



# EA EVENTING OFFICIALS CD MENTOR FEEDBACK FORM COURSE DESIGNER



This mentor feedback form is to be sent directly to the State Eventing Committee with upgrade forms. Please keep a copy for yourself as will be required to be submitted at re-accreditation time. Successful upgrade applications are forwarded by the State to the National Office to be added to the National database.

### CANDIDATE PERSONAL DETAILS:

Name:		EA Member Number:	
State:			
Current EA Level	<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 2	<input type="checkbox"/> Level 3
Acting as	<input type="checkbox"/> Course Designer		<input type="checkbox"/> Assistant Course Designer
Reason for Assessment	<input type="checkbox"/> Maintenance		<input type="checkbox"/> Upgrade

**Mentor You have been asked to assess the candidate for either maintenance at their current level or upgrade-please consider your assessment carefully. Please tick appropriate box and add comments, if unsatisfactory, an explanation must be given**

Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
<b>Pre-Event Planning Interaction with OC Involving as below;</b> <ol style="list-style-type: none"> <li>1. <i>Presentation of course design</i></li> <li>2. <i>Budgeting presented</i></li> <li>3. <i>Timetable of works</i></li> <li>4. <i>Rostering and supervision of volunteers</i></li> <li>5. <i>Paid work force</i></li> </ol>			
<b>Interaction with TD &amp; Other Officials.</b> <ol style="list-style-type: none"> <li>1. <i>Conversations with TD re course design</i></li> <li>2. <i>Course preparation for 1<sup>st</sup> visit</i></li> <li>3. <i>Courses ready for opening</i></li> <li>4. <i>Maps ready for TDs and OCs prior to opening the course</i></li> <li>5. <i>Correctness of maps and knowledge of calculating times</i></li> </ol>			
<b>Participation/Observation in XC officials' meetings</b> <ol style="list-style-type: none"> <li>1. <i>Attendance at meetings</i></li> <li>2. <i>Awareness of incident plans</i></li> <li>3. <i>Ability to contribute to safety meetings</i></li> <li>4. <i>Preparation of work force for competition</i></li> </ol>			
<b>Communication- amongst Officials CD's, OC, volunteers, Dressage judges and competitors etc (team player)</b> <ol style="list-style-type: none"> <li>1. <i>Emergency situations conduct</i></li> <li>2. <i>Ability to work with other Officials</i></li> <li>3. <i>Preparation of paperwork and distribution</i></li> <li>4. <i>Interaction with rider's rep and others</i></li> <li>5. <i>Knowledge of dangerous riding as per article 515.4.1</i></li> </ol>			

Points to consider for assessment		Satisfactory	Unsatisfactory	Comments
<p><b>Do you feel the candidate understands what is appropriate at the various Competition levels and their worldwide standards as follows:</b></p> <ol style="list-style-type: none"> <li><i>Differences between levels</i></li> <li><i>Difficulty between levels</i></li> <li><i>Intensity of course obstacles</i></li> <li><i>Progression through levels</i></li> </ol>				
Cross Country Course assessment	<p><b>Course distance</b></p> <ol style="list-style-type: none"> <li><i>Course distances accurately measured</i></li> <li><i>Course distances correct with specifications</i></li> <li><i>Distances appropriate for efforts</i></li> <li><i>Distances appropriate for terrain</i></li> </ol>			
	<p><b>Course balance</b></p> <ol style="list-style-type: none"> <li><i>Flow of the lines of courses</i></li> <li><i>Balance of the tests on each course</i></li> <li><i>Appropriateness of obstacles used</i></li> </ol>			
	<p><b>Appropriate distances</b></p> <ol style="list-style-type: none"> <li><i>Ability to walk the distance between fences</i></li> <li><i>Ability to communicate the number of strides</i></li> <li><i>Explain the relevance of the striding</i></li> <li><i>Understanding the effect of terrain on striding</i></li> </ol>			
	<p><b>Obstacle dimensions</b></p> <ol style="list-style-type: none"> <li><i>Show confidence in measuring fences correctly</i></li> <li><i>To have appropriate tools for measuring</i></li> <li><i>Explain the effect of terrain on measuring from take-off</i></li> <li><i>Demonstrate the different measuring points on certain obstacles: corners, filled in fences, open oxers etc.</i></li> </ol>			
	<p><b>Ground Lines</b></p> <ol style="list-style-type: none"> <li><i>Demonstrate the effect of ground lines at certain jumps</i></li> <li><i>Show other factors such as:</i> <ol style="list-style-type: none"> <li><i>When are they needed,</i></li> <li><i>When they need to be fixed or not</i></li> <li><i>Soft and solid ground lines</i></li> <li><i>Shape and height of ground lines</i></li> </ol> </li> </ol>			
	<p><b>Fence construction</b></p> <ol style="list-style-type: none"> <li><i>Knowing what is a safe and solid obstacle</i></li> <li><i>Understanding construction techniques</i></li> <li><i>Is familiar with the Cross Country Guide suggestions on building obstacles</i></li> <li><i>Confident with the sloping shoulder or rounded front on upright fences</i></li> <li><i>Understanding of inground fence construction rather than portables</i></li> <li><i>Knowledge of Mim fitting requirements as per article 515.4.1</i></li> </ol>			

		Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
Cross Country Course Assessment	<b>Flow-approach and departure lines</b> <ol style="list-style-type: none"> <li>1. Positioning of obstacles relevant to combinations as a set up fence</li> <li>2. Does a jump take you to the next jump, (ie. does the course flow seamlessly)</li> <li>3. Are there cross overs and circling</li> </ol>				
	<b>Core Fences</b> Are there the relevant core fences in each course appropriate to each level as outlined in the Cross Country Guide such as; Ditches, water, brush, corners, narrows, oxers etc.				
	<b>Combinations</b> <ol style="list-style-type: none"> <li>1. Are the combinations appropriate</li> <li>2. Does the A element compliment or prepare for the B element</li> <li>3. Is the striding appropriate for the level</li> <li>4. Is the A element lower than the B element</li> <li>5. Are they straight or curving lines</li> </ol>				
	<b>Curved lines</b> <ol style="list-style-type: none"> <li>1. Are the curved lines in accordance with the Cross Country Guide</li> <li>2. Do they allow flow and balance to the Athlete and horse</li> <li>3. Are they progressive in level</li> <li>4. Do they work with the terrain (sideways sloping) and not against it</li> <li>5. Are there uphill tests</li> </ol>				
	<b>Water and related fences</b> <ol style="list-style-type: none"> <li>1. Placement of water test in course</li> <li>2. Appropriateness of test for each level</li> <li>3. Are there jumps into water</li> <li>4. Are there jumps out of water</li> <li>5. Are the related tests in accordance with the Cross Country Guide</li> <li>6. Does the water jump meet specifications such as distance across, depth of water etc.</li> </ol>				

Points to consider for assessment	Satisfactory	Unsatisfactory	Comments
<b>Understanding Risk management- MIMs, pins,</b> <ol style="list-style-type: none"> <li>1. Understanding the concept of frangible fences</li> <li>2. Types of frangible fences on course</li> <li>3. Correct fitting of Mims according to instructions</li> <li>4. Placement on course of frangible fences</li> <li>5. Difference between red and yellow clips</li> <li>6. Awareness of angle of approach to frangible fences</li> </ol>			
<b>Securing fences</b> <ol style="list-style-type: none"> <li>1. Knowledge of how to secure fences with anchors or posts</li> <li>2. Anchors placed in correct positions</li> <li>3. Knowing when to use more anchors in the ground conditions or securing frangible fences</li> </ol>			
<b>Physical and mental effort</b> <ol style="list-style-type: none"> <li>1. Does the candidate understand the physical effort required by horses</li> <li>2. Does the candidate understand the mental effort required by horses</li> <li>3. Does the candidate understand the different levels of intensity required for different levels</li> </ol>			
<b>Adaptability</b> Is the candidate able to adapt his/her courses to: <ol style="list-style-type: none"> <li>1. Different venues</li> <li>2. Competition levels</li> <li>3. Terrain</li> <li>4. Footing</li> <li>5. Weather conditions etc.</li> </ol>			
<b>Listening skills/feedback</b> <ol style="list-style-type: none"> <li>1. Does the candidate display sound listening skills</li> <li>2. Does the candidate show the ability to accept change</li> <li>3. Is the candidate able to accept the appropriate changes</li> <li>4. Can the candidate clearly explain their reasoning's for decisions to do with their courses</li> </ol>			
	<b>Maintain</b>	<b>Upgrade</b>	<b>Other Action</b>
<b>Overall Recommendation</b>			
<b>Mentor Information</b>			
Name of Mentor			
EA/FEI Level			
Event Name			
Level			
Date			
Mentor Signature			