



EQUESTRIAN  
AUSTRALIA

# Driving

## How To Become an Official Judge, TD & CD



Australian Government  
Australian Sports Commission

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# HOW DO I BECOME A DRIVING OFFICIAL?

Thank you for your enquiry regarding the steps involved in becoming a Driving Official.

The rules that govern Driving Officials are incorporated into the current Equestrian Australia EA **Driving Rules**. The rulebook may be obtained by the following methods:

Electronic (**free of charge**):

- Downloaded from the EA website at [www.equestrian.org.au](http://www.equestrian.org.au).

Printed and bound (**for purchase from EA National Office**):

- Downloaded the order form from the EA website, or request from National Office
- Send order form to the National office, PO Box 673, Sydney Markets, NSW, 2129.

**To become a Level 1 Driving Official candidates need to:**

- be at least 18 years of age
- be a current EA member in the appropriate category
- complete the application form
- attend an EA approved Driving Official's seminar
- complete the current open book theory exam with a pass mark of at least 80%
- Complete the remaining practical requirements as outlined in the EA Driving Rules

## Pathway for Driving Officials



## REQUIREMENTS FOR PROMOTION

The following information has been copied from the EA Driving Rules. EA members applying for accreditation or promotion as a Driving Official must direct their application to Equestrian Australia

The National Driving Committee is responsible for the verification of all applications to become an official. Equestrian Australia facilitate presentation to the EA Driving Committee for consideration.

Financial members of the EA, who are interested in becoming a Driving Official, must complete and submit an application form detailing their experience and referees according to the criteria for promotion and maintenance on the following pages.

Upon satisfactory completion of the requirements of each level, you will be accredited as a Driving Official and added to the National database. Accredited official benefits include insurance cover at EA events, EA support, available ongoing education, name and contact details on web search and news. Each official will also receive a letter, certificate, and welcome pack from Equestrian Australia verifying their accreditation.

In order to remain accredited on the national officials list you must maintain you EA membership and attend update clinics every three years. Other compulsory activities or professional development tasks may also be required to maintain accreditation. Further information on this can be found on the EA website and will be sent when accredited as an official.

## WHAT MAKES A GOOD OFFICIAL?

As an official you have to be highly organised, yet flexible. You have to be able to focus, make decisions quickly, and be confident of the training you have received and knowledge you have acquired as an official. You must possess diplomacy, tact and a sense of humour. You have to be able to recognise and acknowledge mistakes you may make whilst officiating and also be able to diffuse a volatile situation.

You are part of a team. You must be approachable and be able to liaise well with the Course Designer and also the Organising Committee, other officials and athletes.

As an official you must **be consistent and fair and have a thorough knowledge of Driving rules and their application.**

It is important for officials to be:

- Physically fit
- Be able to be consistent and fair from the beginning to the end of the competition
- Mentally alert and able to concentrate for long periods of time

The official must have a thorough knowledge of Driving theory as well as practical Driving training.

## Requirements to attain and maintain Driving Judge Accreditation

Judge Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Level	Refer to FEI promotion requirements <b>Candidates need to be a current Level 3 Judge to be eligible for promotion to FEI.</b>			
Level 3 National  (All EA Driving Competitions including EA CAN 1* & 2*)	<ul style="list-style-type: none"> <li>Be a current registered EA Level 2 EA Driving Judge for minimum of 1 year</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Judges ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 3 EA Competitor Driving events covering all phases in previous 5 years.</li> <li>Attend an EA Dressage Judge practical seminar of minimum E level in the previous 3 years</li> <li>Participate in an EA Dressage Training Scale workshop (online or face to face)</li> <li>Recommend but not mandatory to attend a training lesson with an EA Driving Coach. If possible one session should include multiples</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated a minimum of 2 times in the previous 3 years</li> </ul>
Level 2 National  (All EA Driving Competitions up to and including EA CAN1*)	<ul style="list-style-type: none"> <li>Be a current registered Level 1 Driving Judge for minimum of 1 year</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Judges ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 3 EA Competitor events covering Dressage and Cones phases in the previous 5 years.</li> <li>Participate in an EA Dressage Training Scale workshop (online or face to face)</li> <li>Attend an EA Dressage Judge practical seminar of minimum F level in the previous 3 years</li> <li>Recommend but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated a minimum of 2 times in the previous 3 years</li> </ul>
Level 1 National  (EA Drive-1 & 2 Challenge Tests and EA Drive-1 & 2 Dressage Tests & Cones Courses)	<p>Be an current EA member over 18yrs old</p> <ul style="list-style-type: none"> <li>Have a minimum of one of the following:               <ul style="list-style-type: none"> <li>- Be a registered EA Level 1 or higher General, Dressage or Driving Coach</li> <li>- Competed at the minimum of 1 FEI Driving Competition</li> <li>- Be a registered EA Dressage judge F Level or higher</li> <li>- Be registered as a Driving Official with another Driving Organisation</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Judges ORBT with a pass mark of 80%</li> <li>Complete AIS Community Officiating Principles Course</li> </ul>	<ul style="list-style-type: none"> <li>Assist at 1 EA/FEI Cones event at any level in past three years</li> <li>Assist at 1 EA/FEI Marathon event in the past three years</li> <li>Shadow Judge minimum 10 Driving Dressage Tests included 2 multiples (2 pairs of teams) At Any EA/FEI Level Event Can take place over more than one event</li> <li>Scribe for EA Dressage Judge Educator/Mentor for 10 horses at any EA level event.</li> <li>Attend an EA Training Scale Dressage workshop</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated a minimum of 2 times in the previous 3 years</li> </ul>

