

Equestrian Australia NCAS Coach Reaccreditation

We are now trying to make the process of registering easier for all coaches, whilst still ensuring that the updating requirements are being met according to the current coach reaccreditation policies of Equestrian Australia. Reaccreditation is due every two years; however this will be increasing to every three years for the next reaccreditation period (1 July 2016 – 30 June 2019).

Note: At the time of renewal in 2016, proof of your current certification must be provided to EA in relation to:

- Senior First Aid certification; and
- Working With Children Check/or the equivalent for your State

Understanding some of these certifications are valid for multiple years, from 2017 and beyond, coaches will be responsible for providing updated proof of certification as and when appropriate.

Checklist to complete 2016/17 Coach Reaccreditation with Equestrian Australia

Using the Summary (see next page), **please provide information to verify** the following:

- Compulsory Coach Update Clinic:** Attendance at 1 clinic for this reaccreditation period.
- First Aid Certificate:** A copy of your current first aid certificate.
- Working with Children Requirements:** All states now have legislation requiring “working with children checks”, “police checks” or similar. An example is the Queensland Blue Card system. A copy of this document must be sent to the EA office for all Coaches except those residing in South Australia, ESA keep a register as per State Legislation in this State.
- Insurance Certificate of Currency:** Required if you have a private policy
- Coaching Activity:** Identify whether you were a full time or part time coach
- Updating Activity Points:** Provide information on activities completed in the previous 2 years to meet the required number of accreditation points. Note: we only need evidence that you have met the **minimum requirement**, not everything you did in the 2 years.

Send your completed Coach Reaccreditation form with all required information directly to the EA National Office. You can send this via:

Post – Equestrian Australia. PO Box 673, Sydney Markets NSW 2129 (Please send COPIES only as originals will not be returned.)

Fax – (02) 9763 2466 | **Email** – info@equestrian.org.au

EA NCAS Coach Update Summary

Under the Australian Sports Commission's Updating Policy all NCAS Coaches in every sport must complete professional development activities ("updating") on a regular basis.

Coaches must earn the minimum number of updating points per year (12).

- To maintain accreditation all coaches must be actively coaching. Therefore points are automatically earned via this pursuit
- All coaches must attend a compulsory EA Coach Update clinic during this period: 1 October 2014 to 30 June 2016

The activities table below provides details of point for each activity. Please complete the summary below showing sufficient updating points for your reaccreditation.

Completed forms must be submitted by Thursday 30 June 2016. If you require any assistance please contact the National Office (02) 8762 7777.

| ACTIVITY SUMMARY | Date | Location | Coordinator or Convenor Name <small>Attach copies of receipts/certificates/other proof</small> | Points |
|---|----------|----------|---|--------|
| Compulsory Requirements | | | | |
| Most Recent EA Compulsory Update Clinic/Date of Accreditation 1 October 2014 – 30 June 2016 | | N/A | | 4 |
| First Aid Certificate (3 yearly) | | N/A | Please attach copy | N/A |
| Working with Children requirements | | N/A | Please attach copy | N/A |
| Insurance: Certificate of Currency (if you have a private policy) | From/To: | Insurer: | Please attach copy | N/A |
| Other Updating Activities | | | | |
| Coaching Activity (FT/PT) | | | | |
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| | | | | |
| Total Points: | | | | |

**** A compulsory Update Clinic must be attended once every three years**

ACTIVITIES TABLE

Points for Activity:

| | |
|--|---|
| Coach - Full time (main source of income) | 8 |
| - Part time | 4 |
| Coach a lesson with mentor supervision | 4 |
| Study/complete an ASC coaching principles course | 3 |
| Actively work towards/complete other relevant tertiary course | 3 |
| Train/qualify (including maintaining/upgrading) as an EA official | 3 |
| Complete a horse management course | 3 |
| Ride at an EA clinic or an EA assessment day as a demo rider | 3 |
| Officiate as judge, course designer, steward or TD | 3 |
| Participate in clinics with international experts (coaches, judges, officials) | 3 |
| Write an article of over 500 words on a suitable coaching topic | 6 |
| Upgrade to the next coaching Level | 6 |
| Present an EA updating clinic (L2/L3 coaches only) | 6 |
| Mentor a lower-accredited coach or an EA candidate coach (L2/L3 coaches only) | 6 |
| Actively assist in administration of the NCAS (committee meetings, assessments, training days) | 6 |

In general any activity, course or workshop that can be seen to benefit the coach in his/her professional development will be allowed. The points shown above are not an extensive list but a guide only. If a Coach has engaged in an activity not specifically listed, they can check with the EA Office to ascertain the updating status