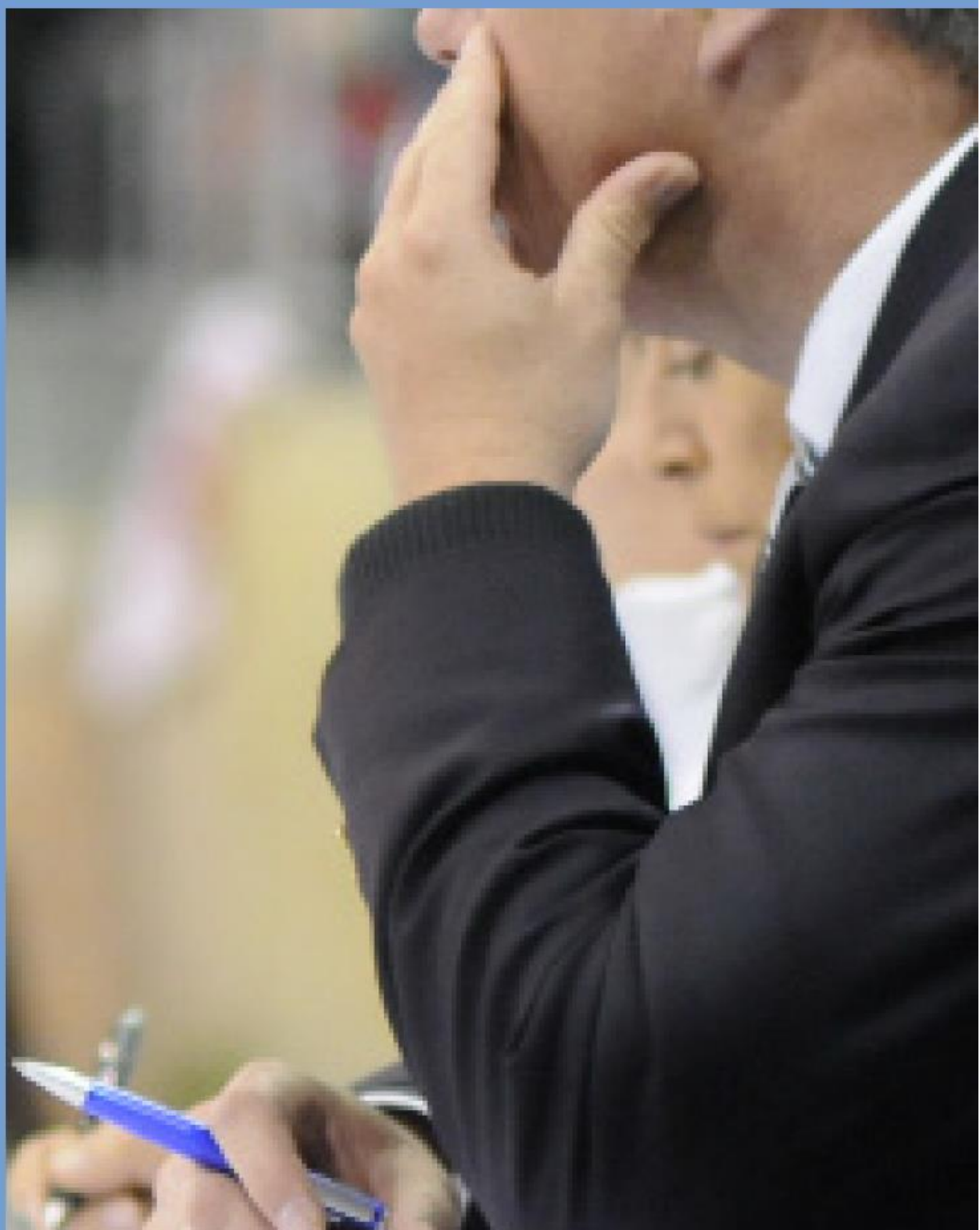




EQUESTRIAN  
AUSTRALIA

# Vaulting

## How to Become a Judge



VAULTING  
AUSTRALIA



Australian Government  
Australian Sports Commission



OFFICIALS  
ACCREDITATION

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#### Preferred Suppliers



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*National Education Manager*

*PO Box 673, Sydney Markets NSW 2129*

*Tel 02 8762 7777 Fax 02 9763 2466*

*Website [www.equestrian.org.au](http://www.equestrian.org.au)*

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## HOW DO I BECOME A VAULTING JUDGE?