## Requirements to attain and maintain Driving Course Designer accreditation

CD Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI	Refer to FEI promotion requirements <i>Candidates need to be a current Level 3 Course Designer to be eligible for promotion to FEI.</i>			
Level 3  (All EA Driving Competitions including EA CAN 1* & 2*)	<ul style="list-style-type: none"> <li>Be a current registered EA Level 2 Driving Course Designer for minimum of 1 year</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Course Designer ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 2 EA Driving events as an EA Driving CD covering all phases in previous 3 years.</li> <li>Assist EA Level 3 or higher Driving CD at two competitions which includes Marathon Phase in previous three years</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving CD a minimum of 1 time in the previous 3 years</li> </ul>
Level 2  (All EA Driving Competitions up to and including EA CAN1*)	<ul style="list-style-type: none"> <li>Be a current registered Level 1 Driving Course Designer for minimum of 1 year</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Course Designers ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 2 EA Driving events covering Dressage and Cones phases in the previous 3 years.</li> <li>Assist EA Level 3 or higher Driving CD at one competition which includes Marathon Phase in previous three years.</li> <li>Recommend but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving CD a minimum of 1 time in the previous 3 years</li> </ul>
Level 1  (EA Drive-1 & 2 Challenge Tests and EA Drive-1 & 2 Dressage Tests & Cones Courses)	<p>Be a current EA member over 18yrs old</p> <ul style="list-style-type: none"> <li>Have a minimum of one of the following: <ul style="list-style-type: none"> <li>Be a registered EA Level 1 or higher General or Driving Coach</li> <li>Competed at the minimum of 1 EA/FEI Driving Competition</li> <li>Be a registered EA CD in another discipline</li> <li>Be registered as a Driving Official/CD with another Driving Organisation</li> <li>Be a Provisional Driving CD for 1 year.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Course Designers ORBT with a pass mark of 80%</li> <li>Complete AIS Community Officiating Principles Course</li> </ul>	<ul style="list-style-type: none"> <li>Assist at 1 EA/FEI Cones event at any level in past three years</li> <li>Assist at 1 EA/FEI Marathon event in the past three years</li> <li>Assist an EA Driving CD at two EA/FEI events at any level.</li> <li>Recommend but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving CD a minimum of 1 time in the previous 3 years</li> </ul>
Provisional (Interested)	<ul style="list-style-type: none"> <li>Be a current EA Member over 18 years old</li> <li>Interested in EA/FEI Driving</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Course Designers ORBT with a pass mark of 80%</li> <li>Have current copies of EA/FEI Driving Rules</li> </ul>	<ul style="list-style-type: none"> <li>Assist an EA Driving Course Designer</li> <li>Attend and assist with EA Driving Competitions</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

