

# Eventin

(Judge/Course Designer/Technical Delegate) How to Become an Officia.







Australian Government

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## HOW DO I BECOME AN EVENTING OFFICIAL?

Thank you for your enquiry regarding the steps involved in becoming an Eventing Official.

The rules that govern the Sport of Eventing are incorporated into the Equestrian Australia (EA) *Eventing Competition Rules* The rulebook may be obtained by the following methods:

#### Electronic (free of charge):

• Downloaded from the EA website at www.equestrian.org.au/Eventing

Printed and bound *(for purchase from EA National Office)*:

FEI Level 1

• Call the National office on (02) 8762 7777 and pay by credit card via phone.

#### To become a Eventing Official you must:

- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Eventing NSW.
- complete the appropriate application form and forward it to your State Eventing Committe

FEI Level 2











EA Level 1

EA Level 2 EA Level 3

EA Level 4

FEI Level 3 FEI Level 4

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## WHAT MAKES A GOOD OFFICIAL?

As an official you have to be highly organised, yet flexible. You have to be able to focus, make decisions quickly, calmly and be confident of the training you have received and knowledge you have acquired as an official. You must possess diplomacy, tact and common sense.

You are part of a team and you must be approachable by riders and coaches. You must also act professionally in relation to your officiating.

#### As an official you must **be consistent and fair and have a thorough knowledge of Eventing rules and their application.**

It is important for officials to be:

- Physically fit
- Be able to be consistent and fair from the beginning to the end of the competition
- Mentally alert and able to concentrate for long periods of time

The official must have a thorough knowledge of eventing theory as well as practical eventing training.

## **REQUIREMENTS FOR PROMOTION**

The following information has been copied from the National Eventing Rules. EA members applying for accreditation or promotion as an Eventing Official must direct their application to their Branch Eventing Committee. Please see contact details on the last page of this booklet.

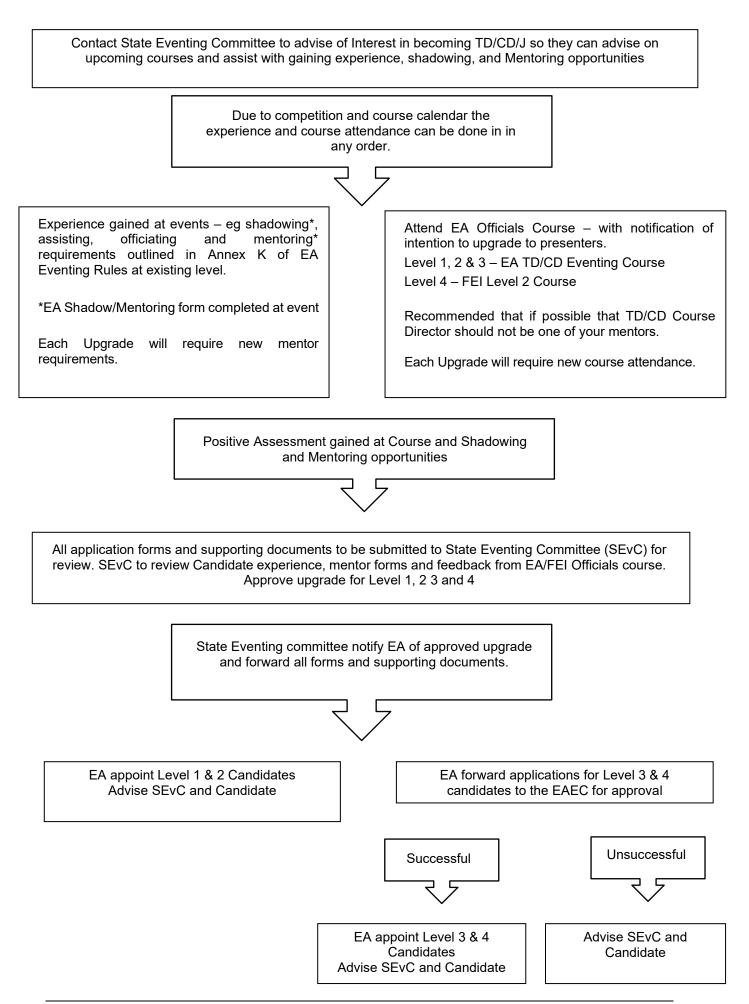
The State Branch Committees are responsible for the verification of all Level 1 to Level 4 officials, Level 3 and 4 Officials also needing verification from the National EA Eventing Committee (EAEC). The Branch Eventing Committee will forward endorsed applications for all official promotions to the Officials Manager in the National Office to falciate presentation to the EAEC for approval.

Financial members of the EA who are 18 years of age and are interested in becoming an Eventing Official, must complete and submit the appropriate application form (pages 9-20) detailing their experience according to the criteria for promotion and maintenance.

Upon satisfactory completion of the requirements of each level, you will be accredited as an Eventing Official and added to the national database.

Accredited official benefits include insurance cover at EA events, EA support, Officials badge, qualified mentors, available ongoing education, name and contact details on web search and news. Each official will also receive a letter, certificate, and badge from Equestrian Australia verifying their accreditation.

In order to remain accredited on the national officials list you must be a current EA member, attend update clinics and compulsory activities or professional development tasks may also be required to maintain accreditation. Further information on this can be found on the EA website and will be sent when accredited as an official.



