

INTERNATIONAL JUMPING CHEF D'EQUIPE WORLD EQUESTRIAN GAMES 2018 & TOKYO OLYMPIC GAMES 2020

Overview

Chefs d'Equipe are generally responsible for the overall team management for major international competition. Chefs d'Equipe appointed for Games may be "first choice" for other team competitions requiring a Chef.

The Program will be reviewed following WEG and subsequent appointments made for the next two years through to the 2020 Tokyo Olympic Games.

This is a volunteer based role.

Specific Functions and Responsibilities

Chefs d'Equipe are responsible for the coordination and representation of teams or individuals at international competitions. Chefs d'Equipe responsibilities include but are not limited to:

- Attend and assist the National Team at World Equestrian Games, Olympic Games and any other Team Competition that is part of the HP Program
- Attendance at all technical meetings at International Competitions.
- General management and fitness of the horses entered for the event and the observance of the FEI Veterinary Regulations including all Anti-Doping policies, by the team veterinarian and other official team members.
- Responsible for the declaration and withdrawal of competitors and horses entered for the official team competitions.
- Where appropriate, the Chef d'Equipe may also function as the team coach.
- Manage the team dynamic and be responsible for incident and issue management relating to the team or individuals.
- The Chef d'Equipe reports to the High Performance Director.

Skills

Chefs' d'Equipe must demonstrate the following:

- A high level of knowledge and understanding of competition requirements in the discipline of Jumping.
- An ability to provide leadership in team situations.
- An ability to handle conflict and manage change.
- An ability to work as part of a team and also to exercise initiative when required.
- A very high level of organisational and administrative skills.
- Financial management skills including reports against budget and funds acquittal.
- High level communication skills, both written and oral.
- Capacity to deal with the media if required.

Personal Attributes

- High degree of personal and professional integrity.
- A commitment to follow the principles espoused in the Officials' Code of Conduct.
- Tact and diplomacy balanced with the capacity to make decisions.
- Ability to maintain confidentiality.

- Capacity to engender respect from riders, officials, owners and others involved in the sport.
- Ability to cope with numerous tasks simultaneously and to deal with stressful situations.

Allowances & Reimbursements

Any financial allowances and reimbursement arrangements are agreed for each campaign/tour of duty. Where the responsibilities of a Chef include the financial management of the team on a tour or similar, specific guidelines should be prepared to cover this aspect.

Special Requirements

It is intended if available, that the Chef d'Equipe may be required to attend Nations Cups in 2018 and will be required to attend WEG 2018 and Olympic Games 2020 regardless of the successful applicant's location. This may involve significant time commitment in the lead-up to these events and substantial periods of time away from home.

The Chef d'Equipe must be able to be contacted by telephone, fax or e-mail at all times, with an ability to respond appropriately to communication from the CEO, High Performance Director, National Committee, Riders and other Team Members.