## Requirements to attain and maintain Driving Technical Delegate accreditation

TD Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI	Refer to FEI promotion requirements. <b>Candidates need to be a current Level 3 Technical Delegate to be eligible for promotion to FEI.</b>			
Level 3  (All EA Driving Competitions including EA CAN 1* & 2*)	<ul style="list-style-type: none"> <li>Be a current registered EA Level 2 EA Driving Technical Delegate for minimum of 1 year.</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years.</li> <li>Successfully complete the EA Driving Technical Delegate ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 2 EA Driving events as a EA Driving TD covering all phases in previous 3 years.</li> <li>Assist EA Level 3 or higher Driving TD at two competitions which includes Marathon Phase in previous three year</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving TD a minimum of 1 time in the previous 3 years</li> </ul>
Level 2  (All EA Driving Competitions up to and including EA CAN1*)	<ul style="list-style-type: none"> <li>Be a current registered Level 1 Driving Technical Delegate for minimum of 1 year.</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Technical Delegate ORBT with a pass mark of 80%</li> </ul>	<ul style="list-style-type: none"> <li>Officiated at 2 EA Driving events covering Dressage and Cones phases in the previous 3 years.</li> <li>Assist EA Level 3 or higher Driving TD at one competition which includes Marathon Phase in previous three years.</li> <li>Recommend but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving TD a minimum of 1 time in the previous 3 years</li> </ul>
Level 1  (EA Drive-1 & 2 Challenge Tests and EA Drive-1 & 2 Dressage Tests & Cones Courses)	<p>Be a current EA member over 18yrs old</p> <ul style="list-style-type: none"> <li>Have a minimum of one of the following: <ul style="list-style-type: none"> <li>- Be a registered EA Level 1 or higher General or Driving Coach Courses</li> <li>-Competed at the minimum of 1 EA/FEI Driving Competition</li> <li>-Be a registered EA TD in another discipline</li> <li>-Be registered as a Driving Official/TD with another Driving Organisation</li> <li>- Be a Provisional Driving TD for 1 year.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Successfully complete the EA Driving Technical Delegate ORBT with a pass mark of 80%</li> </ul> <p>Complete AIS Community Officiating Principles Course</p>	<ul style="list-style-type: none"> <li>Assist at 1 EA/FEI Cones event at any level in past three years</li> <li>Assist at 1 EA/FEI Marathon event in the past three years</li> <li>Assist an EA Driving TD at two EA/FEI events at any level.</li> <li>Recommend but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.</li> <li>Recommend but not mandatory to attend EA Eventing TD/CD course.</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have officiated as an EA Driving TD a minimum of 1 time in the previous 3 years</li> </ul>
Provisional (Interested)	<ul style="list-style-type: none"> <li>Be a current EA Member over 18 years old</li> <li>Interested in EA/FEI Driving</li> </ul>	<ul style="list-style-type: none"> <li>Attend an EA Driving Officials Course previous 3 years</li> <li>Have current copies of EA/FEI Driving Rules</li> </ul>	<ul style="list-style-type: none"> <li>Assist an EA Driving Technical Delegate</li> <li>Attend and assist with EA Driving Competitions</li> </ul>	

**Record of Experiences for Equestrian Australia Accreditation**

Name: ..... Address:.....

Current EA Judges Level: ..... Email: .....

Phone BH: ..... AH: ..... Mobile: .....

Date	Event	Duties	Comments	Name & signature of overseeing J/TD/CD
				..... .....

*Use as many forms as required.*



## EA DRIVING JUDGE APPLICATION FORM EA LEVEL 1 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

<b>Name</b>		<b>EA Number</b>	
<b>Verification Slip</b>			
Attend an EA Driving course in the previous 3 years	Date: Location:	Attach Certificate	
Have a minimum of one of the following  Please tick and supply evidence such as results or certificates	<input type="checkbox"/> Be a current EA Coach Level 1 or higher General, Dressage or Driving	<input type="checkbox"/> Be a registered EA Dressage Judge F level or higher	
	<input type="checkbox"/> Competed at the minimum of 1 FEI Driving competition.	<input type="checkbox"/> Registered as a Driving Official with another Driving Organisation	
Complete and pass 80% EA Driving Judge ORBT	Date Percentage	Attach Certificate	
Complete and pass AIS Community Officiating Principles Course	Date	Attach Certificate	
<b>Practical Experience</b>			
Assist at 1 EA/FEI Cones Event in the past three years	Date Competition	Attach Confirmation email from OC or EA/FEI Official	
Assist at 1 EA/FEI Marathon Event in the past three years	Date Competition	Attach Confirmation email from OC or EA/FEI Official	
Shadow Judge a minimum 10 Driving Dressage Tests including 2 multiples (2 pairs of teams) at any EA/FEI event. Can take place over more than one event		Attach Shadow Judge Form	
Scribe for EA Dressage Judge Educator/Mentor for 10 horses at any EA Level Event	Date Venue Judge	Attach Confirmation email from Judge	
Attend an EA Training Scale Dressage Workshop	Date Venue	Attach Certificate	

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name:

Date of Birth:

Address:

Suburb:

State:

Post Code:

