



EQUESTRIAN
AUSTRALIA



JUMPING
AUSTRALIA

EXPRESSIONS OF INTEREST

AUSTRALIAN JUMPING CHAMPIONSHIPS

The Australian Jumping Championships are an event conducted for and on behalf of the, Equestrian Australia Jumping Committee (EAJC). You are invited to submit an expression of interest to conduct the event for 2023

The following are guidelines formulated by the EAJC to assist you in the conduct of the Australian Championships. The EAJC reserves the right to amend these rules at any time.

The Australian Jumping Championships should be an event in its own right, not absorbed into an existing event and should be conducted over a minimum of four consecutive days.

The intent for the National Championships is to present an event that is equivalent to a FEI CSI3* competition by way of standards and facilities.

These guidelines must be read in conjunction with all relevant EA Rules and Regulations in force at the time of the Australian Jumping Championships.

1 Person Applying

- 1.1 Contact details
- 1.2 Previous shows/championships

2 COMPETITION

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- 2.3 Stabling & on ground facilities
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1. ORGANISER

1.1 Contact details

Name of Organiser/Club: is the club affiliated or an incorporated body/business		
Organising Committee President/Chair:		
Main contact for EA (Name):		
Address		
Phone: M – H –	Fax	Email:

1.2 Details of previous events run by the organizing committee/club

Details of previous events run by the Organising Committee:	
Date of Show	
Total Prize money offered	
No. of classes and no. of riders (by class if possible)	
No. of spectators for main day	
How was the show promoted?	
Media Coverage (press/radio/TV)	

2 COMPETITION

2.1 Event logistics

Year of Championships 2023	
The planned dates of the Championships (please put down your preferred date and an alternative)	1: 2:
Levels proposed to be covered	Senior / Young Rider / Junior /Children
The number of spectators expected	Main day: (please specify) Other days:
Reason why you should be awarded the rights to stage the Championships	
Dates for draft schedule to be submitted (recommend 12 weeks before the event) Approval process – submission to EAJC for review and approval before publication	

2.2 Venue

Please give details of facilities available at the venue.

Venue address:
Competition arenas Ring 1: Size (metres x metres) Surface: Ring 2: Size (metres x metres) Surface:
Warm-up arenas: (please also provide details of any additional warm-up areas to be used) For Ring 1: Size (metres x metres) Surface: Distance from Ring 1: For Ring 2: Size (metres x metres) Surface: Distance from Ring 2:

2.3 Stabling and on ground facilities

Please give details of facilities available at the venue.

Stabling: (size of stable box, number, type, provision for stallions, etc.)
Wash down bays (number, type, distance from stables)
Do you have a Swabbing Box ? Yes / No
Truck parking (where, distance from stables and competition arena, security, etc.) Impact of rain on the parking areas.

Toilets and Showers (number, distance from truck parking/stabling, etc.)
Camping areas
Power facilities

2.4 Equipment

<p>Jumping equipment considerations:</p> <ul style="list-style-type: none"> • Rails should weigh about 14 kg. • Maximum cup depth should be 20 mm. • Sufficient FEI approved safety cups available for each arena <p>FEI Approved Safety Cups and Timing equipment: https://inside.fei.org/fei/your-role/organisers/jumping/safety-timing</p>
<p>In ground water jump and above ground water jump for arena 1</p> <ul style="list-style-type: none"> • Plasticine as the landing lath must be used on the in ground water jump
<p>Timing equipment: (electronic timing equipment with a visual display is mandatory)</p> <p>Size of electronic display (Inc. no. of lines and characters)</p> <p>Scoring software and display:</p> <p>Other:</p> <p>FEI Approved Safety Cups and Timing equipment: https://inside.fei.org/fei/your-role/organisers/jumping/safety-timing</p>

2.5 Officials

Event Director	Name:
	Contact:
Ground Jury (Minimum 3, the Chairman must be from the FEI list, one other member must be minimum EA level 3)	
Suggested Course Designer (FEI 3-4) By agreement with EAJC	Name: 1
	Contact:
	Name: 2
	Contact:
Assistant Course Designers	Provide for up to 3 current Level 2 CD to be Assistants, and nominated on the schedule (this opportunity should be advertised nationally)
Chief Steward (from FEI Jumping List)	Name:
	Contact:
Assistant EA Stewards	Provide for up to an additional 3 EA Stewards
Veterinary Delegate (from FEI Jumping List)	Name:
	Contact:

2.6 Technical Delegate

The EAJC will appoint a Technical Delegate to assist in preparation for and conduct of the Australian Championships. The Technical Delegate will operate as per Art 152 and 153 in the EA General Regulations.

The TD will submit a pre event report to the EAJC 3 weeks prior to the event.

The TD will submit a post event report within 2 weeks of the competition to the EAJC.

Documents are available on <https://www.equestrian.org.au/officials/jumping>

2.7 Event

A timetable identifying which horses must present for the entry health check, and fitness inspection must be made available to EAJC for approval.

2.8 Entries

All entries in the Championship classes should be accepted and not restricted by capped numbers or early entry codes.

1. Entries must open a minimum of 42 days before and close 21 days before 1st day of competition.
2. Entry checks are deemed to be completed within 7 days of close of entries.
3. Only horses that are entry checked are eligible to be transferred or substituted into another class.

2.9 Prize Money

Refer to EA National Rules Chapter 14 – Australian Jumping Championships (extract below):

Article 14.2 Prize money

2.1 The Event must have a minimum total prize pool of \$60,000; a minimum of \$20,000 in total, must be allocated to the three Competitions constituting the Senior Australian Jumping Championships.

