

EA Officials Re-accreditation Online Information





All EA Officials go through a re-accreditation process every three years, this is currently independent from when you where first appointed.

Equestrian Australia (EA) is pleased to announce that the re-accreditation process for EA Officials is now open for the new cycle.

All EA Officials must re-accredit every three years, allowing EA to verify the specific requirements for your role(s) and extend your status for another three years.

There are two options to complete your renewal:

- Option 1: A new online process available through your MyEA portal [HERE](#)
- Option 2: Manual re-accreditation process remains available, following the same fillable forms method used in previous years. which can be found on the EA website [HERE](#)

Re-accreditation requirements vary based on discipline and role. Please ensure you review the specific criteria for your accreditation which can be found in the sport specific rules.

The following information is a guide for Online Process.





Officials Re-accreditation Online

Step 1

Log into My EA Portal www.nominate.com.au/EAOnline/portal/Login.aspx
If you have forgotten your password, follow prompts.

If you don't know your password, click on the "Forgot your password" link. This will then allow you to enter your EA membership number, or your email address, and the system will email you your password.

If you are still having difficulties, please call your state branch

ENSW : 02 9620 2660
QLD : 07 3891 6611
VIC : 03 9333 3335

ESA : 08 9296 1200
ETAS : 0477 685 211
EVIC : 03 9013 0707
EWA : 08 9296 1200

Member

EA Member Number:

Password:

Show Password

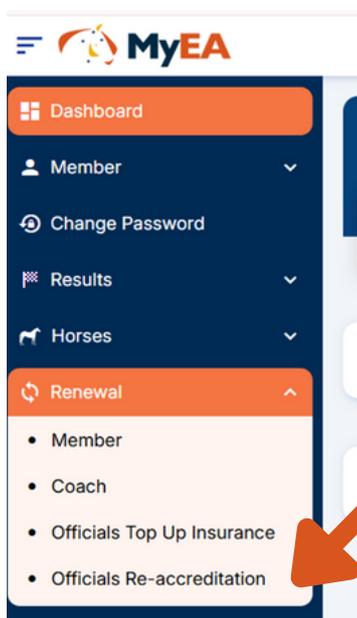
protected by reCAPTCHA
Privacy Terms

Forgot your password?

LOGIN

Step 2

Navigate to Re-accreditation
On the left-hand menu, select Renewal > Officials Re-accreditation





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Step 3

Verify & Update if needed your Details

Confirm which details you wish to display on the EA Official Website Search

www.equestrian.org.au/members/search

Step 4

Qualifications

This page lists all your current EA **National** Qualifications.

Select all those you wish to re-accredit in.

Qualification	Level	Valid From	Valid To	<input type="checkbox"/>
Jumping	Course Designer - EA Level 3	24/05/2013	31/03/2025	<input checked="" type="checkbox"/>
Jumping	Judge - EA Level 3	24/05/2013	31/03/2025	<input checked="" type="checkbox"/>
Jumping	Technical Delegate - National	11/11/2022	31/03/2025	<input checked="" type="checkbox"/>



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Step 5

Courses

You will now be able to select the corresponding course/s for each qualification you have chosen to re-accredit in.

A list of courses you have attended during the previous cycle (1/4/2022 – 31/3/2025) will prepopulate on this page. Choose the corresponding courses for the qualification listed, once you have selected a course from the list it will jump to the top of the page for review. Choose as many as need then click Next to proceed to the next qualification.

If a course does not appear, manually enter the necessary details in the free form fields, click Save, add as many missing courses as needed and then click Next to continue to the next qualification.

All EA Officials need to attend a course every 3 years, with exception of Dressage Judges who will need to do Seminar and 2 workshops plus extra seminar if Para Dressage or Young Horse Judge. Please select all courses that apply to that qualification.

i.e. If you are a D Level Dressage Judge you would select D level Seminar and 2 workshops

Some qualifications may not show up in Step 5 as there is no course requirement ie such Dressage Judge Mentors.

If you are also an FEI Official your FEI courses will count and should populate on the list for you to choose from.

