

## HOW TO NAVIGATE THROUGH THE FEI & EQUESTRIAN AUSTRALIA PAPERWORK

*It is suggested that you work systematically through the following points.*

**For more information related to FEI/CEI (Concours Endurance Internationale), contact either Robyn Parnell at email [nybor@gmail.com](mailto:nybor@gmail.com) Mobile 0418248 142 Jenny Merity email [jenny.merity@equestrian.org.au](mailto:jenny.merity@equestrian.org.au) at Equestrian Australia.**

**FEI Rules for Endurance Riding can be found at <https://inside.fei.org/fei/disc/endurance/rules>**

### 1. **FEI Registration (Required for the horse, rider and trainer)**

**Every horse, rider and trainer wanting to compete in an FEI /CEI event must be registered with the FEI.** Complete the FEI Registration form and pay \$20 per horse and per rider and per trainer.

This form is available at <https://www.rideahorse.com.au/fei-forms/>

This is an annual membership, so please ensure that the rider, trainer and horse are current members. This information is processed by Equestrian Australia on behalf of the FEI.

### 2. **Rider Registration with Equestrian State Body (e.g. Equestrian NSW)**

This is an **annual** membership that will provide the rider with his/her "**EA Number**". Equestrian NSW membership runs from July to June annually. The 2018-19 Equestrian NSW membership is \$290.00 pa.

Please check that the rider is a current member. This form can be completed and paid for online at <http://www.nsw.equestrian.org.au/>

### 3. **Does my horse need to have an EA National Passport?**

If the horse is being registered for the first time (*i.e. has never been entered on the FEI database before*), **then the horse WILL need a current EA National Passport.**

The **EA National Passport** only is required for Endurance horses competing in domestic competitions. The price is \$80. The form is available at [https://www.equestrian.org.au/sites/default/files/FEI\\_Passport\\_Order\\_Form\\_July\\_2019\\_0.pdf](https://www.equestrian.org.au/sites/default/files/FEI_Passport_Order_Form_July_2019_0.pdf)

### 4. **Application for Horse Registration with Equestrian State Body eg Equestrian NSW (required to obtain EA National Passport)**

In order to obtain an EA National Passport, the Horse is required to have an Application for Horse Registration completed with its State Equestrian body eg Equestrian NSW. This form provides Horse Details & Marking so that the horse's EA National Passport can be created and sent back to you.

Equestrian NSW only requires the horse to have Base Registration which is Free. *Please check with other State bodies to clarify their requirements.* Equestrian NSW's form is available at <http://www.nsw.equestrian.org.au/>

Once you receive your EA National Passport it will be required to be certified by the owner and Veterinarian and returned to Equestrian Australia (EA) for validation by EA.

#### 5. **Final step ... Novice Qualification Form**

Complete the Novice Qualification Form. This form asks you to detail rides completed by the horse to ensure the minimum FEI requirements are met for entering a CEI\* Event (***see FEI Article 816 below detailing min. requirements for both horse and rider.***)

The Novice Qualification Form is to be sent back **with** the EA National Passport that has been identified and certified by the owner and veterinarian. This form can be found here - [http://www.equestrian.org.au/sites/default/files/Endurance\\_Standard\\_Novice\\_Qualification\\_Form.pdf](http://www.equestrian.org.au/sites/default/files/Endurance_Standard_Novice_Qualification_Form.pdf)

The EA National Passport will be sent back to you with the horse's EA Registration.

#### **ENDURANCE STANDARD NOVICE QUALIFICATION FORM -**

<https://www.equestrian.org.au/news/fei-endurance-novice-qualifications>

#### **Article 816 - QUALIFICATION PROCEDURE & CERTIFICATES OF CAPABILITY**

- 816.1** Novice Qualifying: To be administered by each NF.
- 816.1.1** Horses and Athletes must, though not necessarily as a combination:
- 816.1.1.1** Successfully complete 2 rides of distances between 40-79 km and 2 rides of between 80-90 km at speeds of 16 kph or under.
- 816.1.2** From their first novice qualification ride, horses must complete the requirements of the qualification phase within 24 months. Horses are eligible to compete in a CEI 1\* event 12 months from the completion of the first novice ride provided they have completed all the novice qualifications including respecting speed and rest period restrictions. Once the novice qualifications are fully completed, horses are eligible to compete in a CEI1\* event for a 24 months period.
- 816.1.3** From their first novice qualification ride, athletes must complete the requirements of this qualifying phase within 24 months. Once novice qualifications are fully completed, athletes are eligible to compete in a CEI1\* event 6 months from the completion of the first novice event. After having completed the novice qualification, should an athlete fail to complete in a CEI1\* during the next 24 months period, the athlete will need to refresh their novice qualification before progressing further.
- 816.1.4** For 8 years old Horses and older, dispensation of art. 816.1.2 and 816.1.3 can be granted if athletes and Horses, not necessarily as a combination, have accumulated a minimum of 240km in a maximum of three National Events in a 36 months period.

***Please ensure that all your paperwork is completed so that your FEI and EA memberships can be processed and the Passport can be returned to you in a timely manner prior to the Event.***

**In Summary –**

1. Ensure current Membership of Horse, rider and trainer with FEI (via Equestrian Australia). Cost for each horse, rider and trainer - \$20 ea <http://www.equestrian.org.au/news/2018-fei-registrations-now-open>
2. Ensure current Membership of rider with your State Equestrian body, eg Equestrian NSW <http://www.nsw.equestrian.org.au/>
3. EA National Passport Order Form completed at a cost of \$80.00 <http://www.equestrian.org.au/news/2018-fei-registrations-now-open>
4. Application for Horse Registration (required to obtain EA National Passport) via Equestrian state body. Base membership is free with Equestrian NSW <http://www.nsw.equestrian.org.au/>
5. Once the horse EA National Passport has been certified and identified by owner and veterinarian, **the passport is then returned to Equestrian Australian with the completed Novice Qualifications form** [http://www.equestrian.org.au/sites/default/files/Endurance\\_Standard\\_Novice\\_Qualification\\_Form.pdf](http://www.equestrian.org.au/sites/default/files/Endurance_Standard_Novice_Qualification_Form.pdf)
6. **Please ensure that both you and your horse meet the FEI novice horse qualifications. To verify qualifications, FEI Rules can be found** [https://inside.fei.org/sites/default/files/Endurance%20Rules\\_2018\\_clean.pdf](https://inside.fei.org/sites/default/files/Endurance%20Rules_2018_clean.pdf)