#### Requirements to attain and maintain Eventing Judge accreditation

Eventing Judge	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation			
FEI Level 4	Refer to FEI promotion and maintenance requirements Candidates need to be a current EA D Judge to be eligible for promotion to FEI Level 4						
FEI Level 3	Cand	Refer to FEI promotion and maintenance requirements Candidates need to be a current EA C Judge to be eligible for promotion to FEI Level 3					
FEI Level 2	Candidate		tion and maintenance requirements el 3 or D Judge to be eligible for promo	tion to FEI Level 2			
FEI Level 1	Candidates must be a		FEI Level 1 Judge to be eligible to be put forward to	FEI Education System.			
Level 3 National Competition Level CCN4* S/L	Be a current EA     D Level Dressage     Judge.	<ul> <li>Attended an EA Dressage Judges D Level Medium Seminar</li> <li>EA Dressage D Level Written Paper Pas Mark 80%</li> <li>Complete Eventing TD/CD ORBT 80% pass mark</li> <li>Complete Eventing Judge ORBT 90% pass mark.</li> <li>Attend EA Eventing Officials course for TD/CD with a positive assessment previous 3 years for each upgrade.</li> </ul>	<ul> <li>Assessed Shadow Judge - Minimum 4 entire EA Medium competitors to be judged Minimum number of horses in each competition 6 (more is recommended)</li> <li>Sit in at least two separate competitions with a different Mentor/JE</li> <li>Judge an entire EA Medium competition minimum number of horses 15</li> </ul>	<ul> <li>Maintain re- accreditation requirements to remain listed as a EA Dressage Judge D Level</li> <li>Preferably Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> </ul>			
Level 2 National Competition Level CCN3*S/L CCN2*S/L CCN1*S/L	Be a current EA E/F Level Dressage Judge	<ul> <li>Attend an EA State Based E/F Level Dressage Judges Seminar</li> <li>Complete E/F written paper with 80% pass mark</li> <li>Attend an EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each upgrade.</li> <li>Candidates are encouraged to attend XC course walks</li> </ul>	<ul> <li>Assessed Shadow Judge - Minimum 30 horses at EA Novice/Elementary Level Dressage or Eventing Competition         <ul> <li>Minimum number</li> <li>competitions to be judge is 3</li> <li>Minimum number of horses</li> <li>to be judges in each</li> <li>competition is 10</li> </ul> </li> <li>Sit in at least two separate competitions with a different Mentor/JE</li> <li>Judge an entire competition Novice/Elementary minimum number of horses 15</li> </ul>	<ul> <li>Maintain re- accreditation requirements to remain listed as a EA Dressage Judge E/F Level</li> <li>Preferably attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> </ul>			
Level 1 National Competition Level EvA95 EvA80 EvA60 EvA60 EvA45 Maybe side Judge for CCN1*	<ul> <li>Be a current EA member and 18 years of age</li> <li>Be an EA G Level Dressage Judge</li> </ul>	<ul> <li>Attend an EA State Based G Level Dressage Judges Seminar</li> <li>Complete G Level ORBT with 90% pass mark</li> <li>Attend EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each upgrade.</li> <li>Candidates are encouraged to attend EA Dressage/ Eventing Seminars</li> </ul>	<ul> <li>Mentored and Positive Sit in with a Judge Mentor/JE at an EA Official Dressage or Eventing competition.</li> <li>Shadow Judge 1 whole class with a minimum 10 horse at Prelim Level</li> <li>Shadow Judge 1 whole class with a minimum 10 horse at Novice Level</li> </ul>	<ul> <li>Maintain re- accreditation requirements to remain listed as a EA Dressage Judge G Level</li> <li>Preferable attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> </ul>			

In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.

