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How to Become an Official
(Judge/Course Designer/Technical Delegate)



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Australian Government
Australian Sports Commission

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Eventing Official Information Guide – Third Edition (version 1:26)

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HOW DO I BECOME AN EVENTING OFFICIAL?

Thank you for your enquiry regarding the steps involved in becoming an Eventing Official.

The rules that govern the Sport of Eventing are incorporated into the Equestrian Australia (EA) *Eventing Competition Rules*. The rulebook may be obtained by the following methods:

Electronic (*free of charge*):

- Downloaded from the EA website at www.equestrian.org.au/Eventing

Printed and bound (*for purchase from EA National Office*):

- Call the National office on (02) 8762 7777 and pay by credit card via phone.

To become a Eventing Official you must:

- be at least 18 years of age
- be a current financial EA member with your State Branch and, if residing in NSW, a current financial member of Eventing NSW.
- complete the appropriate application form and forward it to your State Eventing Committee



WHAT MAKES A GOOD OFFICIAL?

As an official you have to be highly organised, yet flexible. You have to be able to focus, make decisions quickly, calmly and be confident of the training you have received and knowledge you have acquired as an official. You must possess diplomacy, tact and common sense.

You are part of a team and you must be approachable by riders and coaches. You must also act professionally in relation to your officiating.

As an official you must **be consistent and fair and have a thorough knowledge of Eventing rules and their application.**

It is important for officials to be:

- Physically fit
- Be able to be consistent and fair from the beginning to the end of the competition
- Mentally alert and able to concentrate for long periods of time

The official must have a thorough knowledge of eventing theory as well as practical eventing training.

REQUIREMENTS FOR PROMOTION

The following information has been copied from the National Eventing Rules. EA members applying for accreditation or promotion as an Eventing Official must direct their application to their Branch Eventing Committee. Please see contact details on the last page of this booklet.

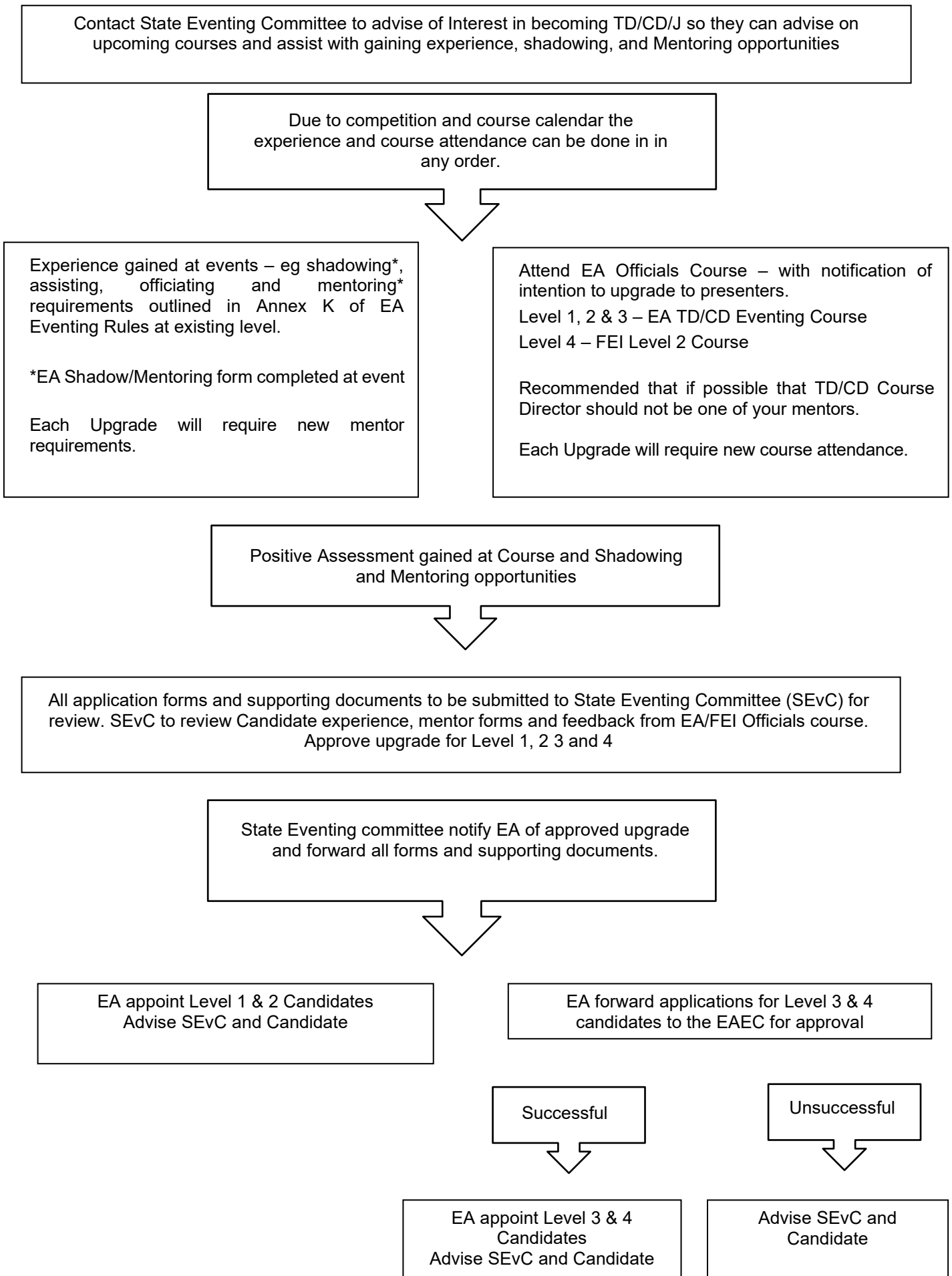
The State Branch Committees are responsible for the verification of all Level 1 to Level 4 officials, Level 3 and 4 Officials also needing verification from the National EA Eventing Committee (EAEC). The Branch Eventing Committee will forward endorsed applications for all official promotions to the Officials Manager in the National Office to facilitate presentation to the EAEC for approval.

