



EQUESTRIAN
AUSTRALIA

FEI Jumping Officials Stewards Course

For National Level 3 Officials seeking promotion to FEI Jumping Steward 1
And FEI Steward Refresher*

Hosted by **Equestrian Australia (EA)**

Overall FEI Course Director:

Nigel King (HKG)

FEI Course Assistant:

Katrina Dukats (AUS)

EA Course Coordinator:

Di Saunders
Officials Coordinator

Venue:

Riders Series Jumping Event
SIEC, Syd Australia

Date:

Wednesday 17th – Sunday 21st August 2016

IMPORTANT: All Candidates must read the 2012 edition of:

Education System FEI Stewards –

To ensure they are well informed on the Education System for FEI Eventing Officials prior to the course

This can be accessed at FEI website: <http://www.fei.org/fei/your-role/officials/jumping/education-system>

The course is limited to 20 persons, therefore a place cannot be guaranteed for all applicants.

Confirmation of acceptance at the course will be forwarded **after** registrations have closed on 15th July 2016 and course fees will not be banked/debited until acceptances have been confirmed.

Further course details including timetables and the exact location of the meeting room within the venue will be forwarded to candidates **after** registrations have closed on 15th July 2016.

Attendance doesn't necessarily guarantee maintenance of current status. A positive report from the Course Director along with the required officiating experience must be met to maintain status. Failure to meet these can result in down grading or removal of qualification status.

Applications

All prospective course participants are required to complete **two** separate course application forms:

1. EA Course Registration and Payment Form (attached)
2. FEI Course Application Form (there is one for each category of Official) from <http://www.fei.org/fei/your-role/officials/jumping/education-calendar>

Both forms must be returned to the EA National Office.

Applicants from outside Australia need their National Federation to forward a copy of endorsed application to:

Equestrian Australia

Attention – Di Saunders
P.O. Box 673, SYDNEY MARKETS NSW 2129
officials@equestrian.org.au
Fax: 61 2 9763 2466

Candidate Participation Requirements

All Candidates will be asked to complete written and/or verbal assessments during the Seminar. This allows the Course Directors to assess candidate understanding of the knowledge or skills being delivered.

To extract maximum benefit from a course, all candidates are encouraged to be active participants and engage in course discussion as much as possible.

Participants who need assistance with reading/writing/language can bring an interpreter/scribe or to do verbal rather than written assessment.

Please notify the Course Coordinator if this is the case and we will do everything we can to accommodate.

Participants are required to take their up to date Rule Book, Memorandum

Important Notes

Morning tea, light lunch and afternoon tea are included in course fees and are provided at the venue.

All other meals, travel and accommodation are at participant's own expense.

1. FEI Refresher Course \$150

Wed 17th – Thu 18th August 2016

2. FEI Promotion Course \$250

Fri 19th - Sun 21st August 2016

Recommended Hotel

Alpha Hotel

Cnr of Braham and Peter Brock Drive, Eastern Creek, Syd Aust

Please mention **Equestrian Australia** to secure your discount rate of \$143/night, room only.

Tel +61 2 8889 7700

Cabins available on site

A limited range of basic cabin accommodation consisting 2 single beds is available if required on site. You are required to supply your own Bed Linen and towels.

Contact Di Saunders at EA on +61 2 8762 7777 if cabin required.



Jumping Stewards Course

17th – 21st August 2016 Sydney Australia



Please complete this form with payment details to EA National Office:

DEADLINE FOR RETURN TO EA – 15th July 2016

PO BOX 673, SYDNEY MARKETS NSW 2129

Fax: + 61 2 9763 2466 Email: officials@equestrian.org.au

Your details
(print clearly)

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Country (if not Australia): _____ Tel (BH): _____

Tel (AH): _____ Mobile: _____ Fax: _____

E-Mail: _____

Official Type: Steward National Steward FEI

Official Level: 1* 2* 3*

Do you wish to be promoted at this course? YES

Are you attending this course to 'maintain your FEI Eventing Officials status? YES

Payment Details:

Course Fees

Refresher \$150.00 AUD (incl. GST)

Promotion \$250.00AUD (incl. GST)

EA Budget Code: 4-6170 (FEI E)

Includes

- Course participant material
- Morning tea, lunch and afternoon tea provided at the course

Important Notes:

Payment will not be banked until acceptances have been advised after 1st October 2013

Upon payment this form will become a TAX INVOICE for GST purposes. ABN: 19 077 455 755

Payment Method

Cheque *Australia Post* Money Order (payable to 'Equestrian Australia') or

Credit Card: VISA MasterCard

Credit Card Number: _/_/_/_/_ _/_/_/_/_ _/_/_/_/_ _/_/_/_/_

Expiry Date: __ __ / __ __ CCV (Last 3 digits on back of card): __ __ __
(destroyed upon successful processing of payment)

Card Holder's Name: _____ Signature: _____

Important Notes

Course fees include training resources, morning tea, lunch and afternoon tea provided at the course.

Course fees are not refundable within 2 weeks of course. Any cancellation request prior to this must be addressed in writing to the EA National Office attention – Finance Manager.