	uirements to attain and u						
Course Designer	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation			
FEI Level 4	Refer to FEI promotion and maintenance requirements.						
FEI Level 3	Refer to FEI promotion and maintenance requirements						
FEI Level 2	Refer to FEI promotion and maintenance requirements Candidates need to be current EA Level 3 Course Designer to be eligible to attend a FEI Level 2 course.						
FEI Level 1	To be put forward to attend an FE with a mentor form from a d	current FEI Level 2/3/4 0	lidate must be a current, activ Course Designer completed w approved by EAEC.				
Level 4 National Competition Level CCN4*-S/L	<ul> <li>Be a registered EA Level 3 Eventing Course Designer for a minimum 1 year</li> <li>Approval form EAEC</li> </ul>	Attend FEI Level 2 Eventing Officials Course with a positive assessment previous 3 years	Mentored and assisted at a minimum of 2 x CCN4* by 2 different FEI Level 3 CD/TD with positive assessment in the last 2 years	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a CD or assistant CD at least 2 events in the last 3 years. One event being a CCN4*S/L</li> <li>Have been assistant to an FEI Level 3 CD, at 1 event with a positive assessment in the previous 3 years.</li> </ul>			
Level 3 National Competition Level CCN3*-S/L	<ul> <li>Be a registered EA Level 2 Eventing Course Designer for a minimum of 1 year.</li> <li>Regularly officiated min of 4 events at 1*, 2* and 3* level as a CD over 2 years</li> <li>Approval from EAEC Plus a minimum of one of the following:         <ul> <li>Assistant CD 2 x CCN3* over 2 years <u>at different</u> <u>venues.</u></li> <li>Be and FEI Level 3 eventing Judge or TD</li> </ul> </li> </ul>	<ul> <li>Attend an EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> </ul>	Mentored and assisted at a minimum of 2 x CCN3* by 2 different FEI Level 3 CD/TD with positive assessment in the last 2 years	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a CD or assistant CD at least 2 events in the last 3 years. One event being CCN3*S/L</li> <li>Have been assistant to an FEI Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.</li> </ul>			
Level 2 National Competition Level CCN2*S/L CCN1*S/L	<ul> <li>Be a registered EA Level 1 Eventing Course Designer for a minimum of 1 year</li> <li>Plus a minimum of two of the following of which one must include the CD component:</li> <li>CD at least 1 x EvA80 and 1 x EvA95 and over 2 years</li> <li>Assisted as a CD at 2* and 3* minimum 2 events over 2 years at <u>different venues</u></li> <li>Be a registered EA Level 2 or higher Eventing or General Coach</li> <li>Proof of having ridden at CCN4* or higher</li> </ul>	<ul> <li>EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> </ul>	<ul> <li>Acted as CD or Assistant CD at 3 events in the last 2 years.</li> <li>Mentored with a positive assessment by 2 different EA Level 3 CD/TD or higher at 2 x CCN2* or above events in the last 2 years</li> </ul>	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a CD or assistant CD at least 4 events in the last 3 years. One event being CCN2* S/L</li> <li>Have been assistant to a National Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.</li> </ul>			
Level 1 National Competition Level EvA95 EvA80	<ul> <li>Be a current EA member and 18 years of age</li> <li>Plus a minimum of one of the following:         <ul> <li>Ridden at CNC/CCN3* or higher</li> <li>Be a registered EA Level 1 or higher, General or Level 2 or higher Eventing Coach</li> <li>Be a registered EA Level 1 or higher Eventing Judge or TD</li> <li>Hold proof of shadowing a CD at five EA events</li> </ul> </li> </ul>	<ul> <li>EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> <li>Complete AIS Community Officiating Principles Course</li> </ul>	<ul> <li>In the last 2 years         If current or prior         CCN4* rider         Mentored and         Positive assessment         by an EA Level 2 D or         higher at a minimum         of 2 x Ev95 1 x         CCN1*-S         </li> <li>If not a current or</li> <li>prior CCN4* rider</li> <li>As above plus 2</li> <li>extra events as an</li> <li>assistant TD at any</li> <li>level EvA95 or above</li> </ul>	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a CD or assistant CD at least 4 events in the last 3 years. One event being EvA95</li> <li>Have been assistant to a National Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.</li> </ul>			

#### Requirements to attain and maintain Eventing Course Designer accreditation

In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.

## Requirements to attain and maintain Eventing Technical Delegate accreditation

TD Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation			
FEI Level 4	Refer to FEI promotion and maintenance requirements						
FEI Level 3	Refer to FEI promotion and maintenance requirements						
FEI Level 2	Refer to FEI promotion and maintenance requirements						
FEI Level 1	Candidates must be a current EA	Level 3 Technical Delegat	e to be eligible to be put for	ward to FEI Education System.			
Level 4 National Competition Level CCN4*S/L	<ul> <li>Be a registered EA Level 3 Eventing Technical Delegate for a minimum I year</li> <li>Approval from EAEC</li> </ul>	Attend FEI Level 2 Eventing Officials course as a TD with a positive assessment previous 3 years	• Mentored and assisted at a minimum of 2 x CCN4* by 2 different FEI Level 3 CD/TD with positive assessment in the last 3 years	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as TD or Assistant TD at a least 2 events in the last 3 years. One event being CCN4*S/L</li> <li>Have been mentored at one event by an FEI level 3 TD in the last 3 years with a positive assessment</li> </ul>			
Level 3 National Competition Level CCN3*S/L	<ul> <li>Be a registered Level 2 Eventing Technical Delegate for a minimum 1 year</li> <li>Regularly officiated min of 3 events at 1*, 2* level as a TD over 2 years</li> <li>Approval from EAEC Plus a minimum of two of the following:         <ul> <li>Officiated as a TD at 1 x CCX2* and 1 x CCX3*</li> <li>Assistant TD 3 x CCX3* over 2 years</li> <li>Be and FEI Level 3 eventing Judge or CD</li> </ul> </li> <li>Note TD/Asst TD experience must include 1 x CCl2/3*-L</li> </ul>	<ul> <li>Attend an EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> </ul>	• Mentored at a minimum of 2 x CCN3* by 2 different FEI Level 3 TD with positive assessment in the last 2 years	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as TD or Assistant TD at a least 3 events in the last 2 years. One event being a CCN3* S/L</li> <li>Have been mentored at one event by an FEI level 3 TD in the last 3 years with a positive assessment</li> </ul>			
Level 2 National Competition Level CCN2*S/L CCN1*S/L	<ul> <li>Be a registered EA Level 1 Eventing Technical Delegate for a minimum of 1 year</li> <li>Plus a minimum of two of the following: of which one must include the TD component</li> <li>TD at least 1 x EvA80 and 1 x EvA95 over 2 years.</li> <li>Been XC Control 1 x CCN1* or higher</li> <li>Be a registered EA Level 2 or higher Eventing or General Coach</li> <li>Proof of having ridden at CCN3* or higher</li> </ul>	<ul> <li>EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> </ul>	<ul> <li>Acted as TD or Assistant TD at 3 events in the last 2 years.</li> <li>Mentored with a positive assessment by 2 different EA Level 3 TD or higher at two CCN2* events in the last 2 years</li> </ul>	<ul> <li>Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a TD or Assistant TD at least 2 events in the last 3 years. One being a CCN2*S/L</li> <li>Have been mentored at one event by a National Level 3 TD or higher with a positive assessment in last 3 years</li> </ul>			
Level 1 National Competition Level EvA95 EvA80	<ul> <li>Be a current EA member and 18 years of age</li> <li>Plus a minimum of one of the following: — Ridden at CNC/CCN3* or higher</li> <li>— Be a registered EA Level 1 or higher, General or Level 2 or higher Eventing Coach</li> <li>— Be a registered EA Level 1 or higher Eventing Judge or CD</li> </ul>	<ul> <li>EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years</li> <li>Complete Eventing TD/CD ORBT exam 90% pass mark</li> <li>Complete AIS Community</li> </ul>	<ul> <li>In the last 2 years         If current or prior         CCN4* rider         Mentored and         Positive         assessment by 2         different EA Level 2         TD or higher at a         minimum of 2 x         If not a current or         prior CCN4* rider         </li> </ul>	<ul> <li>Attend an Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA.</li> <li>Have acted as a TD or Assistant TD at least 2 events in the last 3years. One event being a EvA95</li> <li>Have been mentored at one event by a National Level 3 TD or higher with</li> </ul>			