Thank you for your enquiry regarding the steps involved in becoming a Vaulting Judge.

EA members applying for accreditation as a Vaulting Official must direct their application to the National Vaulting Judge Assessors (NVJA).

The rulebook may be obtained by the following methods:

Electronic (**free of charge**):

- downloaded from the EA website at [www.equestrian.org.au](http://www.equestrian.org.au).

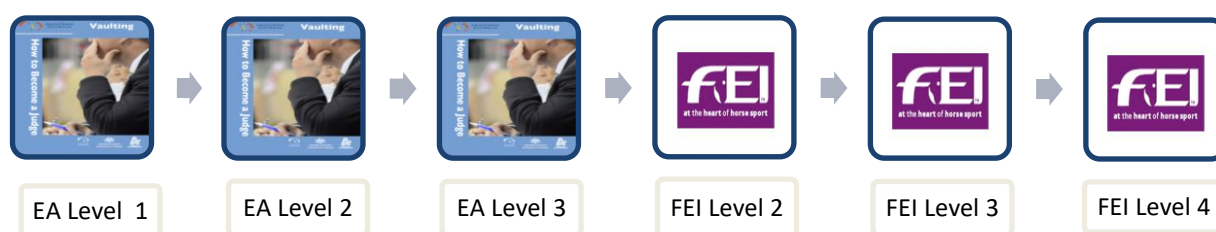
Printed and bound (**for purchase from EA National Office**):

- Downloaded the order form from the EA website, or request from National Office
- Send order form to the National office, PO Box 673, Sydney Markets, NSW, 2129.
- Call the National office on (02) 8762 7777 and pay by credit card via phone.
- Fax the stock order form, including your credit card details to (02) 9763 2466.

**To become a Level 1 Vaulting Judge candidates need to:**

- Be a member of Equestrian Australia
  - Be 18 years of age or older.
  - Have a personal fitness level that will enable them to physically complete the practical requirements of the course and the duties required of an EA Vaulting Judge.
  - Attended a minimum of 8 hours training in the level 1 syllabus
  - Completed a closed book theory exam (80% pass)
  - Acted as a penciller on a minimum of two occasions in the past two years with an EA Level 2 or higher-level Judge, and
  - Shadow officiate two Preliminary or Novice classes using an appointed Mentor
- Shadow assessment form to be completed on each occasion and forwarded to the National Vaulting Judge Assessors (NVJA).

### Pathway for Vaulting Judges



## REQUIREMENTS FOR PROMOTION

EA members applying for accreditation or promotion as a Vaulting Official must direct their application to the National Vaulting Judge Assessors. Details are available on the EA website.

The National Vaulting Judge Assessors are responsible for the verification of all Judges.

Financial members of the EA, who are interested in becoming a Vaulting Judge, must complete and submit the appropriate application form (pages 5-8) detailing their experience and referees according to the criteria for promotion and maintenance on the following page.

Upon satisfactory completion of the requirements of each level, you will be accredited as a Vaulting judge and added to the National database.

Accredited official benefits include insurance cover at EA events, EA support, officials badge, qualified mentors, available ongoing education, name and contact details on websearch and news. Each official will also receive a letter, certificate, accreditation card and badge from Equestrian Australia verifying their accreditation.

In order to remain accredited on the national officials list you must attend update clinics (one every two years) and meet stipulated reaccreditation requirements as set by EA.

Judge only – must judge at two events every year

Judges who are also coaches and actively coaching – must judge at one event every year. Further information on this can be found on the EA website and will be sent when accredited as an official.

## WHAT MAKES A GOOD OFFICIAL?

As an official you have to be highly organised, yet flexible. You have to be able to focus, make decisions quickly, and be confident of the training you have received and knowledge you have acquired as an official. You must possess diplomacy, tact and a sense of humour. You have to be able to recognise and acknowledge mistakes you may make whilst officiating and also be able to diffuse a volatile situation.

