



# **Judge Pathway & Application Forms**







Australian Sports Commission

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# HOW DO I BECOME A JUMPING JUDGE?

Thank you for your interest in being an EA accredited Jumping Judge.

State Branches are responsible for the accreditation of officials at Preliminary Level, Level One and Level Two. Applications for EA Level Three officials must be submitted to, and approved by the applicant's State Branch who will forward the approved application to the EA National office and who will facilitate with Equestrian Australia Jumping Committee for final approval.

EA members applying for accreditation as a Jumping Judge must direct their application to their State Branch Jumping Committee.

Please see contact details on the last page of this booklet.

The rules that govern the sport of Jumping are incorporated into the current Equestrian Australia (EA) *National Jumping Rules*. The rulebook may be obtained by the following methods:

### Electronic (free of charge):

• downloaded from the EA website at <u>www.equestrian.org.au</u>.

Printed and bound (for purchase from EA National Office):

- Downloaded the order form from the EA website, or request from National Office
- Send order form to the National office, PO Box 673, Sydney Markets, NSW, 2129.
- Call the National office on (02) 8762 7777 and pay by credit card via phone.

### Article 259.3 Requirements to be an Accredited Jumping Judge

- Financial members of EA, who are interested in becoming an Official Jumping Judge, must complete and submit an application form detailing their experience and attach two written referrals from higher level judges according to the criteria for promotion and maintenance on the following pages.
- Upon satisfactory completion of the requirements of each level, you will be accredited as a Jumping Judge and added to the National database.
- Accredited Judge benefits include insurance cover at EA events, EA support, Officials badge, qualified mentors, available ongoing education, name and contact details on web search and news. Each Judge will also receive a letter, certificate, and badge from Equestrian Australia verifying their accreditation.
- In order to remain accredited on the National Judges list you must meet set requirements every three years. Further information on this can be found on the EA website and will be sent when accredited as a Judge.

# The pathway to becoming a National Jumping Judge is outlined in article 259.1 in the National Jumping Rules:

- Preliminary Level Branch Jumping Committee appointment
- EA Level 1 Branch Jumping Committee appointment
- EA Level 2 Branch Jumping Committee appointment
- EA Level 3 National Jumping Committee appointment
- FEI Levels 1-4 FEI appointments

# To become a Preliminary Jumping Judge, you must:

- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Jumping NSW.
- complete the Preliminary application form on page 6 and forward it to your State branch

# To become an EA Level 1 Judge, you must:

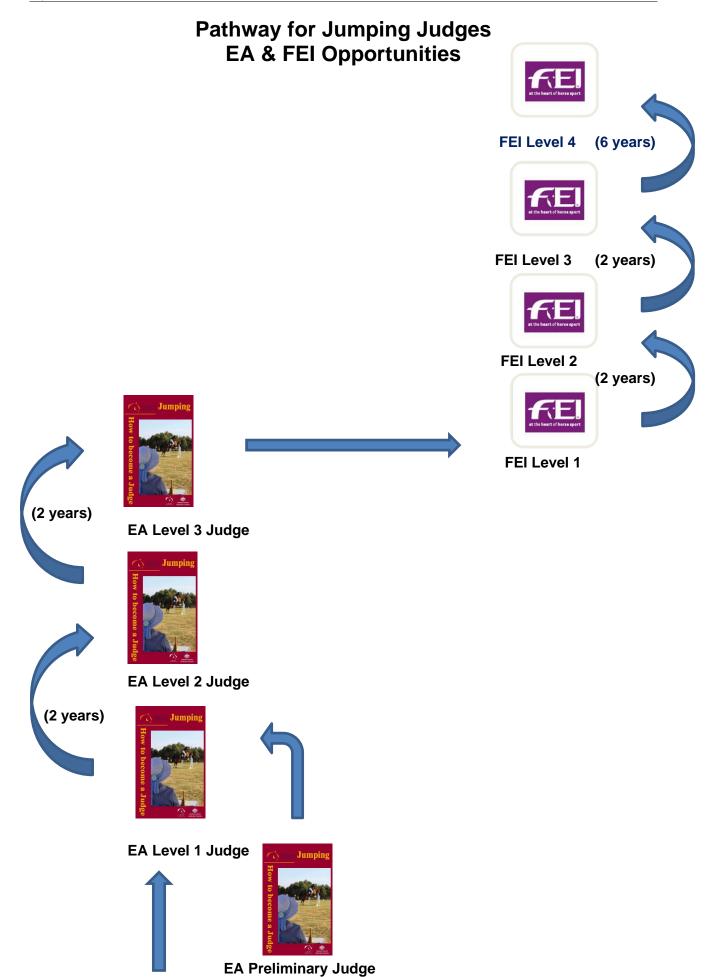
- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Jumping NSW.
- submit the appropriate application and Record of Experiences forms in this booklet to your State Branch Jumping Committee
- attend an EA approved Level 1 Jumping Judge course or seminar held over two days in the previous three years
- complete the current Jumping Judge open rule book test with a pass mark of at least 85%
- complete the online AIS Community Officiating General Principles Course
- nominated by two EA Judges Level 2 or higher with two attached written references
- meet the practical experience requirements outlined in Accreditation Requirements Chart