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	— Hold proof of shadowing a TD at five EA events	Officiating Principles Course	<ul> <li>As above plus 2 extra events as an assistant TD at any level EvA95 or above</li> </ul>	a positive assessment in last 3 years
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In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.



#### EA EVENTING JUDGE APPLICATION FORM LEVEL 1 ACCREDITATION



This form is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be added to the National database.

Name: EA Memb		er Number:		
Verification Slip			Mentor/SEC/ Offi	ice Signature
Attend EA Eventing TD/CD Officials course positive assessment (previous three years)	Date: Location:		Attach Ce	ertificate
Attend EA G Level Dressage Judges Seminar	Date: Location:		Attach Ce	ertificate
Complete Dressage G Level ORBT	Date:		Attack C	a tili a ata
Open Rule Book Test 90% pass	Result:		Attach Ce	
Registered EA G Level Dressage Judge or higher	Date Obtained:		Attach Ce	ertificate
Endorsement from the respective EA State Branch Eventing Committee	Name:		Signa	ture
Practical Experience (completed in previous two years)			Mentor/SEC/ Office	e Signature
Mentored and Positive Sit in with JM/JE at EA Dressage/Eventing competition	Judge: Date: Location:		Name	Signature
Shadow Judge <b>minimum 10 horses</b> 1 x Prelim Level class	Judge: Date: Location: Number of Horses:		Name	Signature
1 x Novice Level class	Judge: Date: Location: Number of Horses:		Name	Signature

#### NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

SEC please provide copies of all forms so Equestrian Australia can provide accreditation:

Name:	Date of Birth:	
Address:		
Suburb:	State: Post Co	ode:
Mobile:	E-Mail:	
	Don't forget the application form o	n page 22
		- pago-



#### EA EVENTING JUDGE APPLICATION FORM LEVEL 2 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be added to the national database.

Name: EA		EA Member Number:	
Verification Slip		Mentor/SEC/ O	ffice Signature
Attend EA Eventing TD/CD Officials course (previous three years) A different course than Level 1 appointment	Date: Location:		n Certificate
Attend EA E/F Level Dressage Judges Seminar	Date: Location:	Attach	n Certificate
Complete Dressage E/F Level Written paper 80% pass	Date: Result:	Attach	Confirmation
Registered EA E/F Level Dressage Judge	Date Obtained:	Attach	n Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	s	ignature
Practical Experience (completed in previous two years)		Mentor/SEC/ Offi	ce Signature
Mentored and Positive Sit in with two	Judge: Date: Location:	Name	Signature
separate JM/JE at 2 Dressage/Eventing competition	Judge: Date: Location:	Name	Signature
Assessed Shadow Judge at EA Novice/Elementary	Judge: Date: Location: Number of Horses:	Name	Signature
<ul> <li>minimum 3 competitions</li> <li>with a minimum 10</li> </ul>	Judge: Date: Location: Number of Horses:	Name	Signature
horses	Judge: Date: Location: Number of Horses:	Name	Signature
Judge entire competition Novice/Elementary minimum 15 Horses	Date: Location: Number of Horses:	Provide c	opy of results
NOTE: Shaded boxes are for Offi Please provide the following details			ditation <sup>.</sup>
Name:		Date of Birth:	
Address:			
Suburb:		State:	Post Code:

Mobile:

E-Mail:

#### Don't forget the application form on page 22....

EVENTING

AUSTRALIA

#### EA EVENTING JUDGE APPLICATION FORM LEVEL 3 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be forwarded to EAEC for approval.

Name:		EA Member Number:	
Verification Slip		Mentor/SEC/ Offi	ce Signature
Attend EA Eventing TD/CD Officials course (previous three years) A different course than Level 2 appointment	Date: Location:	Attach	Certificate
Attend EA D Level Dressage Judges Seminar	Date: Location:	Attach ·	Certificate
Complete Dressage D Level written paper 80% pass	Date: Result:	Attach C	onfirmation
Complete Eventing TD/CD ORBT 80% pass	Date: Result:	Attach	Certificate
Complete Eventing Judges ORBT 90% pass	Date: Result:	Attach	Certificate
Be a registered EA D level Dressage Judge or higher	Date Obtained:	Attach	Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Sig	nature
Practical Experience (completed in previous two years)		Mentor/SEC/ Office	Signature
	Judge: Date: Location: Number of Horses:	Name	Signature
Assessed Shadow Judge EA Medium	Judge: Date: Location: Number of Horses:	Name	Signature
<ul><li>minimum 4 competitions</li><li>with a minimum 6 horses</li></ul>	Judge: Date: Location: Number of Horses:	Name	Signature
	Judge: Date: Location: Number of Horses:	Name	Signature
Mentored and Positive Sit in with two separate JM/JE at different EA	Judge: Date: Location:	Name	Signature
competitions	Judge: Date: Location:	Name	Signature
Judge entire EA Medium competition minimum 15 Horses	Date: Location: Number of Horses:	Provide co	ppy of results
NOTE: Shaded boxes are for Me		•	
Please provide the following details	s so Equestrian Au		itation:
Name:		Date of Birth:	
Address:			
Suburb:		State:	Post Code:

Mobile:

E-Mail:

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Don't forget the application form on page 22....





