



Equestrian Australia Jumping Committee Charter

1. Purpose

The Equestrian Australia Jumping Committee (EAJC) appointed by the Equestrian Australia (EA) Board assists the Board in fulfilling its oversight responsibilities relating to the promotion and development of Jumping in Australia. The purpose of the EAJC is outlined in the EA Committee Bylaws.

The EAJC must also recognise and preserve the integrity of Jumping through common goals and a shared commitment to constructive and cooperative relationships.

2. Authority

The Board has authorised the EAJC, within the scope of their duties and responsibilities set out in this charter to:

- perform the activities required to address its responsibilities and make recommendations to the Board;
- have access to management, employees and Jumping information it considers relevant (via EA staff) to its responsibilities under this charter.

3. Membership

The EAJC appointed by the Board is a Skills Based Committee and shall comprise of five (5) elected Members plus a Riders' Representative.

The EAJC Members shall be required to meet the criteria of a Skills Based Committee as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

4. Chair

The main role of the Chair is to demonstrate leadership and to ensure effective governance of the EA Jumping Committee.

The Chair of the EAJC will be elected by a method outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The EAJC Chair must not be the Chair of a State Jumping Committee or the Riders' Representative.



Should the EAJC Chair be absent from a meeting, the EAJC Members present must appoint a Chair for that particular meeting, who should not be the Chair of their State Jumping Committee.

The EAJC Chair will ensure that the EA Committee Liaison Manager is immediately informed of matters that may have a significant impact on Jumping or the reputation of EA.

The Chair must fulfil the duties as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The Chair must maintain a timely correspondence with the EA National Office on Jumping matters.

5. Meetings

The EAJC will meet in a manner agreed to by the members of the EAJC.

The EAJC Chair, any EAJC Member or the EA Committee Liaison Manager may call a meeting of the EAJC.

EAJC members must do all things reasonably necessary to attend and participate in all meetings and acknowledge that commitment is fundamental to the effective operation of the EAJC.

Any person may be invited by the EAJC to attend meetings, but not necessarily for the full duration.

Meetings will adhere to the EA National Discipline Committee Appointment and Procedures Policy.

6. Quorum and Voting

A quorum must consist of four (4) members of the EAJC.

7. Decision Making

All decisions of the EAJC are to be made by a simple majority of votes cast by the Members present at the meeting.

All Members are entitled to one (1) vote each.

In the case of an equality of votes, the EAJC Chair will have the casting vote.



8. Minutes

The EA Committee Liaison Manager or delegate must prepare the minutes of the EAJC within seven (7) working days after the meeting. The minutes are to be promptly approved by the EAJC Chair and then circulated to all EAJC members and EA CEO. A meeting summary update will be prepared and placed on the EA website once the minutes have been reviewed by all committee members.

9. Confidentiality

All EAJC members will be privy to sensitive and confidential information. At no stage should this information be publicly referred to, disclosed or discussed to any third party outside of the EAJC. If the matter is escalated to the EA Board members of the EAJC may discuss the issue at the Board's request only.

Should an EAJC member pass on any confidential information to any external third party that member may be required to stand down from the EAJC.

10. Review

EA will review this Charter at least annually and recommend to the Board its approval including any appropriate amendments.

11. Sub-Committees & Working Parties

The EAJC has the authority to create Sub-Committees and/or Working Parties as required. Any funding required for the operation of these groups will come from the overall EAJC budget. Additional funding will not be provided.

Currently, the EAJC has the following Sub-Committee:

- The EA FEI World Cup Committee appointed as per Article 652 – Sub-League Committees of the FEI World Cup Jumping rules, report to the EA Jumping Committee and will be required to provide an update to the EAJC routinely after their meetings or upon request. The EA FEI World Cup Committee will manage its own budget as agreed with EA.

12. General Responsibilities

The EAJC will be responsible for, but not limited to, the following:

- Maintaining the National Rules and staying abreast of FEI rule changes
- Maintaining the National Calendar, including FEI Events
- Communicating with State Jumping Committees
- Informing EA of any contact changes
- Addressing any issues and considering thoughtfully agenda items put forward



- Managing the EAJC budget appropriately to ensure no overspend
- Developing new initiatives to support Jumping in Australia
- Responding to invitations for events from other National Federations
- Promoting Jumping positively at all times
- Liaising with the FEI (via EA staff) where necessary
- Developing and managing any sub-committees as necessary