# To become an EA Level 2 Judge, you must:

- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Jumping NSW.
- submit the appropriate application and Record of Experiences forms in this booklet to your State Branch Jumping Committee
- attend an EA approved Level 2 Jumping Judge course in the previous three years
- at course complete theory exam with a pass mark of 80%
- nominated by two EA Judges Level 3 or higher with two attached written references
- meet the practical experience requirements outlined in in Accreditation Requirements Chart

### To become an EA Level 3 Judge, you must:

- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Jumping NSW.
- submit the appropriate application and Record of Experiences forms in this booklet to your State Branch Jumping Committee
- attend an EA Level 3 approved Jumping Judge course in the previous three years
- at L3 Judge course complete a short interview and current Jumping Judge open rule book test with a pass mark of 80%
- attend an EA approved Jumping Course Designers course in the previous three years
- attend an EA/FEI Jumping Steward course in the previous three years
- nominated by two FEI Judges Level 2 or higher with two attached written references
- meet the practical experience requirements outlined in in Accreditation Requirements Chart



# WHAT MAKES A GOOD OFFICIAL?

As an official you have to be highly organised and professional. You have to be able to focus, make decisions quickly and firmly, be confident of the training you have received and the knowledge and experience you have acquired as a judge. You must possess diplomacy, tact, common sense and preferably a sense of humour. You have to be able to recognise and acknowledge mistakes you may make whilst officiating and also be able to diffuse a volatile situation.

You are part of a team and if you are the chief judge, you lead that team. You must be approachable and be able to liaise well with the Course Designer and also the Organising Committee, other officials and riders.

# As a Judge you must **be consistent and fair and have a thorough knowledge of Jumping rules and their application.**

It is important for officials to be:

- Physically fit
- Be able to be consistent and fair from the beginning to the end of the competition
- Mentally alert and able to concentrate for long periods of time

The official must have a thorough knowledge of jumping theory as well as practical jumping training.

