

Essential Risk Management Summary



Facility and Coaching Checklist		Y/N	Date assessed	Further action
FACILITIES				
Parking Areas	▷ Safe and controlled area with easy access for vehicles and trucks <u>Points to consider:</u> Suitable loading/unloading areas, large enough for turning, property fenced with gates closed, surface safe to drive/ride on, separate spectator car parking			
Arenas Indoor/ Outdoors	▷ Safe, well maintained facilities ▷ Suitably enclosed ▷ Surface is of good condition / even terrain <u>Points to consider:</u> Properly enclosed, adequate protection from elements, posts/rails not broken or protruding, appropriate drainage/ventilation/lighting, surface consistent, free of debris, hazards clearly marked and/or removed			
EQUIPMENT				
Lesson Equipment	▷ Safe and suitable for activity ▷ Well maintained <u>Points to consider:</u> Markers not dangerous when stepped on, poles/rails min 9cm diameter, cups allow rails to roll out, cross country fences inspected for hazards before use			
Rider Attire	▷ Safe and suitable for activity ▷ Appropriate standard ▷ Correctly fitted <u>Points to consider:</u> Body protectors worn for all jumping/cross country activities, long hair tied up, jewellery removed, boots and helmet correctly fitted			
Horse Equipment	▷ Safe and suitable for activity ▷ Appropriate standard ▷ Correctly fitted <u>Points to consider:</u> Bandages sewn or secured with tape, stitching and leather in good condition, straps in keepers, clearance of pommel from wither, stirrups correct size			
ASSESSMENT				
Rider Assessment	▷ Suitable experience for activity ▷ Special needs ▷ Parental / Guardian consent for under 18 years of age <u>Points to consider:</u> Disclaimer completed/signed, medical disclosure provided, previous experience and standard of riding established and inspected			
Horse Assessment	▷ Suitable to; - riders size & experience - activity ▷ Sound & fit <u>Points to consider:</u> Rider size relative to horse, existing injuries, age, education, condition/fitness established			
ADMINISTRATION				
Lesson Content	▷ Follows EA format ▷ Appropriate for rider / horse experience and activity <u>Points to consider:</u> Horse/rider standard evaluated, content is suited, follows suggested format/rules & regulations, safe control at all times			
Accident Report	▷ "Incident report" forms available ▷ Incident procedures in place			
General	▷ Relevant documents completed ▷ Parental / Guardian consent for under 18 years of age <u>Points to consider:</u> Rider information recorded and filed, Disclaimer signed, helmet of correct standard for activity			