Financial members of the EA who are 18 years of age and are interested in becoming an Eventing Official, must complete and submit the appropriate application form (pages 9-20) detailing their experience according to the criteria for promotion and maintenance.

Upon satisfactory completion of the requirements of each level, you will be accredited as an Eventing Official and added to the national database.

Accredited official benefits include insurance cover at EA events, EA support, Officials badge, qualified mentors, available ongoing education, name and contact details on web search and news. Each official will also receive a letter, certificate, and badge from Equestrian Australia verifying their accreditation.

In order to remain accredited on the national officials list you must be a current EA member, attend update clinics and compulsory activities or professional development tasks may also be required to maintain accreditation. Further information on this can be found on the EA website and will be sent when accredited as an official.



Requirements to attain and maintain Eventing Judge accreditation

Eventing Judge	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Level 4	Refer to FEI promotion and maintenance requirements Candidates need to be a current EA B Judge to be eligible for promotion to FEI Level 4			
FEI Level 3	Refer to FEI promotion and maintenance requirements Candidates need to be a current EA C Judge to be eligible for promotion to FEI Level 3			
FEI Level 2	Refer to FEI promotion and maintenance requirements Candidates need to be a current EA Level 3 and D Level Judge to be eligible for promotion to FEI Level 2			
FEI Level 1	FEI Level 1 Candidates must be a current EA Level 3 Eventing Judge to be eligible to be put forward to FEI Education System.			
Level 3 National Competition Level CCN4* S/L	<ul style="list-style-type: none"> Be a current EA D Level Dressage Judge. 	<ul style="list-style-type: none"> Complete Eventing TD/CD ORBT 80% pass mark Complete Eventing Judge ORBT 90% pass mark. Attend EA Eventing Officials course for TD/CD with a positive assessment previous 3 years for each new transfer application. 	<ul style="list-style-type: none"> Judge an entire EA Medium competition minimum number of horses 15 Officiated at all phases of 1 CNCL with a positive assessment form PGJ, TD, CD Shadow Officiate at all phases 1 CCIS/L with a positive assessment from PGJ, TD, CD 	<ul style="list-style-type: none"> Maintain re-accreditation requirements to remain listed as a EA Dressage Judge D Level Preferably Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated re-accreditation requirements set by EA.
Level 2 National Competition Level CCN3*S/L CCN2*S/L CCN1*S/L	<ul style="list-style-type: none"> Be a current EA E/F Level Dressage Judge 	<ul style="list-style-type: none"> Attend EA Eventing Officials course for TD/CD with a positive assessment previous 3 years for each new transfer application. Complete Eventing Judge ORBT 90% pass mark. Complete Eventing TD/CD ORBT 80% pass mark Candidates are encouraged to attend XC course walks 	<ul style="list-style-type: none"> Judge an entire competition Novice/Elementary minimum number of horses 15 Shadow Officiate at all phases 1 CNC1*S/L with a positive assessment from PGJ, TD, CD 	<ul style="list-style-type: none"> Maintain re-accreditation requirements to remain listed as a EA Dressage Judge E/F Level Preferably attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated re-accreditation requirements set by EA.
Level 1 National Competition Level EvA95 EvA80 EvA60 EvA45 Maybe side Judge for CCN1*	<ul style="list-style-type: none"> Be a current EA member and 18 years of age Be an EA G Level Dressage Judge 	<ul style="list-style-type: none"> Attend EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each upgrade. Complete Eventing Judge ORBT 90% pass mark. Complete Eventing TD/CD ORBT 80% pass mark 	<ul style="list-style-type: none"> Judge an entire Prelim competition minimum number of horses 10 Shadow Judge an entire Novice competition with a minimum 10 horses Shadow Officiate at all phases of 1 x CNCS/L or CCIS/L with a positive assessment from PGJ, TD, CD 	<ul style="list-style-type: none"> Maintain re-accreditation requirements to remain listed as a EA Dressage Judge G Level Preferable attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated re-accreditation requirements set by EA.

In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC. Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.