			umping Judge accre	
Judge Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Level 2 - 4	Requirements	Acticulation		
FEI Level 1	Candidates must be a current EA Level 3 Judge (must have passed EA L3 course since 2016) to be put forward by NF to the FEI to meet extra requirements under the FEI Equivalency system			
Level 3 National (Equivalent to FEI Level 1 once extra FEI requirement s have been met)	<ul> <li>Current EA Member</li> <li>Be a currently registered EA Level 2 Jumping Judge for minimum 2 years</li> </ul>	<ul> <li>Attend an EA Level 3 Judges Course in the previous three years</li> <li>At Clinic pass theory exam 80%</li> <li>Attend an EA/FEI Jumping Course Designer Course in the previous three years</li> <li>Attend ad EA/FEI Steward course in the previous 3 years</li> <li>Nominated by two Judges of FEI Level 2 or higher with written references</li> </ul>	<ul> <li>Officiated as a Level 2 Judge at a minimum of six EA events in the previous two years;</li> <li>Worked as an assistant at two separate EA/FEI events with two different FEI Level 2 Judges or higher, in the previous two years</li> </ul>	<ul> <li>Attend an EA Judges Update or Refresher Course once every three years</li> <li>Meet reaccreditation requirements set by EA</li> </ul>
Level 2 National	<ul> <li>Current EA Member</li> <li>Be a currently registered EA Level 1 Jumping Judge for minimum 2 years</li> </ul>	<ul> <li>Attend an EA Level 2 Judges Course in the previous three years</li> <li>At the clinic pass theory exam 80%</li> <li>Nominated by two Judges of EA Level 3 or higher with written references</li> </ul>	<ul> <li>Officiated as a Level 1 Judge at a minimum of six EA events in the previous two years</li> <li>Worked as an assistant on two separate EA/FEI events (one of which must be of at least two days duration) with two different Level 3 or higher Judges previous 2 years</li> </ul>	<ul> <li>Attend an EA Judges Update or Refresher Course once every three years</li> <li>Meet reaccreditation requirements set by EA</li> </ul>
Level 1 National	<ul> <li>Current EA Member</li> <li>Be at least 18 years</li> <li>Preliminary Judge (optional)</li> </ul>	<ul> <li>Attend EA Level 1 Judges Course over two days in the previous three years</li> <li>Pass EA Jumping Judge ORBT with 85%</li> <li>Nominated by two Judges of EA Level 2 or higher with written references</li> <li>Complete AIS Community Officiating Principles Course</li> </ul>	<ul> <li>Competed in six shows annually for the last four years</li> <li>OR</li> <li>Assisted as a Judge on at least four occasions in previous 2 years with a EA Level 2 or higher Judge at EA or FEI Show Jumping events</li> </ul>	<ul> <li>Attend an EA Judges Update or Refresher Course once every three years</li> <li>Meet reaccreditation requirements set by EA</li> </ul>
Preliminary	<ul><li>EA Member</li><li>Be at least 18 years</li></ul>	• NA	• NA	• NA



# EA JUMPING JUDGE APPLICATION FORM FOR PRELIMINARY LEVEL



This form is to be sent directly to the relevant State branch Jumping Committee who will forward a copy to the National office. (see contacts on last page of this booklet)

Current Financial EA Member Number:

Please provide the following details to Equestrian Australia for your accreditation:

Name:		Date of Bi	rth:	
Address:				
Suburb:		State:	Post Code:	
Tel (BH):	(AH):	Mobile:		
E-Mail:				
Supply WWCC/Blu	ue Card Information – Attach a	Сору		
Card Number:	(	Card Expiry:		
Your Declaration	<ul> <li>Card Expiry:</li> <li>The EA and its affiliated organisations have a duty of care to their members and to the general public who interact with EA Officials, as these responsibilities may involve direct and/or unsupervised contact with people under the age of 18 years. As part of this duty of care and as a requirement of the EA's Member Protection Policy, the EA must enquire into the background of EA Members applying for registration as an EA Official.</li> <li>All EA Members wishing to be registered by the EA as an EA Official are required to complete the following declaration;</li> <li>I Sincerely declare: <ol> <li>I have met all the requirements in relation to state specific legislation regarding police checks, working with children checks and can produce evidence as required.</li> <li>I do not have any criminal charge pending before the courts, nor any criminal convictions or findings of guilt for offences involving drugs, acts of violence, sexual activity, acts of indecency, child abuse or child pomography.</li> <li>I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.</li> <li>I have never participated in, facilitated or encouraged any practice prohibited by the World Anti-Doping Agency Code or any other anti-doping policy applicable to me, in the EA Horse Anti-Doping Policy.</li> <li>To my knowledge there is no other matter that the EA may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by accepting my EA Officials registration.</li> <li>I will notify the CEO of the organisation(s) engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 5] above has changed for whatever reason.</li> </ol></li></ul>			

SIGNED:\_

DATE:

# Record of Judging/Course Designing/Stewarding Experiences for Equestrian Australia Accreditation

Name:	Address:		
Current EA Judges Level:	Email:		
Phone BH:	AH:	Mobile:	. Page:

Date	Event	Duties	Comments	Name,Signature & Phone contact of overseeing Judge, CD or Steward
				••••••

Use additional forms as needed. These forms are to be forwarded to your EA Jumping Committee, with a form requesting EA accreditation upgrade. Refer to the EA National Jumping Rules for more information.



