



Equestrian Australia Coaching Committee (EACC) - UPDATE

Meeting held: Monday 2 December 2019

Below is a summary of proceedings at the recent EACC meeting.

Meeting discussion

Update from EA office

Staff changes

Karen Myers, Committee Liaison Manager has officially completed her role at EA. Karen's last day was Friday 29 November.

Karen was a valuable asset to EA and will be greatly missed. These thoughts were expressed by the EACC during the meeting. Robert advised that in his role as Chair, he had provided this feedback directly to Karen on behalf of the EACC.

The recruitment process has commenced and the EACC will be kept informed of progress.

Website updates

The EA website now has a dedicated page to the EACC with a copy of the last 3 EACC meeting summaries available for the equestrian community to review. <https://www.equestrian.org.au/content/equestrian-australia-coaching-committee>

The website now has a section for insurance FAQs. <https://www.equestrian.org.au/content/coaching-insurance-frequently-asked-questions>

It is acknowledged that this is not a complete set of Questions and Answers as the EA office is still working on some items with Gow Gates. The EACC expressed their understandable frustration at the lack of timeliness as this has been on the agenda since March. The outcomes the EACC have requested from Gow Gates following the meeting held 29 August are included as Appendix A.

Meeting with state/territory coaching administrators

The EA office has initiated contact with the coaching administrators within each state branch/territory to establish regular meetings to commence in the new year. These meetings will ensure we are providing consistent support to our coaching community across the country.

Letter re: annual report

It was raised by the Chair and agreed by EA staff that the omission of a report from the EACC Chair in the Annual Report could be perceived as EA not valuing the committee who have been working tirelessly since March. The EACC were assured that this is definitely not the case and that their work was highly valued by EA.

The omission occurred as the EACC was not established as a formal committee until 1 July 2019 and had operated in an interim capacity until that point. A full report will be requested for the 2019/20 Annual Report and in the interim, EA staff will draft a letter to the coaching community outlining the current situation and highlighting the valuable contributions made by the committee to date.

EA board appointments and new chair

The EA AGM was held 7 Nov 2019. John Glenn and Ricky MacMillan were re-appointed to the board with Ricky being voted in as Chair. EA has also farewelled two board members Alistair Mackinlay and Suzanne Doyle who tendered their resignations on 7 Nov and 9 Nov respectively.

This means the board is now composed of 1 appointed and 4 elected directors. The board are meeting on 12 December 2019. If there are any changes to the composition of the board, the EACC will be advised.

EA Merchandise

The topic of merchandise has been raised in the EA office and investigations to re-establish the project started by ENSW at the beginning of the year may soon commence. The need for EA branded merchandise for coaches, officials and members will be reviewed with the possibility of seeking feedback from the membership to determine need.

Statistics

The concept of providing statistics was raised so that the EACC is able to review tangible evidence of the coaching scheme. Whilst not provided at the meeting, the following statistics provide the number of coaching qualifications achieved from 1 January 2019 to 3 December 2019:

Level	Number	Level	Number
Intro Driving	1	Level 2 General	1
Intro Coaching	43 plus 5 FT	Level 2 Dressage	1
Level 1 General	20 plus 4 FT	Level 2 Eventing	2
Level 1 Dressage	6 plus 3 FT	Level 2 Jumping	2
Level 1 Show Horse	1		

Syllabus Working Group update

The working groups who have been confirmed and contacted are Dressage, Eventing, Jumping, Introductory and CE/SSTA.

The process for establishing groups for Driving, Vaulting and Show Horse was approved at the meeting. Following confirmation of these groups the next steps are:

- Meetings to be confirmed
- Development of ToR using a combination of the previous ToR and the spreadsheet that outlines considerations
- Advising that the content review should be completed by end of March 2020
- Establish one person in each group to be the contact between the group and EA

TAE - Professional Development Opportunity for CE/SSTA's

Next steps in the communication of the TAE - Professional Development Opportunity for CE/SSTA's was confirmed. This includes:

- Drafting correspondence thanking everyone for their interest and advising;
 - That due to the overwhelming interest, this opportunity will only be available to CE's during the 2019/20 financial year and will be reviewed for delivery in 2020/21
 - Those who have indicated their interest will be contacted with further detail and asked further questions eg:
 - Do you understand the potential time commitment of the course is a few hours a week for a period of up to 12 months?
 - Do you understand the delivery method? – due to the geographic spread of EA CE's, you will need to source own provider of the course and confirm your enrolment

- EA have a funding source available to provide a contribution to the overall costs but are you able to provide your own funding up front with EA reimbursing you on completion?
- Do you understand that EA are not in a position to advise the exact contribution amount available until the results of this survey are made available?
- Some people have advised that they qualify for RPL. This cannot be confirmed until transcripts have been provided. If you have not done so, please ensure you have attached them to your survey response or email them to Kellie.hayes@equestrian.org.au.
- What coaching and coach educator activities are you currently engaged in etc
- Understanding this information are you still interested

Coaching Conference Update

A new meeting for the working group is to be scheduled Wednesday 11 December 7:30pm ADST. Amber Evans has provided some work that will assist in moving this project along. This work has been shared with the EACC. Amber is to be invited to join the working group.

Based on the venues that have been investigated so far, the AIS appears to be the most obvious choice.

Certificate III in Performance Horse and Diploma of Performance Horse Management

TAFE NSW and Skills Impact have approached EA for comment on the above courses – they are seeking industry feedback. It appears EA already has representation on the TAFE NSW working group – this just needs to be confirmed.

2019/2020 CE/SSTA Updates

In order start preparations for 2020 CE/SSTA updates, EA need to start looking at which CE/SSTAs require an update. This needs to be collated by state. It is the responsibility of EA to ensure consistent content is delivered throughout the country.

Outstanding topics to be prioritised

Items that need to be resolved as a matter of urgency were highlighted as these have been on the EACC agenda since March. These items are:

- Coach Indemnity Waiver to be reviewed and updated with the possibility of making it electronic so coaches can send to students for completion prior to a session
- Insurance improvements including both education and understanding of the current product and service standards of the current provider.
- Letter of transparency to coaches outlining expenditure of registration money

Budget highlights

State/Territory coaching committees have requested some visibility of the EACC budget. A full copy of the budget is not available however State/Territory representatives are welcome to call Sasha to discuss.

A high-level budget will be made available to the State/Territory coaching committees and wider membership that outlines areas of expenditure relative to income but will not include individual line item revenue and expenditure.

APPENDIX A: OUTCOMES REQUESTED FROM GOW GATES AT 29 AUGUST MEETING

At the 29 August 2019 face to face meeting of the EA Coaching Committee (EACC), Will MacArthur and Lisa Oakley from Gow Gates presented current insurance offerings available to EA coaches.

From this presentation and feedback provided by the EACC a FAQ will be developed for distribution to EA coaches and placement on the EA website. The FAQ will address questions regarding the current available EA Insurance and Top-Up Options that may attract a 25% discount for EA registered coaches.

Gow Gates and EA have committed to providing further education and information on this important topic.

ACTION: Kellie Hayes to work with EACC, EA GM's and Gow Gates on the development and communication of an insurance FAQ for EA registered coaches by end of September.

ACTION: Gow Gates to review and redesign the onboarding process on the EA webpage to improve customer experience and provide greater detail of what is available to the customer if they wish to pursue insurance for other business items (outside of EA coverage) specific to the individual situation.