



# FEI Dressage Stewards Course

*For promotion to FEI Dressage Level 1 Steward and refresher status for existing FEI Dressage Level 1 and Level 2 Stewards.*



Hosted by **Equestrian Australia (EA)**

Overall FEI Course Director:  
Assistant Course Director:

Nigel King (HKG)  
Cathie Drury-Klein (AUS)

EA Course Coordinator:

Ben Harris  
National Education Manager

Venue:

SIEC, Sydney NSW

Date:

22<sup>nd</sup> - 24<sup>th</sup> October, 2014 (L1 Promotion)  
22<sup>nd</sup> October, 2014 (L1/L2 refresher)

## **This course is an FEI Dressage Stewards Course**

Therefore priority will be given to attendees in the following order:

1. Promotion course for officials to FEI Dressage Steward L1 status
2. Continuing education for Officials, refresher

Places are limited to 25 persons, therefore a place cannot be guaranteed for all applicants.

Confirmation of acceptance at the course and further course details including timetables and the exact location of the "class room" within the venue will be forwarded **after** registrations have closed on 19<sup>th</sup> September 2014. Course fees will not be banked/debited until acceptances have been confirmed.

**Attendance doesn't necessarily guarantee maintenance of current status.** A positive report from the Course Director along with the required officiating experience must be met to maintain status. Failure to meet these can result in down grading or removal of qualification status.

## **Applications**

All prospective course participants are required to complete **two** separate course application forms:

1. EA Course Registration and Payment Form (attached)
2. FEI Course Entry Form

Both forms must be returned to the EA National Office.

Applicants from outside Australia need their National Federation to forward a copy of endorsed application to:

**Equestrian Australia**  
Attention – Ben Harris  
P.O. Box 673, SYDNEY MARKETS NSW 2129  
[ben.harris@equestrian.org.au](mailto:ben.harris@equestrian.org.au)  
Fax: 61 2 9763 2466

## **Candidate Participation Requirements**

All Candidates will be asked to complete written and/or verbal assessments during the Seminar. This allows the Course Directors to assess candidate understanding of the knowledge or skills being delivered.

To extract maximum benefit from a course, all candidates are encouraged to be active participants and engage in course discussion as much as possible.

Participants who need assistance with reading/writing/language can bring an interpreter/scribe or to do verbal rather than written assessment.

Please notify the Course Coordinator if this is the case and we will do everything we can to accommodate.

Participants are required to take up to date Jumping Rule Book, Stewards Manual, Veterinary Regs, General Regs & Memorandum

## **Maintenance**

Officials need to have suitable experience nationally in their field of expertise, before consideration will be given for acceptance on to the FEI lists.

Officials attending the course cannot officiate at the event at the same time

## **Important Notes**

Morning tea, lunch and afternoon tea are included in course fees and are provided at the venue.

All other meals, travel and accommodation are at participant's own expense.



# Dressage Stewards Course

## 22-24<sup>th</sup> October, 2014

### Sydney, Australia



Please complete this form with payment details to EA National Office:

**DEADLINE FOR RETURN TO EA – 19<sup>th</sup> September 2014**

PO BOX 673, SYDNEY MARKETS NSW 2129

Fax: + 61 2 9763 2466 Email: [Ben.Harris@equestrian.org.au](mailto:Ben.Harris@equestrian.org.au)

#### Your details (print clearly)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Country (if not Australia): \_\_\_\_\_ Tel (BH): \_\_\_\_\_

Tel (AH): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Official Level:  National  FEI Level 1/2/3

Do you wish to be promoted at this course? YES

Are you attending this course to maintain your FEI Dressage Steward status? YES

#### Payment Details:

##### Course Fees

##### Refresher (L1/L2)

**\$100.00 AUD** (incl. GST)

##### Promotion (L1)

**\$300.00 AUD** (incl. GST)

EA Budget Code: 41025 (FEI D)

##### Includes

- Course participant material
- Morning tea, lunch and afternoon tea provided at the course

#### Important Notes:

**Payment will not be banked until acceptances have been advised after 28<sup>th</sup> February 2014**

**Upon payment this form will become a TAX INVOICE for GST purposes. ABN: 19 077 455 755**

#### Payment Method

Cheque  *Australia Post* Money Order (payable to 'Equestrian Australia') or

*Credit Card:*  VISA  MasterCard

Credit Card Number: \_/\_/\_/\_/\_ \_/\_/\_/\_/\_ \_/\_/\_/\_/\_ \_/\_/\_/\_/\_

Expiry Date: \_\_\_ / \_\_\_ / \_\_\_ CCV (Last 3 digits on back of card): \_\_\_ \_\_\_ \_\_\_  
(destroyed upon successful processing of payment)

Card Holder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Important Notes

Course fees are not refundable within 2 weeks of course. Any cancellation request prior to this must be addressed in writing to the EA National Office attention – National Education Manager.