Email:

Mobile:

**Don't forget 2<sup>nd</sup> page of Application form on page 16**



## EA DRIVING JUDGE APPLICATION FORM LEVEL 2 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.			
<b>Name</b>		<b>EA Number</b>	
<b>Verification Slip</b>			
Be a Current EA Driving Judge Level 1 for a minimum of 1 year	Date Obtained	<b>Attach Certificate</b>	
Complete and pass 80% EA Driving Judge ORBT	Date Percentage	<b>Attach Certificate</b>	
Attend an EA Driving course in the previous 3 years	Date Venue	<b>Attach Certificate</b>	
<b>Practical Experience</b>			
Officiated at 3 EA Competitor events covering Dressage and Cones phases in the previous 5 years	Date:	Date:	
	Venue	Venue	
	Class:	Class:	
	Date:		
Venue			
Class:			
Attend an EA Training Scale Dressage Workshop	Date Venue	<b>Attach Certificate</b>	
Attend an EA Dressage Judge practical Seminar minimum F Level in previous 3 years	Date Venue	<b>Attach Certificate</b>	
<b>Recommended</b> bit not mandatory to attend training lessons with an EA Driving Coach If possible one session should include multiples	Date Venue	<b>Attach Confirmation email from Coach</b>	

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_





## EA DRIVING JUDGE APPLICATION FORM LEVEL 3 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

Name		EA Number:	
<b>Verification Slip</b>			
Be a Current EA Driving Judge Level 2 for a minimum of 1 year	Date Obtained	Attach Certificate	
Complete and pass 80% EA Driving Judge ORBT	Date Percentage	Attach Certificate	
Attend an EA Driving course in the previous 3 years	Date Venue	Attach Certificate	
<b>Practical Experience</b>			
Officiated at 3 EA Competitor events covering all phases in the previous 5 years	Date:	Date:	
	Venue	Venue	
	Class:	Class:	
	Date:		
	Venue		
	Class:		
Attend an EA Training Scale Dressage Workshop	Date: Venue:	Attach Certificate	
Attend an EA Dressage Judge practical Seminar minimum E Level in previous 3 years	Date: Venue:	Attach Certificate	
<b>Recommended</b> bit not mandatory to attend training lessons with an EA Driving Coach If possible one session should include multiples	Date: Venue:	Attach Confirmation email from Coach	

**NOTE:** Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_





## EA DRIVING COURSE DESIGNER APPLICATION FORM LEVEL 1 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

<b>Name</b>		<b>EA Number</b>	
<b>Verification Slip</b>			
Attend an EA Driving course in the previous 3 years	Date: Location:	Attach Certificate	
Have a minimum of one of the following.  Please tick and supply evidence such as results or certificates	<input type="checkbox"/> Be a current EA Coach Level 1 or higher General, Dressage or Driving	<input type="checkbox"/> Be a registered EA CD in another Discipline	
	<input type="checkbox"/> Competed at the minimum of 1 EA/FEI Driving competition.	<input type="checkbox"/> Registered as a Driving Official/CD with another Driving Organisation	
	<input type="checkbox"/> Be a EA provsional Driving CD for 1 year.		
Complete and pass 80% EA Driving CD ORBT	Date Percentage	Attach Certificate	
Complete and pass AIS Community Officiating Principles Course	Date	Attach Certificate	
<b>Practical Experience</b>			
Assist at 1 EA/FEI Cones Event in the past three years	Date Competition	Attach Confirmation email from OC or EA/FEI Official	
Assist at 1 EA/FEI Marathon Event in the past three years	Date Competition	Attach Confirmation email from OC or EA/FEI Official	
Assist at EA/FEI Driving CD at 2 EA/FEI events at any Level	Date Competition CD Name	Attach Confirmation email from CD	
	Date Competition CD Name	Attach Confirmation email from CD	
<b>Recommend</b> but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.	Date Venue Coach Name	Attach Confirmation email from Coach	
<b>Recommend</b> but not mandatory to attend EA Eventing TD/CD course	Date Venue	Attach Certificate	

