

Essential Risk Management Summary

Facility & Coaching Checklist		✓/✗	Date Assessed	Further Action
FACILITIES				
Parking Areas	<ul style="list-style-type: none"> ▷ Safe and controlled area with easy access for vehicles and trucks <i>Points to consider: Suitable loading/unloading areas, large enough for turning, property fenced with gates closed, surface safe to drive/ride on, separate spectator car parking</i> 			
Arenas Indoor/ Outdoors	<ul style="list-style-type: none"> ▷ Safe, well maintained facilities ▷ Suitably enclosed ▷ Surface is of good condition / even terrain <i>Points to consider: Properly enclosed, adequate protection from elements, posts/rails not broken or protruding, appropriate drainage/ventilation/lighting, surface consistent, free of debris, hazards clearly marked and/or removed</i> 			
EQUIPMENT				
Lesson Equipment	<ul style="list-style-type: none"> ▷ Safe and suitable for activity ▷ Well maintained <i>Points to consider: Markers not dangerous when stepped on, poles/rails min 9cm diameter, cups allow rails to roll out, cross country fences inspected for hazards before use</i> 			
Rider Attire	<ul style="list-style-type: none"> ▷ Safe and suitable for activity ▷ Appropriate standard ▷ Correctly fitted <i>Points to consider: Body protectors worn for all jumping/cross country activities, long hair tied up, jewellery removed, boots and helmet correctly fitted</i> 			
Horse Equipment	<ul style="list-style-type: none"> ▷ Safe and suitable for activity ▷ Appropriate standard ▷ Correctly fitted <i>Points to consider: Bandages sewn or secured with tape, stitching and leather in good condition, straps in keepers, clearance of pommel from wither, stirrups correct size</i> 			
ASSESSMENT				
Rider Assessment	<ul style="list-style-type: none"> ▷ Suitable experience for activity ▷ Special needs ▷ Parental / Guardian consent for under 18 years of age <i>Points to consider: Disclaimer completed/signed, medical disclosure provided, previous experience and standard of riding established and inspected</i> 			
Horse Assessment	<ul style="list-style-type: none"> ▷ Suitable to; <ul style="list-style-type: none"> - riders size & experience - activity ▷ Sound & fit <i>Points to consider: Rider size relative to horse, existing injuries, age, education, condition/fitness established</i> 			
ADMINISTRATION				
Lesson Content	<ul style="list-style-type: none"> ▷ Follows EA / NCAS format ▷ Appropriate for rider / horse experience and activity <i>Points to consider: Horse/rider standard evaluated, content is suited, follows suggested format/rules & regulations, safe control at all times</i> 			
Accident Report	<ul style="list-style-type: none"> ▷ "Incident report" forms available ▷ Incident procedures in place 			
General	<ul style="list-style-type: none"> ▷ Relevant documents completed ▷ Parental / Guardian consent for under 18 years of age <i>Points to consider: Rider information recorded and filed, EA Disclaimer signed, helmet of correct standard for activity</i> 			

Code of Ethics for EA NCAS Coaches

EA NCAS coaches are bound by the EA Member Protection Policy (& EA By-Laws) and the Coach's Code of Ethics. Where a coach breaches the code or any EA behaviour-related policy, they may be subject to EA disciplinary procedures. Coaches are bound by this Coach's Code of Ethics when they register annually with the EA NCAS.

The Coach's **Code of Ethics** provides that all coaches must:

1. Promote the welfare of the horse as the primary consideration following the principles of the FEI Code of Conduct for the Welfare of the Horse.
2. Ensure that equipment and facilities meet safety standards and are appropriate to the age and experience of the horse and the rider.
3. Respect the talent and commitment of each rider and their horse and seek to develop their potential
4. Treat each rider and horse as a unique individual
5. Respect fellow coaches and their pupils and encourage riders to do likewise
6. Learn as much as possible about the sport, keep up to date with developments
7. Make sure that the time spent with you is positive and self-enhancing for the rider
8. Never deceive or mislead the rider
9. Be dignified and controlled and teach riders to be likewise
10. Actively discourage the use of drugs prohibited by the ASC, EA and the FEI
11. Discourage the use of cruel or injurious training methods and set a good example with your own training methods
12. Teach the rider that the rules of the sport are mutual agreements which no one should evade or break. It is the duty of the coach to know and abide by EA and FEI rules and to encourage compliance in spirit and in deed.
13. Respect the judgement of officials and encourage riders to do likewise
14. Avoid over facing horses and riders
15. All pupils are entitled to and deserve equal time in group lessons
16. Follow the advice of medical and veterinary practitioners when dealing with injured riders and horses
17. When coaching young riders make only reasonable demands on their time energy and enthusiasm
18. Always consider the maturity level of the child
19. Refrain from any form of personal abuse towards riders
20. Refrain from any form of harassment towards riders
21. Any physical contact with your riders should be:
 - Appropriate to the situation
 - Necessary for the rider's skill development
22. Understand the repercussions if you breach, or are aware of any breaches of the code of Ethics or the EA Member Protection Policy.