Requirements to attain and maintain Eventing Course Designer accreditation

Course Designer	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Level 4	Refer to FEI promotion and maintenance requirements.			
FEI Level 3	Refer to FEI promotion and maintenance requirements			
FEI Level 2	Refer to FEI promotion and maintenance requirements Candidates need to be current EA Level 3 Course Designer to be eligible to attend a FEI Level 2 course.			
FEI Level 1	To be put forward to attend an FEI Level 1 Course, a candidate must be a current, active, EA Level 2 Course Designer with a mentor form from a current FEI Level 2/3/4 Course Designer completed within the last 12 months. Application to be approved by EAEC.			
Level 4 National Competition Level CCN4*-S/L	<ul style="list-style-type: none"> Be a registered EA Level 3 Eventing Course Designer for a minimum 1 year Approval form EAEC 	<ul style="list-style-type: none"> Attend FEI Level 2 Eventing Officials Course with a positive assessment previous 3 years 	<ul style="list-style-type: none"> Mentored and assisted at a minimum of 2 x CCN4* by 2 different FEI Level 3 CD/TD with positive assessment in the last 2 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a CD or assistant CD at least 2 events in the last 3 years. One event being a CCN4*S/L Have been assistant to an FEI Level 3 CD, at 1 event with a positive assessment in the previous 3 years.
Level 3 National Competition Level CCN3*-S/L	<ul style="list-style-type: none"> Be a registered EA Level 2 Eventing Course Designer for a minimum of 1 year. Regularly officiated min of 4 events at 1*, 2* and 3* level as a CD over 2 years Approval from EAEC Plus a minimum of one of the following: <ul style="list-style-type: none"> Assistant CD 2 x CCN3* over 2 years at different venues. Be and FEI Level 3 eventing Judge or TD 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application Complete Eventing TD/CD ORBT exam 90% pass mark 	<ul style="list-style-type: none"> Mentored and assisted at a minimum of 2 x CCN3* by 2 different FEI Level 3 CD/TD with positive assessment in the last 2 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a CD or assistant CD at least 2 events in the last 3 years. One event being CCN3*S/L Have been assistant to an FEI Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.
Level 2 National Competition Level CCN2*S/L CCN1*S/L	<ul style="list-style-type: none"> Be a registered EA Level 1 Eventing Course Designer for a minimum of 1 year Plus a minimum of two of the following of which one must include the CD component: <ul style="list-style-type: none"> CD at least 1 x EvA80 and 1 x EvA95 and over 2 years Assisted as a CD at 2* and 3* minimum 2 events over 2 years at different venues Be a registered EA Level 2 or higher Eventing or General Coach Proof of having ridden at CCN4* or higher 	<ul style="list-style-type: none"> EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application Complete Eventing TD/CD ORBT exam 90% pass mark 	<ul style="list-style-type: none"> Acted as CD or Assistant CD at 3 events in the last 2 years. Mentored with a positive assessment by 2 different EA Level 3 CD/TD or higher at 2 x CCN2* or above events in the last 2 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a CD or assistant CD at least 4 events in the last 3 years. One event being CCN2* S/L Have been assistant to a National Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.
Level 1 National Competition Level EvA95 EvA80	<ul style="list-style-type: none"> Be a current EA member and 18 years of age Plus a minimum of one of the following: <ul style="list-style-type: none"> Ridden at CNC/CCN3* or higher Be a registered EA Level 1 or higher, General or Level 2 or higher Eventing Coach Be a registered EA Level 1 or higher Eventing Judge or TD Hold proof of shadowing a CD at five EA events 	<ul style="list-style-type: none"> EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years Complete Eventing TD/CD ORBT exam 90% pass mark Complete AIS Community Officiating Principles Course 	<ul style="list-style-type: none"> In the last 2 years <u>If current or prior CCN4* rider</u> Mentored and Positive assessment by an EA Level 2 D or higher at a minimum of 2 x Ev95 1 x CCN1*-S <u>If not a current or prior CCN4* rider</u> <ul style="list-style-type: none"> As above plus 2 extra events as an assistant TD at any level EvA95 or above 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a CD or assistant CD at least 4 events in the last 3 years. One event being EvA95 Have been assistant to a National Level 3 CD or higher, at 1 event with a positive assessment in the previous 3 years.

In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC. Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.

