



Equestrian Australia Dressage Committee Charter

1. Purpose

The Equestrian Australia Dressage Committee (EADC) appointed by the Equestrian Australia (EA) Board assists the Board in fulfilling its oversight responsibilities relating to the promotion and development of Dressage in Australia. The purpose of the EADC is outlined in the EA Committee Bylaws.

The EADC must also recognise and preserve the integrity of Dressage through common goals and a shared commitment to constructive and cooperative relationships.

2. Authority

The Board has authorised the EADC, within the scope of their duties and responsibilities set out in this charter to:

- perform the activities required to address its responsibilities and make recommendations to the Board;
- have access to management, employees and Dressage information it considers relevant (via EA staff) to its responsibilities under this charter.

3. Membership

The EADC appointed by the Board is a Skills Based Committee and shall comprise of five (5) elected Members plus a Riders' Representative.

The EADC Members shall be required to meet the criteria of a Skills Based Committee as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

4. Chair

The main role of the Chair is to demonstrate leadership and to ensure effective governance of the EA Dressage Committee.

The Chair of the EADC will be elected by a method outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The EADC Chair must not be the Chair of a State Dressage Committee or the Riders' Representative.

Should the EADC Chair be absent from a meeting, the EADC Members present must appoint a Chair for that particular meeting, who should not be the Chair of their State Dressage Committee.



The EADC Chair will ensure that the EA Committee Liaison Manager is immediately informed of matters that may have a significant impact on Dressage or the reputation of EA.

The Chair must fulfil the duties as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The Chair must maintain a timely correspondence with the EA National Office on Dressage matters.

5. Meetings

The EADC will meet in a manner agreed to by the members of the EADC.

The EADC Chair, any EADC Member or the EA Committee Liaison Manager may call a meeting of the EADC.

EADC members must do all things reasonably necessary to attend and participate in all meetings and acknowledge that commitment is fundamental to the effective operation of the EADC.

Any person may be invited by the EADC to attend meetings, but not necessarily for the full duration.

Meetings will adhere to the EA National Discipline Committee Appointment and Procedures Policy.

6. Quorum and Voting

A quorum must consist of four (4) members of the EADC.

7. Decision Making

All decisions of the EADC are to be made by a simple majority of votes cast by the Members present at the meeting.

All Members are entitled to one (1) vote each.

In the case of an equality of votes, the EADC Chair will have the casting vote.

8. Minutes

The EA Committee Liaison Manager or delegate must prepare the minutes of the EADC within seven (7) working days after the meeting. The minutes are to be promptly approved by the EADC Chair and then circulated to all EADC members and EA CEO. A meeting summary update will be prepared and



placed on the EA website once the minutes have been reviewed by all committee members.

9. Confidentiality

All EADC members will be privy to sensitive and confidential information. At no stage should this information be publicly referred to, disclosed or discussed to any third party outside of the EADC. If the matter is escalated to the EA Board members of the EADC may discuss the issue at the Board's request only.

Should an EADC member pass on any confidential information to any external third party that member may be required to stand down from the EADC.

10. Review

EA will review this Charter at least annually and recommend to the Board its approval including any appropriate amendments.

11. Sub-Committees & Working Parties

The EADC has the authority to create Sub-Committees and/or Working Parties as required. Any funding required for the operation of these groups will come from the overall EADC budget. Additional funding will not be provided.

Currently, the EADC has the following Sub-Committee:

- The EA Dressage Officials Committee (EADOC): The EADOC report to the EADC and will be required to provide an update to the EADC routinely after their meetings or upon request. The EA Pathways Manager – Officials must be kept informed of the business conducted by the EADOC to ensure alignment with EA processes and policies.

12. General Responsibilities

The EADC will be responsible for, but not limited to, the following:

- Maintaining the National Rules and staying abreast of FEI rule changes
- Maintaining the National Calendar, including FEI Events
- Communicating with State Dressage Committees
- Informing EA of any contact changes
- Addressing any issues and considering thoughtfully agenda items put forward
- Managing the EADC budget appropriately to ensure no overspend
- Developing new initiatives to support Dressage in Australia
- Promoting Dressage positively at all times
- Liaising with the FEI (via EA staff) where necessary
- Developing and managing any sub-committees as necessary