#### LEVEL 1 ACCREDITATION

This verification slip is to be sent attached assessment/summary s Successful applications are forward database.	sheet/s of practical Record of	experie	ence.	
Name:	ber Nur	er Number:		
Verification Slip		Mento	or/SEC/Staff Signature	
Attend EA Eventing TD/CD Officials course (previous three years)	Date: Location:		Attach Certificate	
Complete EA Eventing TD/CD ORBT	Date:		Attach Contificato	
90% pass	Result:		Attach Certificate	
Complete AIS Community Officiating Principles Course	Date:		Attach Certificate	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Name:		
A minimum of one of the following is required	Ridden CNC3* or higher		Be a registered EA Level 1 or higher Eventing Judge or CD	
	Be a registered EA Level 1 or hig General or Level 2 or higher Eventing Coach		Proof of shadowing a TD at five events	
Practical Experience (completed in previous two years)				
Mentored and Positive assessment by EA Level 2 TD or higher	TD: Date: Event: Level:		Attach Assessment	
• 2 x EvA95 competitions	TD: Date:		Attach Assessment	
If CCI4* rider this requirement only	Event: Level		Allacii Assessillelli	
If <b>not</b> CCl4* rider extra 2 events Mentored, and Positive assessment needed	TD: Date: Event: Level:		Attach Assessment	
2 x EvA95 competitions or above	TD: Date: Event: Level:		Attach Assessment	
Please provide the following detai	ls so Equestrian Australia car	n provid	e accreditation:	
Name:				
Address:				
Suburb:		State	Post Code:	
Mobile:	Email:			
	Don't forget the app	licatio	on form on page 22	





#### LEVEL 2 ACCREDITATION

This verification slip is to be sent dire assessment/summary sheet/s of prac Successful applications are forwarde database.	ctical Record of E	xperience.			
Name: EA Memb			er Number:		
Verification Slip		Ме	ntor/SEC/Sta	ff Signature	
Be a registered EA Level 1 TD	Date Obtained:		Attach	Certificate	
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 1 appointment	Date: Location		Attach	Certificate	
Complete EA Eventing TD/CD ORBT 90% pass	Date: Result:		Attach	Certificate	
Endorsement from the respective EA State Branch Eventing Committee	Name		Sig	gnature	
A minimum of two of the following is required	two years	80 and 1 x EvA95 over		ol x 1 at CCN1* or higher	
	Be registered as an Eventing or Genera	EA Level 2 or higher I Coach	Proof of having	ridden at CCN3* or higher	
Practical Experience (completed in previous two years)		Ment	or/SEC/Staff	Signature	
	Role: Date: Event: Level:		Name	Signature	
Acted as TD or Assistant TD at 3 events in the previous 2 years	Role: Date: Event: Level:		Name	Signature	
	Role: Date: Event: Level:		Name	Signature	
Mentored and Positive assessment by EA Level 3 TD or higher (previous 2 years)	TD: Date: Event: Level:		Attach A	ssessment	
2 x CCN2* or above competitions	TD: Date: Event: Level:		Attach A	ssessment	
Please provide the following details so	equestrian Austr	ralia can provide y	our accreditati	ion:	
Name:					
Address:					
Suburb:		State:		Post Code:	
Mobile:	Email:				





#### LEVEL 3 ACCREDITATION

This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of Experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC.

Name:	EA Member	Number:	
Verification Slip		Mentor/SEC/Staff	Signature
Be a registered EA Level 2 TD	Date Obtained:	Attach Cert	ificate
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 2 appointment	Date: Location:	Attach Cert	ificate
Complete EA Eventing TD/CD ORBT 90% pass	Date: Result:	Attach Cert	ificate
A minimum of two of the following is required Note - TD/Asst TD experience must include	Officiated as a TD at 2 x CCN1/2* S/L	Be a FEI Level 3 Eventing .	ludge or CD
1 x CCl2/3*L	over 2 years		
Endorsement from the respective EA State Branch Eventing Committee	Name	Signature	
Practical Experience (completed in previous two years)		Mentor/SEC/Staff	Signature
	Date: Event: Level:	Name	Signature
Regularly officiated (min. 3) 1*/2* events as a TD over two years	Date: Event: Level:	Name	Signature
	Date: Event: Level:	Name	Signature
Mentored and positive assessment by FEI Level 3 TD at minimum	Mentor TD: Date: Event: Level:	Attach Asse	ssment
• 2 x CCN3*	Mentor TD: Date: Event: Level:	Attach Asse	ssment
Please provide the following details so Ec Name:	uestrian Australia can pro	ovide your accreditation:	
Address:			
Suburb:	S	State: Post (	Code:
Mobile:	Email:		<b>\</b>
	Don't forget the a	pplication form on page 2	2