You are part of a team (Ground Jury) and may have to lead that team. You must be approachable by vaulters and coaches. You must also act professionally in relation to your officiating.

As an official you must **be consistent and fair and have a thorough knowledge of Vaulting rules and their application.**

It is important for officials to be:

- physically fit
- be able to be consistent and fair from the beginning to the end of the competition
- Mentally alert and able to concentrate for long periods of time

The officials must have a thorough knowledge of vaulting rules as well as practical official training.

## Requirements to attain and maintain Vaulting Judge accreditation

Judge Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Levels 2-4	<p style="text-align: center;">Refer to FEI promotion requirements  <b><i>Candidates need to be a registered Level 3 Vaulting Judge to be eligible for promotion to FEI L2.</i></b></p>			
Level 3 National	<ul style="list-style-type: none"> <li>Be a registered EA Level 2 Vaulting Judge</li> <li>Judged as a Level 2 Judge at a minimum of two events in the previous 12 months</li> </ul>	<ul style="list-style-type: none"> <li>Attend EA Vaulting Judges Level 3 Course</li> <li>A closed book theory exam (pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Shadow judged Intermediate, Advanced and Open classes at 2 events with the following requirements:               <ul style="list-style-type: none"> <li>12 individuals (Intermediate, Advanced and Open)</li> <li>3 Pas d'Deux (canter)</li> <li>1 squad (Intermediate, Advanced and Open)</li> <li>To include compulsories, freestyle, horse scores and tech test</li> </ul> </li> <li>Practical Judging exam (Pre-Novice/Novice classes in a live situation with a pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Attend an Officials Update Clinic/Course once every two years</li> <li>Meet stipulated reaccreditation requirements set by EA on page 2 of this document</li> </ul>
Level 2 National	<ul style="list-style-type: none"> <li>Be a registered EA Level 1 Vaulting Judge</li> <li>Judged as a Level 1 judge at a minimum of two events in the previous 12 months</li> </ul>	<ul style="list-style-type: none"> <li>Attend EA Judges Level 2 Course</li> <li>A closed book theory exam (pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Shadow judged Pre-Novice/Novice classes at 2 events with the following requirements:               <ul style="list-style-type: none"> <li>10 individuals (Pre-Novice/Novice)</li> <li>6 Pas d'Deux (walk)</li> <li>1 squad (Pre-Novice/Novice)</li> <li>To include compulsories, freestyle and horse scores</li> </ul> </li> <li>Practical Judging exam (Open, Advanced and Intermediate classes in a live situation with a pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Attend an Officials Update Clinic/Course once every two years</li> <li>Meet stipulated reaccreditation requirements set by EA on page 2 of this document</li> </ul>
Level 1 National	<ul style="list-style-type: none"> <li>EA Member</li> <li>Have a minimum of one of the following               <ul style="list-style-type: none"> <li>Be a Level One Vaulting coach</li> <li>Have pencilled at a minimum of two events</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attend EA Judges Level 1 Course</li> <li>A closed book theory exam (pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Shadow judged Preliminary and barrel class at 2 events with the following requirements:               <ul style="list-style-type: none"> <li>8 individuals</li> <li>6 Pas d'Deux (walk)</li> <li>1 squad (Preliminary)</li> <li>To include compulsories, freestyle and horse scores at walk</li> </ul> </li> <li>AND               <ul style="list-style-type: none"> <li>8 individuals</li> <li>6 Pas d'Deux (walk)</li> <li>1 squad (barrel)</li> </ul> </li> <li>Practical Judging exam (Preliminary and Recreational classes in a live situation with a pass of 80%)</li> </ul>	<ul style="list-style-type: none"> <li>Attend an Officials Update Clinic/Course once every two years</li> <li>Meet stipulated reaccreditation requirements set by EA on page 2 of this document</li> </ul>

## Record of Vaulting Judging Experiences for Equestrian Australia Accreditation

Name: ..... Address:.....

Current EA Judges Level: ..... Email: .....