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_



## EA DRIVING COURSE DESIGN APPLICATION LEVEL 2 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

<b>Name</b>		<b>EA Number</b>	
<b>Verification Slip</b>			
Be a Current EA Driving CD Level 1 for a minimum of 1 year	Date Obtained	Attach Certificate	
Complete and pass 80% EA Driving CD ORBT	Date Percentage	Attach Certificate	
Attend an EA Driving course in the previous 3 years	Date Venue	Attach Certificate	
<b>Practical Experience</b>			
Officiated at 2 EA Driving events covering Dressage and Cones phases in the previous 3 years.	Date:	Date:	
	Venue	Venue	
	Class:	Class:	
Assist EA Level 3 or higher Driving CD at one competition which includes Marathon Phase in previous three years.	Date Venue CD Name	Attach Confirmation email from CD	
<b>Recommended</b> but not mandatory to attend training lessons with an EA Driving Coach If possible one session should include multiples	Date Venue	Attach Confirmation email from Coach	
<b>Recommended</b> but not mandatory to attend EA Eventing TD/CD course	Date Venue	Attach Certificate	

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_





## EA DRIVING COURSE DESIGN APPLICATION LEVEL 3 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

Name		EA Number:	
<b>Verification Slip</b>			
Be a Current EA Driving CD Level 2 for a minimum of 1 year	Date Obtained	Attach Certificate	
Complete and pass 80% EA Driving CD ORBT	Date Percentage	Attach Certificate	
Attend an EA Driving course in the previous 3 years	Date Venue	Attach Certificate	
<b>Practical Experience</b>			
Officiated at 2 EA-Driving events as an EA Driving CD covering all phases in previous 3 years.	Date:	Date:	
	Venue	Venue	
	Class:	Class:	
Assist EA Level 3 or higher Driving CD at one competition which includes Marathon Phase in previous three years.	Date:	Attach Confirmation email from CD's	
	Venue:		
	CD Name:		
	Date:		
	Venue:		
	CD Name:		
<b>Recommended</b> but not mandatory to attend EA Eventing TD/CD course	Date: Venue:	Attach Certificate	

**NOTE:** Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

Don't forget 2<sup>nd</sup> page of Application form on page 16



## EA DRIVING TECHNICAL DELEGATE LEVEL 1 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.		
<b>Name</b>		<b>EA Number</b>
<b>Verification Slip</b>		
Attend an EA Driving course in the previous 3 years	Date: Location:	<b>Attach Certificate</b>
Have a minimum of one of the following.  Please tick and supply evidence such as results or certificates	<input type="checkbox"/> Be a current EA Coach Level 1 or higher General, Dressage or Driving	<input type="checkbox"/> Be a registered EA TD in another Discipline
	<input type="checkbox"/> Competed at the minimum of 1 EA/FEI Driving competition.	<input type="checkbox"/> Registered as a Driving Official/TD with another Driving Organisation
	<input type="checkbox"/> Be a EA Provsional Driving TD for 1 year.	
Complete and pass 80% EA Driving TD ORBT	Date Percentage	<b>Attach Certificate</b>
Complete and pass AIS Community Officiating Principles Course	Date	<b>Attach Certificate</b>
<b>Practical Experience</b>		
Assist at 1 EA/FEI Cones Event in the past three years	Date Competition	<b>Attach Confirmation email from OC or EA/FEI Official</b>
Assist at 1 EA/FEI Marathon Event in the past three years	Date Competition	<b>Attach Confirmation email from OC or EA/FEI Official</b>
Assist at EA/FEI Driving CD at 2 EA/FEI events at any Level	Date Competition CD Name	<b>Attach Confirmation email from CD</b>
	Date Competition CD Name	<b>Attach Confirmation email from CD</b>
<b>Recommend</b> but not mandatory to attend training lessons with an EA Driving Coach. If possible one session should include multiples.	Date Venue Coach Name	<b>Attach Confirmation email from Coach</b>
<b>Recommend</b> but not mandatory to attend EA Eventing TD/CD course	Date Venue	<b>Attach Certificate</b>

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_



## EA DRIVING TECHNICAL DELEGATE LEVEL 2 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.			
<b>Name</b>		<b>EA Number</b>	
<b>Verification Slip</b>			
Be a Current EA Driving TD Level 1 for a minimum of 1 year	Date Obtained	<b>Attach Certificate</b>	
Complete and pass 80% EA Driving TD ORBT	Date Percentage	<b>Attach Certificate</b>	
Attend an EA Driving course in the previous 3 years	Date Venue	<b>Attach Certificate</b>	
<b>Practical Experience</b>			
Officiated at 2 EA Driving events covering Dressage and Cones phases in the previous 3 years.	Date: Venue Class:	Date: Venue Class:	
Assist EA Level 3 or higher Driving TD at one competition which includes Marathon Phase in previous three years.	Date Venue CD Name	<b>Attach Confirmation email from CD</b>	
<b>Recommended</b> but not mandatory to attend training lessons with an EA Driving Coach If possible one session should include multiples	Date Venue	<b>Attach Confirmation email from Coach</b>	
<b>Recommended</b> but not mandatory to attend EA Eventing TD/CD course	Date Venue	<b>Attach Certificate</b>	

**NOTE: Shaded boxes are for Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

**Don't forget 2<sup>nd</sup> page of Application form on page 16**



## EA DRIVING TECHNICAL DELEGATE LEVEL 3 ACCREDITATION



This form is to be sent directly to the Equestrian Australia who will present to the EADrC for approval for verification with your attached summary sheet/s of practical Record of Experience. Successful applications will be added to the national database.

