



Equestrian Australia Show Horse Committee Charter

1. Purpose

The Equestrian Australia Show Horse Committee (EASHC) appointed by the Equestrian Australia (EA) Board assists the Board in fulfilling its oversight responsibilities relating to the promotion and development of Show Horse in Australia. The purpose of the EASHC is outlined in the EA Committee Bylaws.

The EASHC must also recognise and preserve the integrity of Show Horse through common goals and a shared commitment to constructive and cooperative relationships.

2. Authority

The Board has authorised the EASHC, within the scope of their duties and responsibilities set out in this charter to:

- perform the activities required to address its responsibilities and make recommendations to the Board;
- have access to management, employees and Show Horse information it considers relevant (via EA staff) to its responsibilities under this charter.

3. Membership

The EASHC appointed by the Board is a State Based Committee and shall comprise of a representative from each State plus a Riders' Representative.

The EASHC Members shall be required to meet the criteria of a State Based Committee as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

4. Chair

The main role of the Chair is to demonstrate leadership and to ensure effective governance of the EA Show Horse Committee.

The Chair of the EASHC will be elected by a method outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The EASHC Chair must not be the Chair of a State Show Horse Committee or the Riders' Representative.

Should the EASHC Chair be absent from a meeting, the EASHC Members present must appoint a Chair for that particular meeting, who should not be the Chair of their State Show Horse Committee.



The EASHC Chair will ensure that the EA Committee Liaison Manager is immediately informed of matters that may have a significant impact on Show Horse or the reputation of EA.

The Chair must fulfil the duties as outlined in the EA National Discipline Committee Appointment and Procedures Policy.

The Chair must maintain a timely correspondence with the EA National Office on Show Horse matters.

5. Meetings

The EASHC will meet in a manner agreed to by the members of the EASHC.

The EASHC Chair, any EASHC Member or the EA Committee Liaison Manager may call a meeting of the EASHC.

EASHC members must do all things reasonably necessary to attend and participate in all meetings and acknowledge that commitment is fundamental to the effective operation of the EASHC.

Any person may be invited by the EASHC to attend meetings, but not necessarily for the full duration.

Meetings will adhere to the EA National Discipline Committee Appointment and Procedures Policy.

6. Quorum and Voting

A quorum must consist of four (4) members of the EASHC.

7. Decision Making

All decisions of the EASHC are to be made by a simple majority of votes cast by the Members present at the meeting.

All Members are entitled to one (1) vote each.

In the case of an equality of votes, the EASHC Chair will have the casting vote.

8. Minutes

The EA Committee Liaison Manager or delegate must prepare the minutes of the EASHC within seven (7) working days after the meeting. The minutes are to be promptly approved by the EASHC Chair and then circulated to all EASHC members and EA CEO. A meeting summary update will be prepared and



placed on the EA website once the minutes have been reviewed by all committee members.

9. Confidentiality

All EASHC members will be privy to sensitive and confidential information. At no stage should this information be publicly referred to, disclosed or discussed to any third party outside of the EASHC. If the matter is escalated to the EA Board members of the EASHC may discuss the issue at the Board's request only.

Should an EASHC member pass on any confidential information to any external third party that member may be required to stand down from the EASHC.

10. Review

EA will review this Charter at least annually and recommend to the Board its approval including any appropriate amendments.

11. Sub-Committees & Working Parties

The EASHC has the authority to create Sub-Committees and/or Working Parties as required. Any funding required for the operation of these groups will come from the overall EASHC budget. Additional funding will not be provided.

Currently, the EASHC has not appointed any Sub-Committees.

12. General Responsibilities

The EASHC will be responsible for, but not limited to, the following:

- Maintaining the National Rules
- Maintaining the Measuring Rules, in consultation with other relevant disciplines and the EA Pathways Manager - Officials
- Maintaining the National Calendar
- Communicating with State Show Horse Committees
- Informing EA of any contact changes
- Addressing any issues and considering thoughtfully agenda items put forward
- Managing the EASHC budget appropriately to ensure no overspend
- Developing new initiatives to support Show Horse in Australia
- Promoting Show Horse positively at all times
- Developing and managing any sub-committees as necessary