Requirements to attain and maintain Eventing Technical Delegate accreditation

TD Level	Initial Requirements	Theory Requirements	Practical Requirements	To Maintain Accreditation
FEI Level 4	Refer to FEI promotion and maintenance requirements			
FEI Level 3	Refer to FEI promotion and maintenance requirements			
FEI Level 2	Refer to FEI promotion and maintenance requirements			
FEI Level 1	Candidates must be a current EA Level 3 Technical Delegate to be eligible to be put forward to FEI Education System.			
Level 4 National Competition Level CCN4*S/L	<ul style="list-style-type: none"> Be a registered EA Level 3 Eventing Technical Delegate for a minimum 1 year Approval from EAEC 	<ul style="list-style-type: none"> Attend FEI Level 2 Eventing Officials course as a TD with a positive assessment previous 3 years 	<ul style="list-style-type: none"> Mentored and assisted at a minimum of 2 x CCN4* by 2 different FEI Level 3 CD/TD with positive assessment in the last 3 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as TD or Assistant TD at a least 2 events in the last 3 years. One event being CCN4*S/L Have been mentored at one event by an FEI level 3 TD in the last 3 years with a positive assessment
Level 3 National Competition Level CCN3*S/L	<ul style="list-style-type: none"> Be a registered Level 2 Eventing Technical Delegate for a minimum 1 year Regularly officiated min of 3 events at 1*, 2* level as a TD over 2 years Approval from EAEC Plus a minimum of two of the following: <ul style="list-style-type: none"> Officiated as a TD at 1 x CCX2* and 1 x CCX3* Assistant TD 3 x CCX3* over 2 years Be and FEI Level 3 eventing Judge or CD Note TD/Asst TD experience must include 1 x CCI2/3*-L	<ul style="list-style-type: none"> Attend an EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application Complete Eventing TD/CD ORBT exam 90% pass mark 	<ul style="list-style-type: none"> Mentored at a minimum of 2 x CCN3* by 2 different FEI Level 3 TD with positive assessment in the last 2 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as TD or Assistant TD at a least 3 events in the last 2 years. One event being a CCN3* S/L Have been mentored at one event by an FEI level 3 TD in the last 3 years with a positive assessment
Level 2 National Competition Level CCN2*S/L CCN1*S/L	<ul style="list-style-type: none"> Be a registered EA Level 1 Eventing Technical Delegate for a minimum of 1 year Plus a minimum of two of the following: of which one must include the TD component <ul style="list-style-type: none"> TD at least 1 x EvA80 and 1 x EvA95 over 2 years. Been XC Control 1 x CCN1* or higher Be a registered EA Level 2 or higher Eventing or General Coach Proof of having ridden at CCN3* or higher 	<ul style="list-style-type: none"> EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years for each new transfer application Complete Eventing TD/CD ORBT exam 90% pass mark 	<ul style="list-style-type: none"> Acted as TD or Assistant TD at 3 events in the last 2 years. Mentored with a positive assessment by 2 different EA Level 3 TD or higher at two CCN2* events in the last 2 years 	<ul style="list-style-type: none"> Attend an EA Eventing Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a TD or Assistant TD at least 2 events in the last 3 years. One being a CCN2*S/L Have been mentored at one event by a National Level 3 TD or higher with a positive assessment in last 3 years
Level 1 National Competition Level EvA95 EvA80	<ul style="list-style-type: none"> Be a current EA member and 18 years of age Plus a minimum of one of the following: <ul style="list-style-type: none"> Ridden at CNC/CCN3* or higher Be a registered EA Level 1 or higher, General or Level 2 or higher Eventing Coach Be a registered EA Level 1 or higher Eventing Judge or CD 	<ul style="list-style-type: none"> EA Eventing Officials Course for TD/CD with a positive assessment previous 3 years Complete Eventing TD/CD ORBT exam 90% pass mark Complete AIS Community 	<ul style="list-style-type: none"> In the last 2 years if current or prior CCN4* rider Mentored and Positive assessment by 2 different EA Level 2 TD or higher at a minimum of 2 x if not a current or prior CCN4* rider 	<ul style="list-style-type: none"> Attend an Officials Update Clinic/Course every 3 years and other stipulated reaccreditation requirements set by EA. Have acted as a TD or Assistant TD at least 2 events in the last 3 years. One event being a EvA95 Have been mentored at one event by a National Level 3 TD or higher with

	<p>— Hold proof of shadowing a TD at five EA events</p>	<p>Officiating Principles Course</p>	<p>•As above plus 2 extra events as an assistant TD at any level EvA95 or above</p>	<p>a positive assessment in last 3 years</p>
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In exceptional circumstances these requirements may be varied by application to EA and the approval of the EAEC
 Completion of these requirements does not guarantee automatic upgrade. Any such upgrade must be endorsed by the State Eventing Committee after a review of the mentoring reports and experience history.



EA EVENTING JUDGE APPLICATION FORM

LEVEL 1 ACCREDITATION



This form is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be added to the National database.

Name:

EA Member Number:

Verification Slip

Attend EA Eventing TD/CD Officials course positive assessment (previous three years)	Date: Location:	Attach Certificate
Complete Eventing TD/CD Open Rule Book Test 80% pass	Date:	Attach Certificate
	Result:	
Complete Eventing Judge Open Rule Book Test 90% pass	Date:	Attach Certificate
	Result:	
Registered EA G Level Dressage Judge or higher	Date Obtained:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)		
Judge an entire Prelim competition, minimum number of horses 10	Date: Location: Number of Horses:	Attach Results Sheet
Shadow Judge Novice competition, minimum number of horses 10 minimum	Mentor Judge: Date: Location: Number of Horses:	Attached Dressage Shadow Judge Form
Shadow Officiated at all phases of 1 x CNCS/L or CCIS/L with a positive assessment from PGJ,TD,CD	Competition: Date: Location:	Attach Assessment Form

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

SEC please provide copies of all forms so Equestrian Australia can provide accreditation:

Name:

Address:

Suburb:

State:

Post Code:

Mobile:

E-Mail:

Don't forget the application form on page 22...



EA EVENTING JUDGE APPLICATION FORM LEVEL 2 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be added to the national database.

Name:	EA Member Number:	
Verification Slip		
Attend EA Eventing TD/CD Officials course (previous three years) A different course than Level 1 appointment	Date: Location:	Attach Certificate
Complete Eventing Judge Open Rule Book Test 90% pass	Date:	Attach Certificate
	Result:	
Complete Eventing TD/CD Open Rule Book Test 80% pass	Date:	Attach Confirmation
	Result:	
Registered EA E/F Level Dressage Judge	Date Obtained:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)		
Shadow Officiate at all phases 1 x CNC1*S/L with a positive assessment from PGJ,TD,CD	Competition : Date: Location:	Attach Assessment Form
Judge entire competition Novice/Elementary minimum 15 Horses	Date: Location: Number of Horses:	Attach Results Sheet

NOTE: Shaded boxes are for Office/SEC/Mentor Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name:

Address:

Suburb:

State:

Post Code:

Mobile:

E-Mail:

Don't forget the application form on page 22....



EA EVENTING JUDGE APPLICATION FORM LEVEL 3 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached certificates/summary sheet/s of practical record of experience Judging. Successful applications are forwarded by the State to the National Office to be forwarded to EAEC for approval.