LEVEL 4 ACCREDITATION

This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC. EA Member Number: Name: **Verification Slip** Be a registered EA Level 3 TD for 1 year Date Obtained: Date: Attendance of FEI Level 2 Eventing Officials Course as a TD (in previous three years) Location: Endorsement from the respective EA State Name: Branch Eventing Committee Practical Experience (completed in previous two years) Mentor CD/TD: Date: Event: Mentored and positive assessment by 2 different Level: FEI Level 3 CD or TD Mentor CD/TD: Minimum 2 x CCN4\* Date: Event: Level:

Please provide the following details so Equestrian Australia can provide your accreditation:

Name:			
Address:			
Suburb:		State:	Post Code:
Mobile:	Email:		
	Don't forget the ap	plication form	on page 22

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#### EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 1 ACCREDITATION



AUSTRALIA			
This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical record of experience. Successful applications are forwarded by the State to the National Office to be added to the national database.			
Name:	EA Membe	r Number:	
Verification Slip		Mentor/SEC/Staff Signature	
Attend EA Eventing TD/CD Officials course (previous three years)	Date: Location:	Attach Certificate	
Complete EA Eventing TD/CD ORBT	Date:	Attach Cartificato	
90% pass	Result:	Attach Certificate	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature	
A minimum of one of the following is required	Ridden CNC3* or higher Attach results	Be a registered EA Level 1 or higher Eventing Judge or TD	
	Be a registered EA Level 1 or higher General or Level 2 or higher Eventing Coach	Proof of shadowing a CD at five events. Attach proof	
Practical Experience (completed in previous two years)			
If current or prior CCI4* rider this requirement only	CD: Date: Event: Level:	Attach Assessment	
Mentored and Positive assessment by 2 different EA Level 2 CD or higher • 2 x EvA95 competitions	CD: Date: Event: Level	Attach Assessment	
• 1x CCN1*-S	CD: Date: Event: Level	Attach Assessment	
If not current or prior CCI4* rider extra 2 events needed	CD: Date: Event:	Attach Assessment	
Mentored, and Positive assessment needed • 2 x EvA95 competitions	Level: CD: Date: Event:	Attach Assessment	
Please provide the following details so Eque	Level: estrian Australia can provide accredita	ion:	
Name:			
Address:			
Suburb:		State: Post Code:	
Mobile :	Email:		
	Don't fo	rget the application form on page 22	



## EA EVENTING COURSE DESIGNER APPLICATION FORM



#### LEVEL 2 ACCREDITATION

This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be added to the national database. Name: EA Member Number: Verification Slip Mentor/SEC/Staff Signature Date Obtained Be a registered EA Level 1 CD for 1 year Attend EA Eventing TD/CD Officials course Date: (previous three years) A different course I ocation than Level 1 appointment Date: Complete EA Eventing TD/CD ORBT 90% pass Result: Endorsement from the respective EA State Name Branch Eventing Committee CD at least 1 x EvA80, 1 x EvA95 and Assisted as a CD at 2\* & 3\* events in the 1xCCN1\*-S over two years previous 2 years - Minimum 2 events at A minimum of two of the following is required different locations of which one must include the Course Design component Be registered as an EA Level 2 or higher Proof of having ridden at CCN4\* or Eventing or General Coach higher Practical Experience (completed in previous Mentor/SEC/Staff Signature two years) Role: Date: Event<sup>.</sup> Level: Role: Date: Acted as CD or Assistant CD at 3 events in Event: the previous 2 years Level: Role: Date: Event: Level: Mentor CD/TD: Mentored and Positive assessment by 2 Date: different EA Level 3 CD/TD or higher Event: (previous 2 years) Level: Mentor CD/TD: 2 x CCN2\* or above competitions Date: Event:

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Name:

Please provide the following details so Equestrian Australia can provide your accreditation:

Level:

Address:		
Suburb:	State:	Post Code:
Mobile:	Email:	<b>_</b>
	Don't forget the appli	cation form on page 22
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#### EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 3 ACCREDITATION



This verification slip is to be sent directly attached assessment/summary sheet/s forwarded by the State to the National O	of practical Record of expe	rience. Successful applications are
Name:	EA Member N	lumber:
Verification Slip		Mentor/SEC/Staff Signature
Be a registered EA Level 2 CD for 1 year	Date Obtained:	Attach Certificate
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 2 appointment	Date: Location:	Attach Certificate
Complete EA Eventing TD/CD ORBT 90% pass	Date:	Attach Certificate
	Result: Assistant CD at 2 x CCN3* over	r 2 Be a FEI Level 3 Eventing Judge or TD
A minimum of one of the following is required	years at different venues	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)		Mentor/SEC/Staff Signature
Regularly officiated (min. 4 events) 1*/2*/3* events as a CD over two years at different venues	Date: Event: Level: Date: Event: Level: Date: Event: Level: Date: Event: Level: Level:	
Mentored and positive assessment by2 different FEI Level 3 CD or TD	Mentor CD/TD: Date: Event: Level:	Attach Assessment
Minimum 2 x CCN3*	Mentor CD/TD: Date: Event: Level:	Attach Assessment
NOTE: Shaded boxes are for Mentor/S Please provide the following details so Ec Name: Address:		vide your accreditation:

Suburb:

Post Code:

Mobile

Email:

#### Don't forget the application form on page 22...

State:



#### EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 4 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC. EA Member Number: Name: Verification Slip Mentor/SEC/Staff Signature Be a registered EA Level 3 CD for 1 year Date Obtained: Date: Attendance of FEI Level 2 Eventing Officials Course as a CD (in previous three years) Location: Endorsement from the respective EA State Name: Branch Eventing Committee Practical Experience Mentor/SEC/Staff Signature (completed in previous two years) Mentor CD/TD: Date: Event: Mentored and positive assessment by 2 different Level: FEI Level 3 CD or TD Mentor CD/TD: Minimum 2 x CCN4\* Date: Event: Level:

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name:			
Address:			
Suburb:		State:	Post Code:
Mobile:	Email:		
	Don't forget the	application form o	on page 22

#### **Application Form**

#### Your EA membership must be current, and this Course Checklist received by the State Eventing Committee before your EA Official registration can be processed.