2.2 Prize money for all Competitions constituting the Australian Championships will be distributed according to the following table.

° of starters	up to 20	21-24	25-28	29-32	33-36	37-40	41-44	45-48	over 48	
N° of prizes	5	6	7	8	9	10	11	12	more than 12	
Winner	27 ^{Prize in} kind	26 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25 ^{Prize in} kind	25% in kind
2 nd	23 32%	22 30%	21 28%	20 27%	20 27%	20 27%	20 27%	20 27%	20 27%	20% 27%
3 rd	19 26%	18 25%	17 23%	15 20%	15 20%	15 20%	15 20%	15 20%	15 20%	15% 20%
4 th	17 23%	15 20%	13 17%	12 15%	11 14%	10 13%	10 13%	10 13%	10 13%	10% 13%
5 th	14 19%	11 14%	10 13%	9% 12%	8% 11%	8% 11%	7% 9%	7% 9%	7% 9%	7% 9%
6 th		8% 11%	8% 11%	8% 11%	7% 9%	7% 9%	6% 8%	6% 8%	6% 8%	6% 8%
7 th			6% 8%	6% 8%	6% 8%	5% 7%	5% 7%	5% 7%	5% 7%	5% 7%
8 th				5% 7%	5% 7%	4% 5%	4% 5%	4% 5%	4% 5%	4% 5%
9 th					3% 4%	3% 4%	3% 4%	3% 4%	3% 4%	3% 4%
10 th						3% 4%	3% 4%	2% 3%	2% 3%	dist. dist.
11 th							2% 3%	2% 3%	2% 3%	Between between
12 th								1% 1%	1% 1%	remainde rs
TOTAL	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

3. COMMERCIAL

3.1 Media

The OC must prepare a media and communication plan and implementation strategy 3 months prior to the event.

It is the OCs responsibility to ensure there is a dedicated press centre (with internet connection) available at the event as well as adequate accreditation to provide media access to the event. The OC should liaise with EA to ensure all press needs are catered for in the lead up to and at the event.

3.2 Marketing and branding

EA assigns the rights to marketing of the event to the Organising Committee. Equestrian Australia logo is to be used as part of all marketing collateral and should adhere to EA's brand guidelines.

All marketing collateral, including specific logo designs, should be sent through to EA's CEO for approval allowing for a minimum 3 day approval process.

EA branding should form part of the event promotion including:

- 4-6 EA arena signs displayed
- Display of pull up banners at corporate hospitality marquees and functions
- PA/MC recognition
- Display of advert on big screen (if applicable)
- Logo recognition across all marketing collateral including event program, website, big screen, posters and other
- Program advertising

3.3 Corporate hospitality

The OC will invite the EA CEO, EA Chair, EA High Performance Manager, National Performance Director, National Jumping Selection Panel members, and any other key personnel to all special functions held as part of the event.

3.4 Post Event Reporting

The OC to provide a full post event report including financial report outlining the profit and loss, attendance numbers and sponsorship obligations within 2 months of the completion of the event.

4. FUNDING

4.1 Funding may be available through your State Branch. Please contact them to discuss.

4.2 Sponsorship

EA will grant sponsorship rights to the host Organising Committee – including naming rights.

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5. BUDGET

The Organising Committee to supply a detailed budget for submission and inclusion in the host agreement.

Please note: This budget template is designed for major sporting events. Please modify for other events/projects.

Item	Expenditure \$		Income \$
Income			
EA Branch Contribution			
Sponsors			
Government Grants			
Ticketing/Gate fees			
Expenditure			
Accommodation			
Administration			
Advertising/promotion			
Airlines/travel			
Bid			
Catering for Volunteers, etc.			
Ceremonies			
Design			
Displays			
Endorsements/licensing			
Entertainment			
Entry/Registration fees			
Equipment hire			
Fees to FEI/EA			
Hospitality (VIPs, sponsors, etc.)			
Insurance			
Media			
Medical			
Presentations			
Security			
Stabling			
Organising Committee Expense			
Venue hiring			
Contingency @ 10%			
Other (Officials fees, clinic)			
GST Net Liability			
TOTAL			
	\$		\$

6. RISK MANAGEMENT

The Organising Committee will need to submit a risk management plan 6 months prior to the event. The risk management plan needs to include provisions for:

- The appointment of a person responsible for safety and risk management at the event (where no one in particular is appointed, the Event Director or the Club President assumes this responsibility).
- Contact details of emergency personnel and agencies such as first aid and ambulance services, police and fire brigade, nearby hospitals, treating vet, farrier, etc.
- Provision on-site of some of these services, possibly including an emergency management system that outlines what should happen.
- The identification of risks for the event, including the competition(s) and, of course, the venue.
- The documentation of the measures proposed to deal with the identified risk.
- A system to ensure the waiver/release forms are signed by participants as appropriate.
- An incident reporting system that is communicated to all involved in the event.
- An incident/accident investigation system that helps prevent a recurrence of the incident.

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7. RULES

The National Championships must be run in accordance with the EA National Jumping Rules and the EA General Regulations.

See

CHAPTER 14 - AUSTRALIAN JUMPING CHAMPIONSHIPS in the EA National Rules which can be found here: <https://www.equestrian.org.au/jumping-rules>

EA General Regulations can be found here: <https://www.equestrian.org.au/policies>

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Acceptance of Agreement:

I, _____, on behalf of _____ accept the terms and conditions of agreement set out above:

Signed by:

Signed for and on behalf of the
Equestrian Australia

Dated

Dated: