



EA COACHING COMMITTEE MEETING

Date: 11 October 2021

Time: 19:30 AEST

Via Videoconference

MINUTES - SUMMARY

Business discussed

2.1 Update from EA Pathways Officer - Coaching (written report – taken as read).

- In The Arena – the Sept/Oct edition has been emailed to all Coaches on 11 Oct.
- Marsh Webinar – Committee members are requested to provide list of essential topics to be included in an insurance webinar planned in conjunction with Marsh for later in the year. Feedback on topics due by 26 October.
SK asked why EA changed from Gow Gates to Marsh. LG advised the change was made based on a fresh new team, access to a risk mitigation team, stronger reach in the sport and strong service ethics.
- WWC and First Aid email reminder programme – SueB preparing an email notification programme to let Coaches know when their WWC and First Aid certificates are coming due for renewal.

3.1 Clarification and Definition of Near Miss – Meredith Chapman (item brought forward on agenda)

MC advised Coaches have been amazing in adopting concussion training and reporting. Near Misses can be reported on Form 08 – on top left of form there is a check box for “No apparent injury or illness” (eg. Asthma). A Near Miss/Unplanned Occurrence – a situation with potential to cause harm or damage. It may involve people, equipment or the environment.

SL described a near fall and asked if that counted as a Near Miss. MC responded saying it is up to the person viewing it as to whether it is a near miss or not and used the example of

- a flapping tarp which needs to be moved to stop further shying or,
- catching jewellery on a horse’s bit but rider/handler was able to free themselves in time before the horse panicked, or
- ducking under the horse’s neck when it is tied up and the horse pulls back and then jumps forward but the person has got out of the way.

Learning from near misses can lead to changes in processes and/or protocols. MC advised Near Miss reporting is encouraged but not mandatory and could even be as informal as a note in the coach’s diary at the end of the day. MC offered training to coaches on using her risk matrix.

MC outlined the Health and Safety conference is coming up in Nov/Dec and will be hold over three evenings with 1.5hour sessions per evening

2.2 IGEQ report – SK reported the IGEQ Risk Management presentation held 29 Sept 2021 (presentations by both SK and MC) was attended by 148 people from approx. 18 different countries. The feedback has been excellent, and SK has been invited to present the workshop in several other countries and the IGEQ would like to hold a repeat of the event.

2.3 Video Assessments – Proposal from TC that up to 1/3 of the total assessment per subject can be completed by video but candidates must apply to their state body. Set criteria to be determined and agreed by EACC and draft document to be prepared for agreement.

2.4 Minimum coaching requirements for State Development Squads – Discussion around implementation at a State level. Correspondence to be prepared for circulation to State CEOs and NSCs.

2.5 Review of Coach Registration Activity Points – called for volunteers to review current point table.

Action: SueB to add item onto November 2021 Agenda.

2.6 Level 3 course 2022 – Discussion around creating a subcommittee/working group be formed to steer and plan for L3 course in 2022. EOIs to go to field and analysis of what disciplines may be involved and how many candidates for each. EA already has a list and SB suggested revisiting the list and calling for more EOIs.

2.6 Review of Active Actions Register (AAR) – the need for amendment or separate coaching waiver for vaulting clients who do not wear helmets due to the extra danger of wearing them whilst vaulting has been taken up with Marsh and it currently with their legal team.

New Business

3.1 Clarification and definition of “Near Miss” and Coronial Inquest Officials/Coaches panel – item moved to earlier in the meeting. Refer above.

Late or Additional Items

4.1 State Round Up

- NSW – Zoom meeting to be held on 12 October 2021 on bookkeeping for coaches
- VIC – TC requested the NSW Equibility material to become a shared resource.

Closing Items

Next meeting: Monday 8 November, 2021 at 19:30 AEST

Meeting closed: 22:17 AEST