

ENDURANCE CHEF D'EQUIPE

Trans Tasman Competition

Overview

The Chef d'Equipe is generally responsible for the logistical and operational management for major international competition. The Trans-Tasman is an entry level international competition conducted in a friendly and supportive environment.

Specific Functions and Responsibilities

The Chef d'Equipe is responsible for the coordination and representation of the Australian team at the Trans-Tasman competition. The Chef d'Equipe's responsibilities include but are not limited to:

- Organisation and general management of the Australian Endurance Team
- Organisation of travel arrangements and accommodation when competing in New Zealand
- Attendance at all technical meetings at international competitions
- General management and fitness of the horses entered for the event and the observance of the FEI Veterinary Regulations including Anti-Doping policies, by the team veterinarian and other official team member
- Responsible for the declaration and withdrawal of competitors and horses entered for the official team competitions
- Organise the team uniform
- Determine allocation of horses to riders when competing within New Zealand
- The Chef d'Equipe reports to the EA's Endurance Committee

Skills

Chefs' d'Equipe must demonstrate the following:

- A high level of knowledge and understanding of competition requirements
- An ability to provide leadership in team situations
- An ability to handle conflict and manage change
- An ability to work as part of a team and provide a supportive and encouraging team environment
- A very high level of organisational and administrative skills
- High level communication skills, both written and oral
- Capacity to deal with the media, if required

Personal Attributes

- High degree of personal and professional integrity
- A commitment to follow the principles espoused in the Officials' Code of Conduct
- Tact and diplomacy balanced with the capacity to make decisions
- Ability to maintain confidentiality
- Capacity to engender respect from riders, officials, owners and others involved in the sport
- Ability to copy with numerous tasks simultaneously and to deal with stressful situations

Expenses

As the EA Endurance Committee is a non-funded discipline all costs incurred by the Chef d'Equipe and by the team must be met from their own funds.

Special Requirements

The Chef d'Equipe will be required to travel to New Zealand when the competition is hosted by the NZ Federation. The Chef must be able to be contacted by telephone or e-mail at all times, with an ability to respond appropriately to communication from the EA Endurance Committee, Riders and other team members.

Term

The Chef d'Equipe is appointed for a 2 year term ending on 31 December 2018.