



EA EVENTING OFFICIALS CD MENTOR FEEDBACK FORM COURSE DESIGNER



This mentor feedback form is to be sent directly to the State Eventing Committee with upgrade forms. Please keep a copy for yourself as will be required to be submitted at re-accreditation time. Successful upgrade applications are forwarded by the State to the National Office to be added to the National database.

CANDIDATE PERSONAL DETAILS:

Name:		EA Member Number:	
State:			
Current EA Level	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 2	<input type="checkbox"/> Level 3
Acting as	<input type="checkbox"/> Course Designer		<input type="checkbox"/> Assistant Course Designer
Reason for Assessment	<input type="checkbox"/> Maintenance		<input type="checkbox"/> Upgrade

Mentor You have been asked to assess the candidate for either maintenance at their current level or upgrade-please consider your assessment carefully. Please tick appropriate box and add comments, if unsatisfactory, an explanation must be given

Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
Pre-Event Planning Interaction with OC Involving as below; <ol style="list-style-type: none"> 1. <i>Presentation of course design</i> 2. <i>Budgeting presented</i> 3. <i>Timetable of works</i> 4. <i>Rostering and supervision of volunteers</i> 5. <i>Paid work force</i> 			
Interaction with TD & Other Officials. <ol style="list-style-type: none"> 1. <i>Conversations with TD re course design</i> 2. <i>Course preparation for 1st visit</i> 3. <i>Courses ready for opening</i> 4. <i>Maps ready for TDs and OCs prior to opening the course</i> 5. <i>Correctness of maps and knowledge of calculating times</i> 			
Participation/Observation in XC officials' meetings <ol style="list-style-type: none"> 1. <i>Attendance at meetings</i> 2. <i>Awareness of incident plans</i> 3. <i>Ability to contribute to safety meetings</i> 4. <i>Preparation of work force for competition</i> 			
Communication- amongst Officials CD's, OC, volunteers, Dressage judges and competitors etc (team player) <ol style="list-style-type: none"> 1. <i>Emergency situations conduct</i> 2. <i>Ability to work with other Officials</i> 3. <i>Preparation of paperwork and distribution</i> 4. <i>Interaction with rider's rep and others</i> 5. <i>Knowledge of dangerous riding as per article 515.4.1</i> 			

Points to consider for assessment		Satisfactory	Unsatisfactory	Comments
<p>Do you feel the candidate understands what is appropriate at the various Competition levels and their worldwide standards as follows:</p> <ol style="list-style-type: none"> <i>Differences between levels</i> <i>Difficulty between levels</i> <i>Intensity of course obstacles</i> <i>Progression through levels</i> 				
Cross Country Course assessment	<p>Course distance</p> <ol style="list-style-type: none"> <i>Course distances accurately measured</i> <i>Course distances correct with specifications</i> <i>Distances appropriate for efforts</i> <i>Distances appropriate for terrain</i> 			
	<p>Course balance</p> <ol style="list-style-type: none"> <i>Flow of the lines of courses</i> <i>Balance of the tests on each course</i> <i>Appropriateness of obstacles used</i> 			
	<p>Appropriate distances</p> <ol style="list-style-type: none"> <i>Ability to walk the distance between fences</i> <i>Ability to communicate the number of strides</i> <i>Explain the relevance of the striding</i> <i>Understanding the effect of terrain on striding</i> 			
	<p>Obstacle dimensions</p> <ol style="list-style-type: none"> <i>Show confidence in measuring fences correctly</i> <i>To have appropriate tools for measuring</i> <i>Explain the effect of terrain on measuring from take-off</i> <i>Demonstrate the different measuring points on certain obstacles: corners, filled in fences, open oxers etc.</i> 			
	<p>Ground Lines</p> <ol style="list-style-type: none"> <i>Demonstrate the effect of ground lines at certain jumps</i> <i>Show other factors such as:</i> <ol style="list-style-type: none"> <i>When are they needed,</i> <i>When they need to be fixed or not</i> <i>Soft and solid ground lines</i> <i>Shape and height of ground lines</i> 			
	<p>Fence construction</p> <ol style="list-style-type: none"> <i>Knowing what is a safe and solid obstacle</i> <i>Understanding construction techniques</i> <i>Is familiar with the Cross Country Guide suggestions on building obstacles</i> <i>Confident with the sloping shoulder or rounded front on upright fences</i> <i>Understanding of inground fence construction rather than portables</i> <i>Knowledge of Mim fitting requirements as per article 515.4.1</i> 			

		Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
Cross Country Course Assessment	<p>Flow-approach and departure lines</p> <ol style="list-style-type: none"> 1. Positioning of obstacles relevant to combinations as a set up fence 2. Does a jump take you to the next jump, (ie. does the course flow seamlessly) 3. Are there cross overs and circling 				
	<p>Core Fences</p> <p>Are there the relevant core fences in each course appropriate to each level as outlined in the Cross Country Guide such as; Ditches, water, brush, corners, narrows, oxers etc.</p>				
	<p>Combinations</p> <ol style="list-style-type: none"> 1. Are the combinations appropriate 2. Does the A element compliment or prepare for the B element 3. Is the striding appropriate for the level 4. Is the A element lower than the B element 5. Are they straight or curving lines 				
	<p>Curved lines</p> <ol style="list-style-type: none"> 1. Are the curved lines in accordance with the Cross Country Guide 2. Do they allow flow and balance to the Athlete and horse 3. Are they progressive in level 4. Do they work with the terrain (sideways sloping) and not against it 5. Are there uphill tests 				
	<p>Water and related fences</p> <ol style="list-style-type: none"> 1. Placement of water test in course 2. Appropriateness of test for each level 3. Are there jumps into water 4. Are there jumps out of water 5. Are the related tests in accordance with the Cross Country Guide 6. Does the water jump meet specifications such as distance across, depth of water etc. 				

Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
Understanding Risk management- MIMs, pins, <ol style="list-style-type: none"> 1. Understanding the concept of frangible fences 2. Types of frangible fences on course 3. Correct fitting of Mims according to instructions 4. Placement on course of frangible fences 5. Difference between red and yellow clips 6. Awareness of angle of approach to frangible fences 			
Securing fences <ol style="list-style-type: none"> 1. Knowledge of how to secure fences with anchors or posts 2. Anchors placed in correct positions 3. Knowing when to use more anchors in the ground conditions or securing frangible fences 			
Physical and mental effort <ol style="list-style-type: none"> 1. Does the candidate understand the physical effort required by horses 2. Does the candidate understand the mental effort required by horses 3. Does the candidate understand the different levels of intensity required for different levels 			
Adaptability Is the candidate able to adapt his/her courses to: <ol style="list-style-type: none"> 1. Different venues 2. Competition levels 3. Terrain 4. Footing 5. Weather conditions etc. 			
Listening skills/feedback <ol style="list-style-type: none"> 1. Does the candidate display sound listening skills 2. Does the candidate show the ability to accept change 3. Is the candidate able to accept the appropriate changes 4. Can the candidate clearly explain their reasoning's for decisions to do with their courses 			
	Maintain	Upgrade	Other Action
Overall Recommendation			
Mentor Information			
Name of Mentor			
EA/FEI Level			
Event Name			
Level			
Date			
Mentor Signature			