Phone BH: ..... AH: ..... Mobile: .....

Date	Event	Duties	Comments	Name & signature of overseeing Judge
				..... .....
				..... .....
				..... .....
				..... .....
				..... .....
				..... .....

***Use additional forms as needed. These forms to be forwarded to the National Vaulting Judge Assessors with a letter requesting EA accreditation upgrade. Refer EA National Vaulting Rules for more information.***



# EA VAULTING JUDGE APPLICATION FORM FOR EA LEVEL 1 ACCREDITATION



Verification form	Mentor / State Staff	Signature	
<p>This form is to be sent directly to the Judge Assessor for verification <b>with your attached summary sheet/s of practical record of experience judging.</b></p> <p>Successful applications are forwarded by the branch to the National Office will be added to the national database.</p>			
Current Financial EA Member Number:			
Attend EA Vaulting level 1 officials course (in previous 2 years)	Date: Location: Course Director:		
EA Vaulting Theory Exam (pass 80%) see page 1	Date: Result:		
Endorsement from the respective EA State Branch Vaulting Committee	Name:		
Practical Experience (completed in previous 2 years)	Venue and Date of Event		
Pencilling/ sitting at a minimum of two events in the previous 12 months	Event:	Event:	
	Judge:	Judge:	
Shadow Judging	Event:	Event:	
	Competent:	Competent:	
	Mentor Judge:	Mentor Judge:	
Practical Judging Exam (Preliminary and Recreational classes in a live situation with a pass of 80%)	Date:		
	Result:		

**NOTE: Shaded boxes are for Office Use Only**

Please submit the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Tel (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ Mobile: \_\_\_\_\_

**Don't forget the application form on page 8....**



# EA VAULTING JUDGE APPLICATION FORM FOR EA LEVEL 2 ACCREDITATION



Verification form	Mentor / State Staff	Signature
<p>This form is to be sent directly to Judge Assessor for verification <b>with your attached summary sheet/s of practical record of experience judging.</b></p> <p>Successful applications are forwarded by the branch to the National Office will be added to the national database.</p>		
Current Financial EA Member Number:		
Attend EA Judges level 2 course (in previous 2 years)	Date: Location: Course Director:	
EA Vaulting theory exam (pass 80%)	Date: Result:	
<b>Be a registered EA level 1 Vaulting Judge</b> Endorsement from the respective EA State Branch Vaulting Committee	Name:	
<b>Practical Experience (completed in previous 2 years)</b>		<b>Venue and Date of Event</b>
Officiated as a level 1 judge at a minimum of 2 events in the previous 12 months	1.  2.	
Shadow Judging	Event: Competent:	
	Mentor Judge:	
Practical Judging Exam (Judging of Pre- Novice and Novice classes in a live situation with a pass of 80%)	Date:	
	Result:	

**NOTE: Shaded boxes are for Office Use Only**

Please submit the following details so Equestrian Australia can provide your accreditation:

Name:

Date of Birth:

Address:

Suburb:

State:

Post Code:

Tel (BH):

(AH):

Mobile:

**Don't forget the application form on page 8....**





# EA VAULTING JUDGE APPLICATION FORM FOR EA LEVEL 3 ACCREDITATION



This form is to be sent directly to the Judge Assessor for verification **with your attached summary sheet/s of practical record of experience judging.**  
Successful applications are forwarded by the branch to the National Office will be added to the national database.

Verification form	Mentor / State Staff	Signature
Current Financial EA Member Number:		
Attend EA Judges level 3 course (in previous 2 years)	Date:	
	Location:	
	Course Director:	
EA Vaulting theory exam (pass 80%)	Date:	
	Result:	
<b>Be a registered EA level 2 Vaulting Judge</b> Endorsement from the respective EA State Branch Vaulting Committee	Name:	
Practical Experience (completed in previous 2 years)	Venue and Date of Event	
Officiated as a level 2 judge at a minimum of 2 events in the previous 12 months	1.	
	2.	
Shadow Judging	Event:	Event:
	Competent:	Competent:
	Mentor Judge:	Mentor Judge:
Practical Judging exam (Open, Advanced and Intermediate classes in a live situation with a pass of 80%)	Date:	
	Result:	

