

## EA Medical Service Provider Event Brief (all disciplines)

### Arrival

- On the morning of the event please be there approximately 30mins prior to the start, in time for the 'warm up'.
- Make your way to the secretary's office and introduce yourself and your colleagues.
- If you have not worked with or around horses, please take time to read the 'Horse Safety Tips for volunteers.'  
[https://www.equestrian.org.au/sites/default/files/Horse%20Safety%20Tips%20for%20Volunteers\\_0.pdf](https://www.equestrian.org.au/sites/default/files/Horse%20Safety%20Tips%20for%20Volunteers_0.pdf)



- Ask the Organising Committee for a copy of the competition Draw and maps if relevant (for your reference)

### Getting Ready to Respond

- Discuss the best location for you to be situated on the venue.
- You should obtain a radio if not available, decide on an agreed strategy and exchange contact details.
- Make sure your radio is on the correct channel and switched on!
- Locate the warmup, yards, stables (where many incidents can happen) and competitions areas and identify access and egress points.

### Falls

- Every rider that falls from a horse MUST be cleared before they remount (even if they landed on their feet!)
- It's a rider's responsibility to be cleared by medical, prior to leaving the venue and before riding another horse.
- If medical assistance is required at the fall site, medical will move to the location of the injured rider.
- Be sure to check there are no loose horses in the immediate area, before entering the area.
- Expected delay times are helpful if a rider requires transfer.

### Assessment and Reporting - All falls must be reported

- All riders who fall must be assessed as to whether they are clear to ride again that day.
- Where there is any possibility of a concussion being sustained, riders must be assessed for concussion (if assessed as "yes" they are NOT cleared to ride)
- Where a significant injury (as below) has occurred, it must be reported individually on Form 8.
- Where falls have resulted in minor, or no injury, these can be reported as a group, at the end of each day on Form 8.

**Please also fill in the details of all falls including those with no injury on the medical follow up form and hand to the**

**Please use the appropriate option on Form 08 as below**

1. Life threatening injury / fatality
2. Other Injuries /incidents requiring hospital/medical follow up (excluding concussion)
3. All suspected or confirmed concussions are to be reported by an MSP when in attendance
4. All falls resulting in nil or minor injury have occurred must be reported as a total (not individual) using Form 08 option 5.

Form 08 may be accessed here: <https://form.jotform.com/202477282848061>