Name:	EA Member Number:	
Verification Slip		
Attend EA Eventing TD/CD Officials course (previous three years) A different course than Level 2 appointment	Date: Location:	Attach Certificate
Complete Eventing TD/CD ORBT 80% pass	Date:	Attach Certificate
	Result:	
Complete Eventing Judges ORBT 90% pass	Date:	Attach Certificate
	Result:	
Be a registered EA D level Dressage Judge or higher	Date Obtained:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)		
Officiated at all phases of 1 x CNCL with a positive assessment from PGJ,TD,CD	Date: Location: Competition Level:	Attach Assessment Form
Shadow Officiate at all phases 1 x CCIS/L with a positive assessment from PGJ,TD,CD	Date: Location: Competition Level:	Attach Assessment Form
Judge entire EA Medium competition minimum 15 Horses	Date: Location: Number of Horses:	Provide copy of results

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____ **Date of Birth:** _____

Address: _____

Suburb: _____ **State:** _____ **Post Code:** _____

Mobile: _____ **E-Mail:** _____

Don't forget the application form on page 22....



EA EVENTING TECHNICAL DELEGATE APPLICATION FORM LEVEL 1 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be added to the national database.

Name:	EA Member Number:		
Verification Slip	Mentor/SEC/Staff	Signature	
Attend EA Eventing TD/CD Officials course (previous three years)	Date: Location:	Attach Certificate	
Complete EA Eventing TD/CD ORBT 90% pass	Date:	Attach Certificate	
	Result:		
Complete AIS Community Officiating Principles Course	Date:	Attach Certificate	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature	
A minimum of one of the following is required	Ridden CNC3* or higher <input type="checkbox"/>	Be a registered EA Level 1 or higher Eventing Judge or CD <input type="checkbox"/>	
	Be a registered EA Level 1 or higher General or Level 2 or higher Eventing Coach <input type="checkbox"/>	Proof of shadowing a TD at five events <input type="checkbox"/>	
Practical Experience (completed in previous two years)			
Mentored and Positive assessment by EA Level 2 TD or higher • 2 x EvA95 competitions If CCI4* rider this requirement only	TD: Date: Event: Level:	Attach Assessment	
	TD: Date: Event: Level:	Attach Assessment	
If not CCI4* rider extra 2 events Mentored, and Positive assessment needed • 2 x EvA95 competitions or above	TD: Date: Event: Level:	Attach Assessment	
	TD: Date: Event: Level:	Attach Assessment	

Please provide the following details so Equestrian Australia can provide accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22....



EA EVENTING TECHNICAL DELEGATE APPLICATION FORM LEVEL 2 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of Experience.
Successful applications are forwarded by the State to the National Office to be added to the national database.

Name:

EA Member Number:

Verification Slip	Mentor/SEC/Staff	Signature
Be a registered EA Level 1 TD	Date Obtained:	Attach Certificate
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 1 appointment	Date: Location	Attach Certificate
Complete EA Eventing TD/CD ORBT 90% pass	Date: Result:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name	Signature
A minimum of two of the following is required	TD at least 1 x EvA80 and 1 x EvA95 over two years <input type="checkbox"/>	Been XC Control x 1 at CCN1* or higher <input type="checkbox"/>
	Be registered as an EA Level 2 or higher Eventing or General Coach <input type="checkbox"/>	Proof of having ridden at CCN3* or higher <input type="checkbox"/>
Practical Experience (completed in previous two years)	Mentor/SEC/Staff	Signature
Acted as TD or Assistant TD at 3 events in the previous 2 years	Role: Date: Event: Level:	Name Signature
	Role: Date: Event: Level:	Name Signature
	Role: Date: Event: Level:	Name Signature
Mentored and Positive assessment by EA Level 3 TD or higher (previous 2 years) • 2 x CCN2* or above competitions	TD: Date: Event: Level:	Attach Assessment
	TD: Date: Event: Level:	Attach Assessment

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22....



EA EVENTING TECHNICAL DELEGATE APPLICATION FORM LEVEL 3 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of Experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC.

Name:	EA Member Number:		
Verification Slip	Mentor/SEC/Staff	Signature	
Be a registered EA Level 2 TD	Date Obtained:	Attach Certificate	
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 2 appointment	Date: Location:	Attach Certificate	
Complete EA Eventing TD/CD ORBT 90% pass	Date: Result:	Attach Certificate	
A minimum of two of the following is required Note - TD/Asst TD experience must include 1 x CCI2/3*L	Officiated as a TD at 2 x CCN1/2* S/L <input type="checkbox"/>	Be a FEI Level 3 Eventing Judge or CD <input type="checkbox"/>	
	Assistant TD at 3 x CCX3* over 2 years <input type="checkbox"/>		
Endorsement from the respective EA State Branch Eventing Committee	Name	Signature	
Practical Experience (completed in previous two years)		Mentor/SEC/Staff	Signature
Regularly officiated (min. 3) 1*/2* events as a TD over two years	Date: Event: Level:	Name	Signature
	Date: Event: Level:	Name	Signature
	Date: Event: Level:	Name	Signature
Mentored and positive assessment by FEI Level 3 TD at minimum • 2 x CCN3*	Mentor TD: Date: Event: Level:	Attach Assessment	
	Mentor TD: Date: Event: Level:	Attach Assessment	

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22....



EA EVENTING TECHNICAL DELEGATE APPLICATION FORM LEVEL 4 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC.

Name:

EA Member Number:

Verification Slip

Be a registered EA Level 3 TD for 1 year	Date Obtained:	Attach Certificate
Attendance of FEI Level 2 Eventing Officials Course as a TD (in previous three years)	Date: Location:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)		
Mentored and positive assessment by 2 different FEI Level 3 CD or TD • Minimum 2 x CCN4*	Mentor CD/TD: Date: Event: Level:	Attach Assessment
	Mentor CD/TD: Date: Event: Level:	Attach Assessment

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22...



EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 1 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical record of experience. Successful applications are forwarded by the State to the National Office to be added to the national database.

Name:

EA Member Number:

Verification Slip	Mentor/SEC/Staff	Signature
Attend EA Eventing TD/CD Officials course (previous three years)	Date: Location:	Attach Certificate
Complete EA Eventing TD/CD ORBT 90% pass	Date:	Attach Certificate
	Result:	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
A minimum of one of the following is required	Ridden CNC3* or higher Attach results <input type="checkbox"/>	Be a registered EA Level 1 or higher Eventing Judge or TD <input type="checkbox"/>
	Be a registered EA Level 1 or higher General or Level 2 or higher Eventing Coach <input type="checkbox"/>	Proof of shadowing a CD at five events. Attach proof <input type="checkbox"/>
Practical Experience (completed in previous two years)		
If current or prior CCI4* rider this requirement only Mentored and Positive assessment by 2 different EA Level 2 CD or higher <ul style="list-style-type: none"> 2 x EvA95 competitions 1x CCN1*-S 	CD: Date: Event: Level:	Attach Assessment
	CD: Date: Event: Level:	Attach Assessment
	CD: Date: Event: Level:	Attach Assessment
If not current or prior CCI4* rider extra 2 events needed Mentored, and Positive assessment needed <ul style="list-style-type: none"> 2 x EvA95 competitions 	CD: Date: Event: Level:	Attach Assessment
	CD: Date: Event: Level:	Attach Assessment

Please provide the following details so Equestrian Australia can provide accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile : _____

Email: _____

Don't forget the application form on page 22.....



EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 2 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be added to the national database.

Name:

EA Member Number:

Verification Slip	Mentor/SEC/Staff	Signature
Be a registered EA Level 1 CD for 1 year	Date Obtained:	Attach Certificate
Attend EA Eventing TD/CD Officials course (previous three years) A different course than Level 1 appointment	Date: Location	Attach Certificate
Complete EA Eventing TD/CD ORBT 90% pass	Date:	Attach Certificate
	Result:	
Endorsement from the respective EA State Branch Eventing Committee	Name	Signature
A minimum of two of the following is required of which one must include the Course Design component	CD at least 1 x EvA80, 1 x EvA95 and 1xCCN1*-S over two years <input type="checkbox"/>	Assisted as a CD at 2* & 3* events in the previous 2 years – Minimum 2 events at different locations <input type="checkbox"/>
	Be registered as an EA Level 2 or higher Eventing or General Coach <input type="checkbox"/>	Proof of having ridden at CCN4* or higher <input type="checkbox"/>
Practical Experience (completed in previous two years)	Mentor/SEC/Staff	Signature
Acted as CD or Assistant CD at 3 events in the previous 2 years	Role: Date: Event: Level:	
	Role: Date: Event: Level:	
	Role: Date: Event: Level:	
Mentored and Positive assessment by 2 different EA Level 3 CD/TD or higher (previous 2 years) • 2 x CCN2* or above competitions	Mentor CD/TD: Date: Event: Level:	Attach Assessment
	Mentor CD/TD: Date: Event: Level:	Attach Assessment

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22.....



EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 3 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC.			
Name:		EA Member Number:	
Verification Slip		Mentor/SEC/Staff	Signature
Be a registered EA Level 2 CD for 1 year	Date Obtained:	Attach Certificate	
Attendance of EA Eventing Officials Course (in previous three years) A different course than Level 2 appointment	Date: Location:	Attach Certificate	
Complete EA Eventing TD/CD ORBT 90% pass	Date: Result:	Attach Certificate	
A minimum of one of the following is required	Assistant CD at 2 x CCN3* over 2 years at different venues <input type="checkbox"/>	Be a FEI Level 3 Eventing Judge or TD <input type="checkbox"/>	
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature	
Practical Experience (completed in previous two years)		Mentor/SEC/Staff	Signature
Regularly officiated (min. 4 events) 1*/2*/3* events as a CD over two years at different venues	Date: Event: Level:		
	Date: Event: Level:		
	Date: Event: Level:		
	Date: Event: Level:		
Mentored and positive assessment by 2 different FEI Level 3 CD or TD • Minimum 2 x CCN3*	Mentor CD/TD: Date: Event: Level:	Attach Assessment	
	Mentor CD/TD: Date: Event: Level:	Attach Assessment	

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Mobile: _____ Email: _____

Don't forget the application form on page 22...



EA EVENTING COURSE DESIGNER APPLICATION FORM LEVEL 4 ACCREDITATION



This verification slip is to be sent directly to the State Eventing Committee for verification with your attached assessment/summary sheet/s of practical Record of experience. Successful applications are forwarded by the State to the National Office to be approved by EAEC.

Name:

EA Member Number:

Verification Slip	Mentor/SEC/Staff	Signature
Be a registered EA Level 3 CD for 1 year	Date Obtained:	Attach Certificate
Attendance of FEI Level 2 Eventing Officials Course as a CD (in previous three years)	Date: Location:	Attach Certificate
Endorsement from the respective EA State Branch Eventing Committee	Name:	Signature
Practical Experience (completed in previous two years)	Mentor/SEC/Staff	Signature
Mentored and positive assessment by 2 different FEI Level 3 CD or TD <ul style="list-style-type: none"> Minimum 2 x CCN4* 	Mentor CD/TD:	Attach Assessment
	Date:	
	Event:	
	Level:	
	Mentor CD/TD:	Attach Assessment
	Date:	
	Event:	
	Level:	

NOTE: Shaded boxes are for Mentor/SEC/Office Use Only

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: _____

Address: _____

Suburb: _____

State: _____

Post Code: _____

Mobile: _____

Email: _____

Don't forget the application form on page 22...