Name		EA Number:	
<b>Verification Slip</b>			
Be a Current EA Driving TD Level 2 for a minimum of 1 year	Date Obtained	Attach Certificate	
Complete and pass 80% EA Driving TD ORBT	Date Percentage	Attach Certificate	
Attend an EA Driving course in the previous 3 years	Date Venue	Attach Certificate	
<b>Practical Experience</b>			
Officiated at 2 EA-Driving events as an EA Driving TD covering all phases in previous 3 years.	Date: Venue Class:	Date: Venue Class:	
Assist EA Level 3 or higher Driving TD at one competition which includes Marathon Phase in previous three years.	Date: Venue: CD Name:	Attach Confirmation email from CD's	
	Date: Venue: CD Name:		
<b>Recommended</b> but not mandatory to attend EA Eventing TD/CD course	Date: Venue:	Attach Certificate	

**NOTE:** Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_

Post Code: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

Don't forget 2<sup>nd</sup> page of Application form on page 16

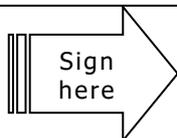
## EA Officials Declaration

***Your EA membership must be current, before your EA Official registration can be processed.***

<b>Your Declaration</b>	<p>Equestrian Australia Limited (EA) is the Australian national sports organisation for the sport of equestrianism, in each of its specific disciplines and variations (together, the Sport).</p> <p>EA, its Branches (as defined in EA's Constitution), and its affiliated organisations each have a duty of care that is owed to their respective members, people associated with the Sport, and to the people and organisations that participate in the Sport conducted under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.</p> <p>In accordance with the procedures set out in the Constitution, EA has adopted various rules, regulations, by-laws and policies (together the EA Policies) for the purpose of EA pursuing its objectives stated in the Constitution.</p> <p>One of the EA Policies is EA's Child Safeguarding Policy, which commenced into force on 17 December 2021 and which is adopted by EA as part of EA's National Integrity Framework. Any reference in this declaration to the Child Safeguarding Policy is a reference to that document which came into force on 17 December 2023, as amended from time to time thereafter.</p> <p>In accordance with its duty of care, and as required by its Child Safeguarding Policy, EA must investigate and collect information, in relation to any person who makes application for registration as an EA Official. EA requires the submission of this declaration as part of its investigation and information-gathering process.</p> <p>A person cannot be, and will not be registered as an EA Official, unless the person is a current Member of EA.</p> <p>Any person who is a current EA Member, and who wishes to be registered by EA as an EA Official <u>must</u> make and complete the following declaration, in addition to the other requirements set out in the EA Policies governing the registration of EA Officials.</p> <p>NOTE: Any declaration submitted by any person, which is purported to be made by a person with any mark, deletion, addition to, obliteration of, or amendment to any of the below paragraphs [1] to [13] <u>shall be deemed by EA to be a declaration which is void ab initio for all purposes</u>. In any event or circumstances where a person cannot truthfully make the declaration in the format required by this document, the person must contact EA's Integrity Unit to further discuss the matter.</p> <p>I solemnly and sincerely declare that each of the following statements is true and factual as at the date that this Officials Declaration is dated and made by me:</p> <ol style="list-style-type: none"> <li>1. I meet all of the requirements in relation to state and territory-specific legislation regarding police checks and working with children checks, and I hold a valid working with children check or equivalent in the state/territory I reside. I have attached evidence as required.</li> <li>2. There are no criminal charges that have been laid against me in any jurisdiction in Australia or elsewhere, which are pending or which are yet to be determined and finalised.</li> <li>3. I have never, in any jurisdiction in Australia or elsewhere, been convicted of any criminal offence.</li> <li>4. Further to the generality of paragraph [3] above, I have never, in any jurisdiction in Australia or elsewhere, been <u>charged with or convicted of</u> any criminal offence involving illegal or illicit substances; violence; stalking; intimidation; dishonesty; sexual violence; any criminal offence involving sexual activity or actions of indecency; child abuse; child pornography; or mistreatment or neglect of a child.</li> <li>5. I have never had any disciplinary or similar proceedings brought against me by any employer, former employer, sporting organisation or similar body, involving child abuse; sexual misconduct; sexual harassment (which for the avoidance of doubt has the same meaning as given to the term by EA's Member Protection Policy, where the term sexual harassment is defined to mean and include conduct which is any unwanted or unwelcome sexual behaviour, where a reasonable person would anticipate the possibility that the person being harassed would feel offended, humiliated or intimidated); harassment; acts of violence; intimidation; bullying or other similar forms of harassment.