



Equestrian Australia Ltd. ABN 19 077 455 755

[www.equestrian.org.au](http://www.equestrian.org.au)

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## Nomination for Election to the Australian Dressage Judges Committee

I, \_\_\_\_\_ of \_\_\_\_\_  
(Full Name) (Address)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
(Telephone) (E-mail Address)  
\_\_\_\_\_  
(EA Member No.)

wish to nominate for election to the Australian Dressage Judges Committee

Signed \_\_\_\_\_

Date \_\_\_\_\_

### **Declaration**

I have read the EA Committee By-Laws, the Charter of the Australian Dressage Judges Committee and the Position Description for the Australian Dressage Judges Committee and understand the commitment in time and contribution I will be expected to make. I also confirm that I meet the other requirements to be a Committee Member of EA, especially in terms of skills and the need to work for the good of the whole Federation and the whole of the sport.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Please send this form and completed resume to the EA National Office before 15 November 2014

# Résumé Template (for hand-writing or typing)

for use by **Nominees** for the **Elections to the Australian Dressage Judges Committee**

**Note:** It is best to use the MS Word template available from [www.equestrian.org.au](http://www.equestrian.org.au), enter the information into the respective fields (which will expand to allow for the amount of text) and then **print** the form for **signing** and **posting with the nomination form**.

Nominees for election to the Australian Dressage Judges Committee must use this template to give information on their background and their commitment to serve on the Committee. .

<b>Full Name</b>			
<b>Address</b>	Street No. & Name		
	Suburb/City		Postcode
<b>Tel. No.</b>		<b>Fax No.</b>	
<b>Mobile</b>		<b>E-mail</b>	

<b>Training &amp; Education</b>	
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<b>“Sport Governance” Skills and Experience</b>	(Membership of committees, sub-committees, etc.)
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<b>Sport Knowledge and Involvement</b>	(Achievements and standard as participant: rider, official, event manager/operative, volunteer at events or in projects, etc.)
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<b>Business and Related Skills and Experience</b>	
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<b>Other Relevant Information</b>	
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<b>How much time are you willing to dedicate to Committee duties?</b> (E.g. Review of documentation for the Committee and the work that flows from it; assistance to National Office staff if requested; participation in projects; etc.)	(Average hours per week)
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Date	Signature
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# **Australian Dressage Judges Committee (ADJC)**

## **Purpose**

The ADJC reports to the Australian Dressage Committee (ADC) and is responsible for contributing to development of policy and monitoring application of policy for:

- education, assessment and accreditation examinations of national dressage judges, including Para Equestrian and Para dressage, in Australia
- selection, development of programs and mentoring of suitable National A level dressage judges who wish to become FEI accredited
- final arbiter in issues related to judging standards and judges which have not been resolved by SDAs. (These are not cases that would be subject to a disciplinary tribunal established under the EA Disciplinary By-laws or related to the EA Member Protection Policy)
- assist in development and implementation of National Judges Seminars list
- assist in conduct of National and International forums for Judges, Judge Educators and Mentors
- provides support to SDA's in relation to judging issues and judge education issues

## **Membership**

The Committee shall be comprised of up to 5 members

- all members must be an accredited official EA dressage judge with current membership
- at least 1 of these members must have FEI Dressage Judge accreditation (excludes FEIPE accreditation)
- all members must be an active Judge Educator
- it is preferable that at least one member is a Para Equestrian or Para Dressage judge
- it is strongly recommended that members of the Committee come from a minimum of 3 states

The ADJC may co-opt up to a further 2 members if deemed necessary.

The ADC shall appoint the Committee based on the criteria above after a call for expressions of interest from all eligible Judges within Australia.

- committee members will be appointed for three years. The initial appointments (from 1/1/09) were staggered by drawing straws – 2 x 2 years and 3 x 3 years.-Thereafter each appointment is for a 3 x 3 year term
- committee members may serve a maximum of two terms of three years each after which they will not be eligible to re-nominate for at least one year
- the Chair of the ADJC shall be elected from those appointed

## **Selection Committee**

- the ADC will appoint a selection committee of 3 persons comprising the Chair ADC, a member of the EA Board and the Chair of one of the SDAs, to consider all applicants and recommend to the ADC the ADJC committee members for the ensuing 3 years. Applicants must submit an application and a resume outlining their level and years of experience as a judge, any committee appointments and any policy making experience
- the selection committee should consider all relevant aspects including the level of contribution, interest and time available to dedicate to attend to ADJC matters

## **The ADJC and the EA National Office**

The ADJC liaises with the National Education Manager who is an ex officio member of the ADJC and is invited to all meetings. The ADJC is partially supported in its administration by the national office. The National Office to provide a Minute Secretary to all meetings.

## **Meetings**

- the ADJC shall meet face to face at least twice per year
- business between meetings can be conducted and concluded via email and/or teleconference
- as ex officio, the Chair of the ADC **may** choose to attend ADJC meetings and teleconferences

## **Reporting**

- the ADJC reports to the ADC. The ADC then discusses and ratifies any ADJC recommendations for distribution to the SDAs

## **Agenda Items**

- SDAs will be advised in advance of ADJC meetings, and any agenda items must be submitted on the ADJC agenda template and submitted to the chair of ADJC at least 14 days prior to the meeting date

## **ADJC members should possess the following**

### **Personal competencies, knowledge and experience**

- the ability to think strategically and in the best interest of dressage in Australia
- thorough knowledge of the rules pertaining to Dressage including both EA and FEI rules and procedures
- an understanding of issues which impact on the development of judges in Australia
- knowledge of meeting procedures
- innovative problem solving and decision making skills
- good interpersonal and written communication skills with the ability to adapt to various situations
- administrative skills including the use of e-mail, word processing and spreadsheet applications
- some additional knowledge, skill or competency that will be of benefit to the Committee

### **Personal Attributes**

- high degree of personal and professional integrity
- a commitment to follow the principles espoused in the Officials' Code of Conduct
- tact and diplomacy balanced with the capacity to make decisions
- ability to maintain confidentiality
- capacity to engender respect from riders, officials, owners and others involved in the sport