Application Form

Your EA membership must be current, and this Course Checklist received by the State Eventing Committee before your EA Official registration can be processed.

Your Declaration

Equestrian Australia Limited (**EA**) is the Australian national sports organisation for the sport of equestrianism, in each of its specific disciplines and variations (together, the **Sport**).

EA, its Branches (as defined in EA's **Constitution**), and its affiliated organisations each have a duty of care that is owed to their respective members, people associated with the Sport, and to the people and organisations that participate in the Sport conducted under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.

In accordance with the procedures set out in the Constitution, EA has adopted various rules, regulations, by-laws and policies (together the **EA Policies**) for the purpose of EA pursuing its objectives stated in the Constitution.

One of the EA Policies is EA's **Child Safeguarding Policy**, which commenced into force on 17 December 2021 and which is adopted by EA as part of EA's **National Integrity Framework**. Any reference in this declaration to the Child Safeguarding Policy is a reference to that document which came into force on 17 December 2023, as amended from time to time thereafter.

In accordance with its duty of care, and as required by its Child Safeguarding Policy, EA must investigate and collect information, in relation to any person who makes application for registration as an **EA Official**. EA requires the submission of this declaration as part of its investigation and information-gathering process.

A person cannot be, and will not be registered as an EA Official, unless the person is a current Member of EA.

Any person who is a current EA Member, and who wishes to be registered by EA as an EA Official **must** make and complete the following declaration, in addition to the other requirements set out in the EA Policies governing the registration of EA Officials.

NOTE: Any declaration submitted by any person, which is purported to be made by a person with any mark, deletion, addition to, obliteration of, or amendment to any of the below paragraphs [1] to [13] shall be deemed by EA to be a declaration which is void ab initio for all purposes. In any event or circumstances where a person cannot truthfully make the declaration in the format required by this document, the person must contact EA's Integrity Unit to further discuss the matter.

I solemnly and sincerely declare that each of the following statements is true and factual as at the date that this Officials Declaration is dated and made by me:

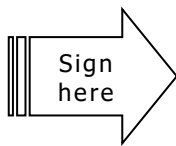
1. I meet all of the requirements in relation to state and territory-specific legislation regarding police checks and working with children checks, and I hold a valid working with children check or equivalent in the state/territory I reside. I have **attached** evidence as required.
2. There are no criminal charges that have been laid against me in any jurisdiction in Australia or elsewhere, which are pending or which are yet to be determined and finalised.
3. I have never, in any jurisdiction in Australia or elsewhere, been convicted of any criminal offence.
4. Further to the generality of paragraph [3] above, I have never, in any jurisdiction in Australia or elsewhere, been charged with or convicted of any criminal offence involving illegal or illicit substances; violence; stalking; intimidation; dishonesty; sexual violence; any criminal offence involving sexual activity or actions of indecency; child abuse; child pornography; or mistreatment or neglect of a child.
5. I have never had any disciplinary or similar proceedings brought against me by any employer, former employer, sporting organisation or similar body, involving child abuse; sexual misconduct; sexual harassment (which for the avoidance of doubt has the same meaning as given to the term by EA's **Member Protection Policy**, where the term **sexual harassment** is defined to mean and include conduct which is any unwanted or unwelcome sexual behaviour, where a reasonable person would anticipate the possibility that the person being harassed would feel offended, humiliated or intimidated); harassment; acts of violence; intimidation; bullying or other similar forms of harassment.
6. I have never been sanctioned for an **Anti-Doping Rule Violation** (within the meaning given to that term by the **World Anti-Doping Code**) within the Sport, or any other sport.
7. I have never participated in, facilitated or encouraged any practice, behaviour or conduct prohibited by the World Anti-Doping Code or any other anti-doping policy or similar policy applicable to me, including the EA **Anti-Doping Policy** and the **FEI Equine Anti-Doping and Controlled Medication Rules** adopted by EA and amended from time to time.
8. I have never been sanctioned for any breach of the FEI Equine Anti-Doping and Controlled Medication Rules or any other rules in force in any sport in Australia or elsewhere, relating to animal doping or the medication of and control of medication given to animals.

9. I have never, in any jurisdiction in Australia or elsewhere, been charged with or convicted of any criminal, disciplinary, sporting or animal racing-related offence relating to animal cruelty, whether in relation to a horse or any other animal or creature.
10. To the best of my knowledge after due inquiry, there are no other facts, matters or circumstances relevant to me, that EA (if it were aware of those facts, matters and circumstances) may reasonably consider to constitute a risk to, its Branches' and its affiliated organisations' respective members, people associated with the Sport, and to the people and organisations that participate in the Sport under the encouragement, promotion, organisation, administration and control of EA and its Branches and affiliated organisations.
11. I will immediately notify the chief executive officer of EA and each Branch(es) and affiliated organisation(s) engaging me, upon me becoming aware of any facts, matters or circumstances meaning that any of the matters declared by me and set out in clauses [1] to [10] above (inclusive) have changed for whatever reason, so that the declaration made by me is no longer true and correct either wholly or to any extent.
12. I acknowledge that I have read and agree to abide by the EA **Code of Conduct for Officials**. I acknowledge I may be subject to disciplinary action if I breach the code. (Code of Conduct is available to view via www.equestrian.org.au).
13. I acknowledge and agree that by signing this declaration, I am providing true and accurate information. If it is subsequently demonstrated that the information which I have provided is untrue, false, incomplete, or misleading either wholly or to whatever extent, then I acknowledge and accept that I may be subject to sanction under the EA Policies.