# EA JUMPING JUDGE APPLICATION FORM FOR EA



# LEVEL 1 ACCREDITATION

This form is to be sent directly to the State Jumping Committee for verification with your attached summary sheet/s of practical Record of Experience judging and references. Successful applications are forwarded by the State to the National Office to be added to National database.

Name:		EA Member N	umber:	
Verification Form			Mentor/	SJC Signature
Attend EA L1 Jumping Judges Course	Date: Location:		Attach Att	tendance Certificate
Complete Open Rule Book Test	Date:			
Pass Mark of 85% at L1 course	Result:			
Complete the AIS Community Officiating Principles Course		Attach Ce	ertificate	
Nominated by two EA Level 2	Judge 1:		Attach Written Reference	
(or higher level) Judges	Judge 2:		Attach Written Reference	
Practical Experience (completed in previous 2 years)	Ve	nue and Date of E	vent	
Competitor - 6 x EA/FEI shows	1.		4.	
per year for the preceding four years	2.		5.	Attach Results
OR	3.		6.	
Assistant to an EA Level 2 (or higher level) Judge	Judge: Date: Location:	Judge: Date: Location:	I 	Attach Record of
4 x EA/FEI Competitions	Judge: Date: Location:	Judge: Date: Location:		Experience
Endorsement from the respective EA State Jumping Committee SJC please make sure all requirements have been met and all documentation supplied and submitted with application	Name:		Ş	Signature SJC

NOTE: Shaded boxes are for Office/Mentor/SJC Use Only to help provide check list

Please provide the following details so Equestrian Australia can provide your accreditation:

Please note some contact information will show in online Officials search, please advise if you do not wish for this to happen

Name:		Date of Birth	:
Address:			
Suburb:		State:	Post Code:
Mobile:	E-Mail:		



# EA JUMPING JUDGE APPLICATION FORM FOR EA LEVEL 2 ACCREDITATION



This form is to be sent directly to the State Jumping Committee for verification with your attached summary sheet/s of practical record of experience judging and references Successful applications are forwarded by the State to the National Office to be added to the National database. Name: EA Member Number: Mentor/SJC Signature **Verification Form** Registered EA Level 1 Jumping Date Obtained: Judge minimum of 2 years Attend EA L2 Jumping Judges Date: Course Location: (in previous 3 years) Theory Exam pass mark 80% Date: (Completed at the Judges Course attended) Result: Judge 1: Nominated by two EA Level 3 (or higher level) Judges Judge 2: Practical Experience Signature (completed in previous 2 years) Date: Date: Location: Location: Officiated as an EA Level 1 Judge Date: Date: Location: Location: 6 x EA Competitions Date: Date: Location: Location: Assistant with two different EA Judge: Level 3 (or higher level) Judges Date: Location: 2 x EA/FEI Competitions (one must be over 2 days) Judge: Date: Location: Endorsement from the respective EA State Jumping Committee Name: SJC please make sure all requirements have been met and all documentation and submitted with app NOTE: Shaded boxes are for Office/Mentor Use Only to help provide check list Please provide the following details so Equestrian Australia can provide your accreditation: Please note some contact information will show in online Officials search. Please advise if you do not wish for this to happen Date of Birth: Name: Address: Suburb: State: Post Code: Tel (BH): (AH): Mobile:

E-Mail:

Don't forget to sign & submit the Declaration form on page 11



# EA JUMPING JUDGE APPLICATION FORM EA LEVEL 3 ACCREDITATION



This form is to be sent directly to the of practical Judging Record of Exp Successful applications are forwarde	perience and reference	es.		-	-
Name		EA Mer	mber Nu	mber:	
Verification Form				Mentor/Staff	Signature
Registered EA Level 2 Jumping Judge minimum of 2 years	Date Obtained:			Attach C	ertificate
Attend EA L3 Jumping Judges Course (in previous 3 years)	Date: Location:			Attach Attenda	nce Certificate
Theory Exam 80% pass mark) (Completed at the L3 Judges Course attended)	Date: Results				
Attend EA/FEIJumping Course Designers Course (in previous 3 years)	Date: Location:			Attach Attenda	nce Certificate
Attend EA/FEI Stewards Course (in previous 3 years)	Date: Location:			Attach Attenda	nce Certificate
Nominated by two FEI Level 2	Judge 1:			Attach Writte	en Reference
Judges or higher	Judge 2:			Attach Writte	en Reference
Practical Experience (completed in previous 2 years)					Signature
Officiated as an EA Level 2 Judge 6 x EA Competitions	Date: Location: Date: Location: Date: Location:		Date: Location Date: Location Date: Location	n:	Attach Record of Experience
Assistant with two different FEI Level 2 (or higher level) Judges	Judge: Date: Location:		Location		d of Experience
2 x EA/FEI Competitions	Judge: Date: Location:			Attach Record	d of Experience
Endorsement from the respective EA State Jumping Committee SJC please make sure all requirements have been met and all documentation supplied and submitted with application	Name:			Signat	ure SJC
NOTE: Shaded boxes are for Office/Ment Please provide the following details so Equ Please note some contact information will s	estrian Australia can prov				s to happen
Name:				of Birth:	
Address:					
Suburb:			State:	Post Co	ode:
Tel (BH): (A	AH):		Mobile	9:	
E-Mail:					

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# Application form Page 2

Your EA membership must be current and both pages of the application form and supporting documents received by the State Jumping Committee before your EA Official registration can be processed.

Your Declaration	The EA and its affiliated organisations have a the general public who interact with EA Officia involve direct and/or unsupervised contact wit part of this duty of care and as a requirement the EA must enquire into the background of E an EA Official.	als, as these responsibilities may th people under the age of 18 years. As of the EA's Member Protection Policy,
	All EA Members wishing to be registered by the complete the following declaration;	EA as an EA Official are required to
Sign	<ol> <li>Sincerely declare:         <ol> <li>I have met all the requirements in relation police checks, working with children check required.</li> <li>I do not have any criminal charge pendin convictions or findings of guilt for offence indecency, child abuse or child pornograf.</li> <li>I have not had any disciplinary proceedin sporting organisation or similar body involution harassment, acts of violence, intimidation.</li> <li>I have never been sanctioned for an antianti-doping policy (Athlete or Equine).</li> <li>I have never participated in, facilitated or the World Anti-Doping Agency Code or a to me, in the EA Horse Anti-Doping Polici.</li> <li>To my knowledge there is no other matter a risk to its members, employees, volunter accepting my EA Officials registration.</li> <li>I will notify the CEO of the organisation(s becoming aware that any of the matters a changed for whatever reason.</li> <li>I acknowledge that I have read and agree for Officials. I acknowledge I may be su the code. (Code of Conduct is available to the code.)</li> </ol></li> </ol>	cks and can produce evidence as g before the courts, nor any criminal is involving sexual activity, acts of phy. Igs brought against me by an employer, olving child abuse, sexual misconduct or n or other forms of harassment. -doping rule violation under any EA encouraged any practice prohibited by iny other anti-doping policy applicable by. er that the EA may consider to constitute eers, athletes or reputation by b) engaging me immediately upon set out in clauses [1 to 5] above has e to abide by the <b>EA Code of Conduct</b> bject to disciplinary action if I breach
here	SIGNED:	DATE:
V	Supply WWC/Blue Card information – Attach	а Сору
	Card Number:	Card Expiry Date:

# State Contact – Please return a copy of these forms to the Equestrian Australia for Official to be accredited and database updated.

Pathways Officer - Officials EA National Office PO Box 673, SYDNEY MARKETS, NSW 2129 Email (preferred) : amy.mcgregor@equestrian.org.au

**NOTE:** Applications that are incomplete and do not have all additional paperwork will not be accepted and returned to the state.



Codes of Conduct as per Attachment A of the EA Member Protection Policy

# The EA Code of Conduct for Officials

In addition to the EA General Code of Behaviour, the following requirements are imposed on EA Officials during any activity held or sanctioned by EA, or as an official appointed by the organisation or one of its affiliates:

- Respect the rights, dignity and worth of others
- Be fair, equitable, considerate and honest in all dealing with others
- Use facilities and equipment for their proper purposes and care for and maintain such facilities and equipment correctly
- Refrain from anything which may abuse, intimidate or harass others
- Provide a safe environment for training and competition
- Place the safety and welfare of the riders/participants above all else
- Abide by the principles of the FEI Code of Conduct for the Welfare of the Horse
- Maintain a 'duty of care' towards others and an accountability for matters relating to training and competition
- · Accept responsibility for all actions taken
- Be impartial
- Avoid any situation which may lead to a conflict of interest
- Be courteous, respectful and open to discussion and interaction
- · Value the individual in sport
- Preserve and protect the standing and reputation of the organisation
- Understand the repercussions if you breach, or are aware of any breaches of the EA Member Protection Policy.