Equestrian Australia Limited (EA) is the Australian national sports organisation for the sport of equestrianism, in each of its specific disciplines and variations (together, the **Sport**).

Your Declaration EA, its Branches (as defined in EA's Constitution), and its affiliated organisations each have a duty of care that is owed to their respective members, people associated with the Sport, and to the people and organisations that participate in the Sport conducted under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.

In accordance with the procedures set out in the Constitution, EA has adopted various rules, regulations, by-laws and policies (together the **EA Policies**) for the purpose of EA pursuing its objectives stated in the Constitution.

One of the EA Policies is EA's **Child Safeguarding Policy**, which commenced into force on 17 December 2021 and which is adopted by EA as part of EA's **National Integrity Framework**. Any reference in this declaration to the Child Safeguarding Policy is a reference to that document which came into force on 17 December 2023, as amended from time to time thereafter.

In accordance with its duty of care, and as required by its Child Safeguarding Policy, EA must investigate and collect information, in relation to any person who makes application for registration as an **EA Official**. EA requires the submission of this declaration as part of its investigation and information-gathering process.

A person cannot be, and will not be registered as an EA Official, unless the person is a current Member of EA.

Any person who is a current EA Member, and who wishes to be registered by EA as an EA Official <u>must</u> make and complete the following declaration, in addition to the other requirements set out in the EA Policies governing the registration of EA Officials.

**NOTE:** Any declaration submitted by any person, which is purported to be made by a person with any mark, deletion, addition to, obliteration of, or amendment to any of the below paragraphs [1] to [13] <u>shall be deemed by</u> <u>EA to be a declaration which is void ab initio for all purposes</u>. In any event or circumstances where a person cannot truthfully make the declaration in the format required by this document, the person must contact EA's Integrity Unit to further discuss the matter.

I solemnly and sincerely declare that each of the following statements is true and factual as at the date that this Officials Declaration is dated and made by me:

- 1. I meet all of the requirements in relation to state and territory-specific legislation regarding police checks and working with children checks, and I hold a valid working with children check or equivalent in the state/territory I reside. I have **attached** evidence as required.
- 2. There are no criminal charges that have been laid against me in any jurisdiction in Australia or elsewhere, which are pending or which are yet to be determined and finalised.
- 3. I have never, in any jurisdiction in Australia or elsewhere, been convicted of any criminal offence.
- 4. Further to the generality of paragraph [3] above, I have never, in any jurisdiction in Australia or elsewhere, been <u>charged with or convicted of</u> any criminal offence involving illegal or illicit substances; violence; stalking; intimidation; dishonesty; sexual violence; any criminal offence involving sexual activity or actions of indecency; child abuse; child pornography; or mistreatment or neglect of a child.
- 5. I have never had any disciplinary or similar proceedings brought against me by any employer, former employer, sporting organisation or similar body, involving child abuse; sexual misconduct; sexual harassment (which for the avoidance of doubt has the same meaning as given to the term by EA's **Member Protection Policy**, where the term **sexual harassment** is defined to mean and include conduct which is any unwanted or unwelcome sexual behaviour, where a reasonable person would anticipate the possibility that the person being harassed would feel offended, humiliated or intimidated); harassment; acts of violence; intimidation; bullying or other similar forms of harassment.
- 6. I have never been sanctioned for an Anti-Doping Rule Violation (within the meaning given to that term by the World Anti-Doping Code) within the Sport, or any other sport.
- 7. I have never participated in, facilitated or encouraged any practice, behaviour or conduct prohibited by the World Anti-Doping Code or any other anti-doping policy or similar policy applicable to me, including the EA Anti-Doping Policy and the FEI Equine Anti-Doping and Controlled Medication Rules adopted by EA and amended from time to time.
- 8. I have never been sanctioned for any breach of the FEI Equine Anti-Doping and Controlled Medication Rules or any other rules in force in any sport in Australia or elsewhere, relating to animal doping or the medication of and control of medication given to animals.

- 9. I have never, in any jurisdiction in Australia or elsewhere, been charged with or convicted of any criminal, disciplinary, sporting or animal racing-related offence relating to animal cruelty, whether in relation to a horse or any other animal or creature.
- 10. To the best of my knowledge after due inquiry, there are no other facts, matters or circumstances relevant to me, that EA (if it were aware of those facts, matters and circumstances) may reasonably consider to constitute a risk to, its Branches' and its affiliated organisations' respective members, people associated with the Sport, and to the people and organisations that participate in the Sport under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.
- 11. I will immediately notify the chief executive officer of EA and each Branch(es) and affiliated organisation(s) engaging me, upon me becoming aware of any facts, matters or circumstances meaning that any of the matters declared by me and set out in clauses [1] to [10] above (inclusive) have changed for whatever reason, so that the declaration made by me is no longer true and correct either wholly or to any extent.
- 12. I acknowledge that I have read and agree to abide by the EA **Code of Conduct for Officials**. I acknowledge I may be subject to disciplinary action if I breach the code. (Code of Conduct is available to view via <u>www.equestrian.org.au</u>).
- 13. I acknowledge and agree that by signing this declaration, I am providing true and accurate information. If it is subsequently demonstrated that the information which I have provided is untrue, false, incomplete, or misleading either wholly or to whatever extent, then I acknowledge and accept that I may be subject to sanction under the EA Policies.