</li> <li>6. I have never been sanctioned for an Anti-Doping Rule Violation (within the meaning given to that term by the World Anti-Doping Code) within the Sport, or any other sport.</li> <li>7. I have never participated in, facilitated or encouraged any practice, behaviour or conduct prohibited by the World Anti-Doping Code or any other anti-doping policy or similar policy applicable to me, including the EA Anti-Doping Policy and the FEI Equine Anti-Doping and Controlled Medication Rules adopted by EA and amended from time to time.</li> </ol>
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	<p>8. I have never been sanctioned for any breach of the FEI Equine Anti-Doping and Controlled Medication Rules or any other rules in force in any sport in Australia or elsewhere, relating to animal doping or the medication of and control of medication given to animals.</p> <p>9. I have never, in any jurisdiction in Australia or elsewhere, been charged with or convicted of any criminal, disciplinary, sporting or animal racing-related offence relating to animal cruelty, whether in relation to a horse or any other animal or creature.</p> <p>10. To the best of my knowledge after due inquiry, there are no other facts, matters or circumstances relevant to me, that EA (if it were aware of those facts, matters and circumstances) may reasonably consider to constitute a risk to, its Branches' and its affiliated organisations' respective members, people associated with the Sport, and to the people and organisations that participate in the Sport under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.</p> <p>11. I will immediately notify the chief executive officer of EA and each Branch(es) and affiliated organisation(s) engaging me, upon me becoming aware of any facts, matters or circumstances meaning that any of the matters declared by me and set out in clauses [1] to [10] above (inclusive) have changed for whatever reason, so that the declaration made by me is no longer true and correct either wholly or to any extent.</p> <p>12. I acknowledge that I have read and agree to abide by the EA Code of Conduct for Officials. I acknowledge I may be subject to disciplinary action if I breach the code. (Code of Conduct is available to view via <a href="http://www.equestrian.org.au">www.equestrian.org.au</a>).</p> <p>13. I acknowledge and agree that by signing this declaration, I am providing true and accurate information. If it is subsequently demonstrated that the information which I have provided is untrue, false, incomplete, or misleading either wholly or to whatever extent, then I acknowledge and accept that I may be subject to sanction under the EA Policies.</p>
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WWCC/Blue Card Number:	Expiry Date:
Please attach copy of WWCC/Blue Card if not already provided.	



SIGNED : \_\_\_\_\_  
 DATE : \_\_\_\_\_

<b><i>Please return a copy of these forms to the EA Pathway Manager – Officials</i></b>
Pathway Manager - Officials EA National Office PO Box 673, SYDNEY MARKETS, NSW 2129 OR <a href="mailto:amy.mcgregor@equestrian.org.au">amy.mcgregor@equestrian.org.au</a>
<b>NOTE:</b> Applications that are incomplete will not be accepted and will be returned.



Unit 7, 11–21 Underwood Road  
Homebush NSW 2140  
PO Box 673  
Sydney Markets NSW 2129  
P +61 2 8762 7777  
F +61 2 9763 2466  
E [info@efanational.com](mailto:info@efanational.com)  
I [www.equestrian.org.au](http://www.equestrian.org.au)  
ABN 19 077 455 755

*Codes of Conduct as per Attachment A of the EA Member Protection Policy*

## The EA Code of Conduct for Officials

In addition to the EA General Code of Behaviour, the following requirements are imposed on EA Officials during any activity held or sanctioned by EA, or as an official appointed by the organisation or one of its affiliates:

- Respect the rights, dignity and worth of others
- Be fair, equitable, considerate and honest in all dealing with others
- Use facilities and equipment for their proper purposes and care for and maintain such facilities and equipment correctly
- Refrain from anything which may abuse, intimidate or harass others
- Provide a safe environment for training and competition
- Place the safety and welfare of the riders/participants above all else
- Abide by the principles of the FEI Code of Conduct for the Welfare of the Horse
- Maintain a 'duty of care' towards others and an accountability for matters relating to training and competition
- Accept responsibility for all actions taken
- Be impartial
- Avoid any situation which may lead to a conflict of interest
- Be courteous, respectful and open to discussion and interaction
- Value the individual in sport
- Preserve and protect the standing and reputation of the organisation
- Understand the repercussions if you breach, or are aware of any breaches of the EA Member Protection Policy.



