Dear xxxx

I am writing to you as Technical Delegate of the recent xxxxxxxx Horse Trials.

I hope you are well and recovered from your fall during cross country.

Our records show that you fell at fence xx, and reports from the Event medical services indicate you sustained a concussion.

Under Equestrian Australia National Eventing safety policy, all riders sustaining or suspected of a concussion, must serve a mandatory suspension from competition of 21 days. This means you would be clear to compete again on the xxxx of yyyy, 2017.

You may, should you wish, remove this suspension by obtaining a signed release form from your medical professional, indicating you are free from any impairment resulting from your suspected concussion, and are cleared to ride. This should be returned via email. Please ensure you select "reply all".

If you have any further questions regarding this suspension, please feel free to contact me, or have your parents/ guardians contact me, either via return email, or on xxxxxxxx