WWCC/Blue Card Number:

Expiry Date:

Please attach copy of WWCC/Blue Card if not already provided.



SIGNED : _____

DATE : _____

State Contact – Please return a copy of these forms and supporting paperwork to the Education Department for official to be accredited and database updated.

Pathway Officer - Officials
EA National Office
PO Box 673, SYDNEY MARKETS, NSW 2129
Email (preferred) : officials@equestrian.org.au

NOTE: Incomplete applications will not be accepted and will be returned to the state.



Codes of Conduct as per Attachment A of the EA Member Protection Policy

The EA Code of Conduct for Officials

In addition to the EA General Code of Behaviour, the following requirements are imposed on EA Officials during any activity held or sanctioned by EA, or as an official appointed by the organisation or one of its affiliates:

- Respect the rights, dignity and worth of others
- Be fair, equitable, considerate and honest in all dealing with others
- Use facilities and equipment for their proper purposes and care for and maintain such facilities and equipment correctly
- Refrain from anything which may abuse, intimidate or harass others
- Provide a safe environment for training and competition
- Place the safety and welfare of the riders/participants above all else
- Abide by the principles of the FEI Code of Conduct for the Welfare of the Horse
- Maintain a 'duty of care' towards others and an accountability for matters relating to training and competition
- Accept responsibility for all actions taken
- Be impartial
- Avoid any situation which may lead to a conflict of interest
- Be courteous, respectful and open to discussion and interaction
- Value the individual in sport
- Preserve and protect the standing and reputation of the organisation
- Understand the repercussions if you breach, or are aware of any breaches of the EA Member Protection Policy.



Unit 7, 11–21 Underwood Road
Homebush NSW 2140
PO Box 673
Sydney Markets NSW 2129
P +61 2 8762 7777
E info@equestrian.org.au
W www.equestrian.org.au
ABN 190 7745 5755

Codes of Conduct as per Attachment A of the EA Member Protection Policy

The FEI Code of Conduct for the Welfare of the Horse

1. The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times **the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.**
2. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
3. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
4. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
5. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

CONTACT AND REFERENCE INFORMATION

These are available from the EA National Office, the EA and the FEI websites.

Rules

- www.equestrian.org.au/eventing-rules
- www.equestrian.org.au/jumping
- www.equestrian.org.au/dressage-rules
- www.equestrian.org.au/policies
- www.fei.org
- www.inside.fei.org/fei/disc/eventing/rules
- www.fei.org/stewardsmanual
- www.fei.org/general_regulations

General Information

- Equestrian Australia is the National Federation (NF) for National and International Competitions in Australia, the High Performance Management, funding, National Rules, Policies, Education/Training and Promotion of the Sport.
See the website for more information. www.equestrian.org.au
- The (Government) Australian Sports Commission (ASC) authorises and funds Australian Sport.
- EA Branches are responsible for Registrations, Affiliated Clubs and Schools programmes.

Reference points

- EA National www.equestrian.org.au
- Official list: on EA website www.equestrian.org.au/members/search/official. It can be further filtered by Level and State.
- FEI - www.fei.org
- Certificate - issued by National Office
- [Code of Conduct for the Welfare of the Horse](#)
- [Code of Conduct for Officials](#)



CONTACT INFORMATION

Equestrian Australia

P.O Box 673, Sydney Markets

NSW, 2140

Tel: 02 8762 7777 Email: officials@equestrian.org.au

State	Contact Details	Role	Email
	Equestrian Queensland Postal Address: PO Box 1358, Coorparoo DC QLD 4151 Tel: 07 3891 6611	State Eventing Representative	evgchair@gmail.com
		State Branch Contact	enquiries@equestrianqld.com.au
	Eventing NSW Postal Address: PO Box 118 Camden NSW 2570 Tel: 02 9620 2660	State Eventing Representative	eventing.nsw@bigpond.com
		State Branch Contact	info@ensw.org.au
	Equestrian TAS Postal Address: PO Box 277, Brighton TAS 7030 TEL: 03 62685261	State Eventing Representative	soowalton@hotmail.com
		State Branch Contact	office@equestriantas.com
	Equestrian VIC Postal Address: PO Box 616, Werribee VIC 3030 Tel: 03 9013 0707	State Eventing Representative	eventing@equestrianvictoria.com.au
		State Branch Contact	elizaharvey@equestrianvictoria.com.au
	Equestrian WA Postal Address: 303 Cathedral Avenue Brigadoon Western Australia 6069 Tel: 08 9296 1200	State Eventing Representative	eventing@equestrianwa.org.au
		State Branch Contact	reception@equestrianwa.org.au
	Equestrian SA Postal Address: Unit 10, 2 Cameron Road Mount Barker SA 5251 Tel: (08) 8391 0488	State Eventing Representative	wcopping@bigpond.com
		State Branch Contact	reception@equestriansa.com.au
	Equestrian NT Postal Address: PO Box 1244 Palmerston NT 0831 Tel: 0417 848 545	State Eventing Representative	
		State Branch Contact	admin@ent.org.au