Unit 7, 11-21 Underwood Road  
Homebush NSW 2140  
PO Box 673  
Sydney Markets NSW 2129  
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F +61 2 9763 2466  
E [info@efanational.com](mailto:info@efanational.com)  
I [www.equestrian.org.au](http://www.equestrian.org.au)  
ABN 19 077 455 755

*Codes of Conduct as per Attachment A of the EA Member Protection Policy*

## The FEI Code of Conduct for the Welfare of the Horse

1. The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times **the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.**
2. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
3. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
4. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
5. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

# CONTACT AND REFERENCE INFORMATION

These are available from the EA National Office, the EA and the FEI websites.

## Rules

- [Equestrian Australia Website](#)
- [EA Driving Rules](#)
- [EA General Regulations](#)
- [FEI Website](#)
- [FEI General Regulations](#)

## General Information

- Equestrian Australia is the National Federation (NF) for National and International Competitions in Australia, the High Performance Management, funding, National Rules, Policies, Education/Training and Promotion of the Sport.  
See the website for more information.
- The (Government) Australian Sports Commission (ASC) authorises and funds Australian Sport.
- EA Branches are responsible for Registrations, Affiliated Clubs and Schools programmes.

## Reference points

- EA National [www.equestrian.org.au](http://www.equestrian.org.au)
- Official list: on EA website [HERE](#) > Searches > Officials > Driving. It can be further filtered by Level and State.
- FEI - [www.fei.org](http://www.fei.org)
- Certificate– issued by National Office
- Code of Conduct **for the Welfare of the Horse**
- Code of Conduct for Officials



## CONTACT INFORMATION

**Equestrian Australia**

P.O Box 673, Sydney Markets

NSW, 2140

Tel: 02 8762 7777

State	Contact Details	Role	Contact and Email
 <b>EQUESTRIAN QUEENSLAND</b>	<b>Equestrian QLD</b> <b>Postal Address:</b> Suite 1.05, 150 Caxton Street, Milton QLD 4064 Tel: 07 3891 6611	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:enquiries@equestrianqld.com.au">enquiries@equestrianqld.com.au</a>
 <b>EQUESTRIAN NEW SOUTH WALES</b>	<b>Equestrian NSW</b> <b>Postal Address:</b> PO Box 7077 Wetherill Park BC NSW 2164 Tel: 02 9620 2660	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:info@ensw.org.au">info@ensw.org.au</a>
 <b>EQUESTRIAN TASMANIA</b>	<b>Equestrian TAS</b> <b>Postal Address:</b> PO Box 304, Brighton TAS 7030 TEL: 0477 685 265	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:office@equestriantas.com">office@equestriantas.com</a>
 <b>EQUESTRIAN VICTORIA</b>	<b>Equestrian VIC</b> <b>Postal Address:</b> PO Box 616, Werribee VIC 3030 Tel: 03 9013 0707	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:member.services@equestrianvictoria.com.au">member.services@equestrianvictoria.com.au</a>
 <b>EQUESTRIAN WESTERN AUSTRALIA</b>	<b>Equestrian WA</b> <b>Postal Address:</b> 303 Cathedral Avenue Brigadoon Western Australia 6069 Tel: 08 9296 1200	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:reception@equestrianwa.org.au">reception@equestrianwa.org.au</a>
 <b>EQUESTRIAN SOUTH AUSTRALIA</b>	<b>Equestrian SA</b> <b>Postal Address:</b> Unit 10, 2 Cameron Road Mount Barker SA 5251 Tel: 08 8391 0488	<b>State Driving Representative</b>	TBA
		<b>State Branch Contact</b>	<a href="mailto:reception@equestriansa.com.au">reception@equestriansa.com.au</a>
 <b>EQUESTRIAN NORTHERN TERRITORY</b>	<b>Equestrian NT</b> <b>Postal Address:</b> PO Box 901 Coolalinga NT 0839 Tel: 0497 303 535	<b>State Branch Contact</b>	<a href="mailto:admin@ent.org.au">admin@ent.org.au</a>