Codes of Conduct as per Attachment A of the EA Member Protection Policy

# The FEI Code of Conduct for the Welfare of the Horse

- The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.
- 2. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 3. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 4. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 5. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

# **CONTACT AND REFERENCE INFORMATION**

These are available from the EA National Office, the EA and the FEI websites.

# Rules

EA Jumping Rules page

• <u>www.equestrian.org.au/jumping-rules</u>

# EA World Cup Jumping page

• <u>www.equestrian.org.au/jumping</u>

### FEI Jumping Rules page

www.inside.fei.org/fei/disc/jumping/rules

### **General Information**

- Equestrian Australia is the National Federation (NF) for National and International Competitions in Australia, the High Performance Management, funding, National Rules, Policies, Education/Training and Promotion of the Sport. See the website for more information. <u>www.equestrian.org.au</u>
- The (Government) Australian Sports Commission (ASC) authorises and funds Australian Sport.
- EA Branches are responsible for Registrations, Affiliated Clubs and Schools programmes.

# **Reference points**

- EA National <u>www.equestrian.org.au</u>
- Official list: on EA website <u>www.equestrian.org.au/members/search/official</u>. It can be further filtered by Level and State.
- FEI <u>www.fei.org</u>
- FEI Jumping Officials <u>www.inside.fei.org/fei/your-role/officials/jumping</u>
- Certificate issued by National Office
- Code of Conduct for the Welfare of the Horse
- Code of Conduct for Officials



# **CONTACT INFORMATION**

**Equestrian Australia** 

P.O Box 673, Sydney Markets

NSW, 2140

Tel: 02 8762 7777

State	Contact Details	Role	Contact and Email
	Equestrian Queensland Postal Address:	State Jumping Committee Chair	Terri Langdon jumpingqld@equestrianqld.com.au
EQUESTRIAN QUEENSLAND	PO Box 1358, Coorparoo DC QLD 4151 Tel: 07 3891 6611	State Branch Contact	enquiries@equestrianqld.com.au
	Jumping NSW Postal Address: PO Box 118 Camden	State Jumping Committee Chair	Annette Maunder Annettemaunder4@gmail.com
EQUESTRIAN NEW SOUTH WALES	NSW <b>2570</b> Tel: 02 9620 2660	State Branch Contact	info@ensw.org.au
()	Equestrian TAS Postal Address: PO Box 277, Drighton TAS 7020	State Jumping Committee Chair	Tim Williams <u>Tim.j.w@bigpond.com</u>
EQUESTRIAN TASMANIA	Brighton TAS 7030 TEL: 03 62685261	State Branch Contact	office@equestriantas.com
	Equestrian VIC Postal Address: PO Box 616, Werribee VIC 3030	State Jumping Committee Chair	Cindy Morrison cindymorrison@equestrianvictoria.com.au
EQUESTRIAN VICTORIA	Tel: 03 9013 0707	State Branch Contact	jumping@equestrianvictoria.com.au
	Equestrian WA Postal Address: 303 Cathedral Avenue	State Jumping Committee Chair	Didy Gundry jumping@equestrianwa.org.au
EQUESTRIAN WESTERN AUSTRALIA	Brigadoon Western Australia 6069 Tel: 08 9296 1200	State Branch Contact	reception@equestrianwa.org.au
	Equestrian SA Postal Address: Unit 10, 2 Cameron	State Jumping Committee Chair	Bridget Dunn jumping@equestriansa.com.au
EQUESTRIAN SOUTH AUSTRALIA	Road Mount Barker SA 5251 Tel: 08 8391 0488	State Branch Contact	reception@equestriansa.com.au
	Equestrian NT Postal Address: PO Box 1244	State Jumping Committee Chair	
EQUESTRIAN NORTHERN TERRITORY	Palmerston NT 0831 Tel: 0417 848 545	State Branch Contact	admin@ent.org.au