

## EA Officials Assistance Fund Information and Application Pack 2016/2017

**Aim of the Fund:** To assist in the development of Australian FEI officials, and support succession planning, by providing financial assistance to individuals who are required to travel internationally for FEI courses that are not available in Australia during 2016/17.

### Who is eligible?

- Accredited EA Level 3 Officials seeking promotion
- FEI Officials seeking a refresher course to maintain their qualification
- FEI Officials seeking a transfer course to upgrade their qualification

**How much funding is available?** The total fund size is AU\$10,000. The amount awarded to each successful applicant will be dependent on the number of applications received and expenses sought by each applicant.

**Application Criteria:** Applications will be evaluated based on the availability of courses for the specific officiating role, level and discipline.

- ✓ Applicants must be current EA members and an active EA practicing official.
- ✓ The FEI course must be attended during the period July 2016 to June 2017.
- ✓ Applicants that have not received Officials Assistance funding in the last three years will be given priority.
- ✓ All successful Applicants will be required to provide EA with high resolution photos of their course experience (for example: interest photo of group/location, etc) for publication within one of the EA Officials communication platforms, and a report about the course attended.

**How do I apply?** Please provide details of the FEI course you have/will be attending, including a full budget of travel, accommodation and course expenses. This needs to be supported by a statement on why the course was/will be beneficial to you.

- ✓ Complete and sign the EA Application Form, and then email to: [whitney.chapple@equestrian.org.au](mailto:whitney.chapple@equestrian.org.au)

**Dates for Submission:** Applications open Monday 6 March 2017. Applications will close Friday 31 March 2017.

Applicants will be notified of the outcome within two weeks of the closing date.

**How will payments be made?** Successful applicants will be required to provide the official receipts for expenses incurred. Upon provision of receipts, payment will be made into a nominated bank account. To receive payment, expenses must be submitted no later than Friday 16<sup>th</sup> June 2017.

## EA Officials Assistance Fund Application Form 2016/17

**Deadline: COB Friday 31 March 2017**  
PO BOX 673, SYDNEY MARKETS NSW 2129  
Fax: 02 9763 2466 Email: [whitney.chapple@equestrian.org.au](mailto:whitney.chapple@equestrian.org.au)

### Your details

(print clearly)

Name:	EA Member No.		
Address:			
Suburb:	State:	Post Code:	
Tel (BH):	(AH):	Mobile:	
E-Mail:			

### Official Details

Current FEI Official:  YES  NO  
Current EA Level 3 Official / National Steward / A Level Judge  YES

#### Discipline(s) Accredited in:

- Dressage
- Jumping
- Eventing
- Carriage Driving
- Vaulting
- Endurance
- Para Dressage

#### Role(s) Accredited as:

- Judge
- Course Designer
- Technical Delegate
- Steward
- Vet

The reason for attending the FEI course identified on the following page is for :

- First time accreditation       Transfer/Promotion to higher level       Refreshing

### Payment Method for Grant

EA Budget Code:  
6-3140 (OAS)

#### EFT Bank Transfer (preferred)

Please provide us your account details below:

Bank Transfer Account Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account no: \_\_\_\_\_

Signature: \_\_\_\_\_

#### Cheque

Please make cheques payable to: \_\_\_\_\_

### Office Use Only

App Processed  \_\_\_/\_\_\_/\_\_\_ Evaluation Outcome: Successful  Not Successful

Payment Processed  \_\_\_/\_\_\_/\_\_\_ Applicant Notified \_\_\_/\_\_\_/\_\_\_

## FEI Course Details

Please provide details of the course you wish to attend/have attended along with details of the expenses relating to this course.

### Course Details:

Date of Course \_\_\_\_\_

Name of Course \_\_\_\_\_

Course Location (City/Country) \_\_\_\_\_

Course Type (Discipline, Role, Level) \_\_\_\_\_

### Expenses:

Flights AU\$ \_\_\_\_\_

Accommodation AU\$ \_\_\_\_\_

Course Registration Fees AU\$ \_\_\_\_\_

**Total** AU\$ \_\_\_\_\_

### Supporting Statement:

**Confirmation:** By signing this application, you warrant the information provided is true and correct. You agree to submit the required report and photo in a timely manner after the course. You also agree to have the photo and report on the course attended used in promotional material by Equestrian Australia.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

## Returning this form

Your application will not be accepted unless the form is completed in full and correctly.

Before sending it back, please check you have completed all of the following:

- Complete all sections of the form and return pages 2 and 3
- Attach details of the FEI course you attended / are planning to attend
- Attach necessary quotes or receipts to support the budget aspect of your application
- Submit the application form by no later than Friday 31 March 2017

You will be contacted via email to confirm the outcome of your application within two weeks of the closing date. If you have any questions about your application contact:

[whitney.chapple@equestrian.org.au](mailto:whitney.chapple@equestrian.org.au)

Thank you for your interest in the FEI Officials Assistance Fund.