**NOTE: Shaded boxes are for Office Use Only**

Please submit the following details so Equestrian Australia can provide your accreditation:

Name:

Date of Birth:

Address:

Suburb:

State:

Post Code:

Tel (BH):

(AH):

Mobile:

**Don't forget the application form on page 8....**

## Application form

***Your EA membership must be current and this Course Checklist received by National Vaulting Judge Assessors before your EA Official registration can be processed.***

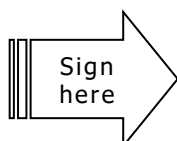
### Your Declaration

The EA and its affiliated organisations have a duty of care to their members and to the general public who interact with EA Officials, as these responsibilities may involve direct and/or unsupervised contact with people under the age of 18 years. As part of this duty of care and as a requirement of the EA's Member Protection Policy, the EA must enquire into the background of EA Members applying for registration as an EA Official.

All EA Members wishing to be registered by the EA as an EA Official are required to complete the following declaration;

I Sincerely declare:

1. I have met all the requirements in relation to state specific legislation regarding police checks, working with children checks and can produce evidence as required.
2. I do not have any criminal charge pending before the courts, nor any criminal convictions or findings of guilt for offences involving sexual activity, acts of indecency, child abuse or child pornography.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.
4. I have never been sanctioned for an anti-doping rule violation under any EA anti-doping policy (Athlete or Equine).
5. I have never participated in, facilitated or encouraged any practice prohibited by the World Anti-Doping Agency Code or any other anti-doping policy applicable to me, in the EA Horse Anti-Doping Policy.
6. To my knowledge there is no other matter that the EA may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by accepting my EA Officials registration.
7. I will notify the CEO of the organisation(s) engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 5] above has changed for whatever reason.
8. I acknowledge that I have read and agree to abide by the **EA Code of Conduct for Officials**. I acknowledge I may be subject to disciplinary action if I breach the code. (Code of Conduct is available to view via [www.equestrian.org.au](http://www.equestrian.org.au))



SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Office Use Only

Attachments Rec'd ☐

Database Updated / /

Officials Card Sent ☐ \_\_/\_\_/\_\_

***Please return a copy of these forms to the Education Department for judge to be accredited and database updated.***

Officials Coordinator

EA National Office

PO Box 673, SYDNEY MARKETS, NSW 2129

OR

Fax: 02 9763 2466

OR

Email (preferred) : [officials@equestrian.org.au](mailto:officials@equestrian.org.au)

**NOTE:** Applications that are not completed will not be accepted and will be returned to the state.



Unit 7, 11–21 Underwood Road  
Homebush NSW 2140  
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E [info@efanational.com](mailto:info@efanational.com)  
I [www.equestrian.org.au](http://www.equestrian.org.au)  
ABN 19 077 455 755

*Codes of Conduct as per Attachment A of the EA Member Protection Policy*

## The EA Code of Conduct for Officials

In addition to the EA General Code of Behaviour, the following requirements are imposed on EA Officials during any activity held or sanctioned by EA, or as an official appointed by the organisation or one of its affiliates:

- Respect the rights, dignity and worth of others
- Be fair, equitable, considerate and honest in all dealing with others
- Use facilities and equipment for their proper purposes and care for and maintain such facilities and equipment correctly
- Refrain from anything which may abuse, intimidate or harass others
- Provide a safe environment for training and competition
- Place the safety and welfare of the riders/participants above all else
- Abide by the principles of the FEI Code of Conduct for the Welfare of the Horse
- Maintain a 'duty of care' towards others and an accountability for matters relating to training and competition
- Accept responsibility for all actions taken
- Be impartial
- Avoid any situation which may lead to a conflict of interest
- Be courteous, respectful and open to discussion and interaction
- Value the individual in sport
- Preserve and protect the standing and reputation of the organisation
- Understand the repercussions if you breach, or are aware of any breaches of the EA Member Protection Policy.