WWCC/Blue Card N	lumber:	Expiry Date:
	Please attach copy of WWCC/Blue Card if not already provided.	
Sign here	SIGNED : DATE :	
	· -	se forms and supporting paperwork be accredited and database updated.
Pathway Officer - 0		
EA National Office		
,	NEY MARKETS, NSW 2129	
Email (preferred) :	amy.mcgregor@equestrian.org.a	<u>au</u>
NOTE: Incomplete	e applications will not be accepted	d and will be returned to the state.



Codes of Conduct as per Attachment A of the EA Member Protection Policy

## The EA Code of Conduct for Officials

In addition to the EA General Code of Behaviour, the following requirements are imposed on EA Officials during any activity held or sanctioned by EA, or as an official appointed by the organisation or one of its affiliates:

- Respect the rights, dignity and worth of others
- Be fair, equitable, considerate and honest in all dealing with others
- Use facilities and equipment for their proper purposes and care for and maintain such facilities and equipment correctly
- Refrain from anything which may abuse, intimidate or harass others
- Provide a safe environment for training and competition
- Place the safety and welfare of the riders/participants above all else
- Abide by the principles of the FEI Code of Conduct for the Welfare of the Horse
- Maintain a 'duty of care' towards others and an accountability for matters relating to training and competition
- Accept responsibility for all actions taken
- Be impartial
- Avoid any situation which may lead to a conflict of interest
- Be courteous, respectful and open to discussion and interaction
- · Value the individual in sport
- Preserve and protect the standing and reputation of the organisation
- Understand the repercussions if you breach, or are aware of any breaches of the EA Member Protection Policy.



Codes of Conduct as per Attachment A of the EA Member Protection Policy

### The FEI Code of Conduct for the Welfare of the Horse

- The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.
- 2. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 3. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 4. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 5. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

## **CONTACT AND REFERENCE INFORMATION**

These are available from the EA National Office, the EA and the FEI websites.

#### Rules

- <u>www.equestrian.org.au/eventing-rules</u>
- www.equestrian.org.au/jumping
- www.equestrian.org.au/dressage-rules
- www.equestrian.org.au/policies
- <u>www.fei.org</u>
- <u>ww.inside.fei.org/fei/disc/eventing/rules</u>
- <u>www.fei.org/stewardsmanual</u>
- <u>www.fei.org/general\_regulations</u>

#### **General Information**

- Equestrian Australia is the National Federation (NF) for National and International Competitions in Australia, the High Performance Management, funding, National Rules, Policies, Education/Training and Promotion of the Sport. See the website for more information. www.equestrian.org.au
- The (Government) Australian Sports Commission (ASC) authorises and funds Australian Sport.
- EA Branches are responsible for Registrations, Affiliated Clubs and Schools programmes.

#### **Reference points**

- EA National <u>www.equestrian.org.au</u>
- Official list: on EA website <u>www.equestrian.org.au/members/search/official</u>. It can be further filtered by Level and State.
- FEI www.fei.org
- Certificate issued by National Office
- <u>Code of Conduct for the Welfare of the Horse</u>
- <u>Code of Conduct for Officials</u>



## **CONTACT INFORMATION**

**Equestrian Australia** 

P.O Box 673, Sydney Markets

NSW, 2140

Tel: 02 8762 7777 Email: <u>amy.mcgregor@equestrian.org.au</u>

State	Contact Details	Role	Email
Jiale			
	Equestrian Queensland Postal Address: PO Box 1358,	State Eventing Representative	<u>evqchair@gmail.com</u>
EQUESTRIAN QUEENSLAND	Coorparoo DC QLD 4151 Tel: 07 3891 6611	State Branch Contact	enquiries@equestrianqld.com.au
	Eventing NSW Postal Address: PO Box 118 Camden	State Eventing Representative	eventing.nsw@bigpond.com
EQUESTRIAN NEW SOUTH WALES	NSW <b>2570</b> Tel: 02 9620 2660	State Branch Contact	info@ensw.org.au
1	Equestrian TAS Postal Address: PO Box 277, Prighton TAS 7020	State Eventing Representative	<u>soowalton@hotmail.com</u>
EQUESTRIAN TASMANIA	Brighton TAS 7030 TEL: 03 62685261	State Branch Contact	office@equestriantas.com
		State Eventing Representative	eventing@equestrianvictoria.com.au
EQUESTRIAN VICTORIA		State Branch Contact	elizaharvey@equestrianvictoria.com.au
	Equestrian WA Postal Address: 303 Cathedral Avenue	State Eventing Representative	eventing@equestrianwa.org.au
EQUESTRIAN WESTERN AUSTRALIA	Brigadoon Western Australia 6069 Tel: 08 9296 1200	State Branch Contact	reception@equestrianwa.org.au
*	<b>Equestrian SA</b> <b>Postal Address</b> : Unit 10, 2 Cameron Road	State Eventing Representative	wcopping@bigpond.com
EQUESTRIAN SOUTH AUSTRALIA	Mount Barker SA 5251 Tel: (08) 8391 0488	State Branch Contact	reception@equestriansa.com.au
	Equestrian NT Postal Address: PO Box 1244	State Eventing Representative	
EQUESTRIAN NORTHERN TERRITORY	Palmerston NT 0831 Tel: 0417 848 545	State Branch Contact	admin@ent.org.au