Course Name	Start Date	End Date	Type	Location	Qualification	Delete
EA Dressage Judge CD Seminar - 8-10/24 - S Cunningham & K Closson	08/02/2024	08/02/2024	EA Dressage Judge CD Seminar - 8-10/24 - S Cunningham & K Closson		Judge - D-Level	<input type="checkbox"/>
EA Dressage Judge Workshop Rules - Online - 22/1/24 - J Jones	22/01/2024	22/01/2024	EA Dressage Judge Workshop Rules - Online - 22/1/24 - J Jones		Judge - D-Level	<input type="checkbox"/>
EA Dressage Judge Workshop - Rules & Tests - Online - 19/1/2023	19/01/2023	19/01/2023	EA Dressage Judge Workshop - Rules & Tests - Online - 19/1/2023		Judge - D-Level	<input type="checkbox"/>

Course Name:

Start Date:

End Date:

Type:

Location/State:

Course Name	Passed	Start Date
EA Dressage Judge CD Seminar - 8-10/24 - S Cunningham & K Closson	Completed	08/02/2024
EA Dressage Judge Workshop Rules - Online - 22/1/24 - J Jones	Completed	22/01/2024
EA Eventing Judge Level 3 Bridging Course - Online 18/10/23 - P Huntington & W Copping	Completed	18/10/2023
EA Dressage Judge CD Level Seminar - NSW - 9 & 12/23 - P Marthman & K Closson	Completed	09/02/2023
EA Dressage Judge Workshop - Rules & Tests - Online - 19/1/2023	Completed	19/01/2023
EA Dressage Judge CD Seminar - NSW - 22-26/22 - J Kennedy	Completed	22/06/2022





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Step 6

Upload Supporting Documents

Some qualifications will need you to upload supporting documents.

- Dressage Judges can upload a copy of the Open Rule Book Exam and
- Eventing Technical Delegates & Course Designers can upload copies of their Mentor Forms.
- Jumping Judges and Course Designers can upload copies of log books.

Again please work through each qualification at a time.

This page may not show if you don't need to upload anything.

The screenshot shows the Equestrian Australia website interface. At the top, the logo and name 'EQUESTRIAN AUSTRALIA' are visible. Below this is a breadcrumb navigation bar with the following items: 'Official Details > Qualifications > Courses > Upload Documents > Judging Appointments > WWCC/WWVP/Blue Card > Terms and Conditions > Submit'. A red arrow points to the 'Upload Documents' breadcrumb. Below the breadcrumb is a dark blue header for the current page: 'Upload Documents For Jumping Judge - EA Level 3'. Underneath this header is a blue link: 'Please upload certificate of any ORBT / Mentor document you may have to have taken. Information on who needs to complete this can be found [HERE](#)'. Below the link is a file selection area with the text 'Select File:' followed by a button labeled 'Choose file' and the text 'No file chosen'. Below this are two blue buttons: 'Upload' and 'Add More Documents'. At the bottom of the page are two buttons: 'Back' (red) and 'Next' (blue).



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Step 7

Officiating Appointment

For some qualifications this information may be already populated. We are in the process of integrating this information into the competition results upload. However, as this initiative has only recently begun, it remains a work in progress and may not yet be fully available to all disciplines. We hope to continue expanding this to meet all your EA officiating requirements in the future.

If no appointments are listed, you can manually fill in your officiating appointments and save. Again please work through each qualification at a time as shown.

Official Details > Qualifications > Courses > Upload Documents > **Judging Appointments** > WWCC/WWP/Blue Card > Terms and Conditions > Submit

Judging Appointment For Jumping Course Designer - EA Level 3

If your officiating appointment is not showing on the list below, please add in using the fields below

Date	Qualification	Event Name	
20/04/2023	Course Designer - EA Level 3	Test Event	▲
Class		Role	Delete
1.30m		Course Designer	🗑️
02/01/2025	Course Designer - EA Level 3	Test Event 2	▼

Event Name:

Date:

Class:

Role:



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Step 8

Working with Children Check or equivalent Information

Ensure that the recorded information is accurate. If necessary, you can upload new documents to update your records

Step 9

Acknowledge and agree to EA Officials Declarations by ticking at bottom of page.

Step 10

Review & Submit

Review the information for each qualification. If changes are needed, use the navigation buttons to make amendments. Once everything is verified, submit your Officials re-accreditation which will be sent to the EA office for verification. Please allow up to 5 business days for confirmation of re-accreditation renewal.



**Thank you for making
Equestrian Sport Possible!**

equestrian.org.au

enquiries to:
officials@equestrian.org.au