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I [www.equestrian.org.au](http://www.equestrian.org.au)  
ABN 19 077 455 755

*Codes of Conduct as per Attachment A of the EA Member Protection Policy*

## The FEI Code of Conduct for the Welfare of the Horse

1. The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times **the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.**
2. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
3. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
4. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
5. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

## CONTACT AND REFERENCE INFORMATION

These are available from the EA National Office, the EA and the FEI websites.

### Rules

- [National Vaulting rules](#)
- [www.equestrian.org/members/generalregulations](http://www.equestrian.org/members/generalregulations)
- [www.equestrian.org/members/mcp](http://www.equestrian.org/members/mcp)
- [www.equestrian.org.au/rules/WADA](http://www.equestrian.org.au/rules/WADA)
- [FEI Guidelines for Judges](#)
- [www.fei.org](http://www.fei.org)
- <http://www.fei.org/fei/regulations/vaulting>
- [www.fei.org/general\\_regulations](http://www.fei.org/general_regulations)

### General Information

- Equestrian Australia is the National Federation (NF) for National and International Competitions in Australia, the High Performance Management, funding, National Rules, Policies, Education/Training and Promotion of the Sport.  
See the website for more information.
- The (Government) Australian Sports Commission (ASC) authorises and funds Australian Sport. The NOAS is required by ASC.
- EA Branches are responsible for Registrations, Affiliated Clubs and Schools programmes.

### Reference points

- EA National [www.equestrian.org.au](http://www.equestrian.org.au)
- Official list: on EA website > Searches > Officials > Vaulting. It can be further filtered by Level and State.
- FEI - [www.fei.org](http://www.fei.org)
- Certificate and NOAS Registration ID Card – issued by National Office
- EVOLVE - National Coaches and Officials online newsletter
- Code of Conduct **for the Welfare of the Horse**
- Code of Conduct for Officials



# CONTACT INFORMATION

## Equestrian Australia

<http://www.equestrian.org.au/>

P.O Box 673, Sydney Markets, NSW, 2129

Tel: 02 8762 7777

State	Contact Details	Website
 EQUESTRIAN QUEENSLAND	<b>Equestrian Queensland</b> <b>Postal Address:</b> PO Box 1358, Coorparoo DC QLD 4151 Tel: 07 3891 6611	<a href="http://www.qld.equestrian.org.au/">http://www.qld.equestrian.org.au/</a>
 EQUESTRIAN NEW SOUTH WALES	<b>Equestrian NSW</b> <b>Postal Address:</b> PO Box 7077 Wetherill Park BC NSW 2164 Tel: 02 9620 2660	<a href="http://www.nsw.equestrian.org.au/">http://www.nsw.equestrian.org.au/</a>
 EQUESTRIAN TASMANIA	<b>Equestrian TAS</b> <b>Postal Address:</b> PO Box 277, Brighton TAS 7030 Tel: 03 6268 5261	<a href="http://www.tas.equestrian.org.au/">http://www.tas.equestrian.org.au/</a>
 EQUESTRIAN VICTORIA	<b>Equestrian VIC</b> <b>Postal Address:</b> PO Box 616, Werribee VIC 3030 Tel: 03 9013 0707	<a href="http://www.vic.equestrian.org.au/">http://www.vic.equestrian.org.au/</a>
 EQUESTRIAN WESTERN AUSTRALIA	<b>Equestrian WA</b> <b>Postal Address:</b> 303 Cathedral Avenue Brigadoon WA 6069 Tel: 08 9296 1200	<a href="http://www.wa.equestrian.org.au/">http://www.wa.equestrian.org.au/</a>
 EQUESTRIAN SOUTH AUSTRALIA	<b>Equestrian SA</b> <b>Postal Address:</b> Unit 10, 2 Cameron Road Mount Barker SA 5251 Tel: 08 8391 0488	<a href="http://www.sa.equestrian.org.au/">http://www.sa.equestrian.org.au/</a>
 EQUESTRIAN NORTHERN TERRITORY	<b>Equestrian NT</b> <b>Postal Address:</b> PO Box 1244 Palmerston NT 0831 Tel: 0417 848 545	<a href="http://www.nt.equestrian.org.au/">http://www.nt.equestrian.org.au/</a>