

## Equestrian Australia

### *Athlete Director Nomination Form*

**Position:** Athlete Director

**Term:** 3 years (until conclusion of 2028 AGM)

**Nomination Deadline:** September 3, 2025, at 5:00 PM AEDT

## Instructions

Please complete all sections of this form and submit it with the required supporting documents by the deadline. Incomplete applications will not be considered.

### *Required Documents:*

- Completed nomination form (this document)
- Current CV/Resume (maximum 3 pages)
- Cover letter (maximum 2 pages)
- Two referee contact details (completed in Section 5)

### *Submission:*

- **Email:** [nominations@equestrian.org.au](mailto:nominations@equestrian.org.au)
- **Subject Line:** "Athlete Director Nomination - [Your Full Name]"
- **Format:** PDF documents only

## Section 1: Personal Details

**Full Name:** \_\_\_\_\_

**Preferred Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Gender:** \_\_\_\_\_

### **Residential Address:**

Street: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_

### **Postal Address (if different):**

Street: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_

**Contact Details:**

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Alternative Phone: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

## Section 2: Equestrian Australia Membership

**EA Membership Number:** \_\_\_\_\_

**State Branch:** \_\_\_\_\_

**Year First Joined EA:** \_\_\_\_\_

**Current Membership Status:** ☐ Financial ☐ Overdue ☐ Lapsed

**Primary Discipline(s):** (Check all that apply) ☐ Dressage ☐ Eventing ☐ Jumping ☐ Para-Equestrian ☐ Show Horse ☐ Driving ☐ Vaulting ☐ Endurance  
☐ Other: \_\_\_\_\_

## Section 3: Athlete Status and Competition History

**Are you an Athlete as defined in the EA General Regulations?** ☐ Yes ☐ No

**Competition Level:** (Check highest level achieved) ☐ Club/Local ☐ Regional ☐ State ☐ National ☐ International

**Recent Competition Activity (last 5 years):**

Year	Event/Competition	Level	Discipline	Result/Placing


**Significant Achievements:**

**Current Competition Status:** ☐ Actively competing ☐ Recently retired ☐ Semi-retired ☐  
Coaching focus

## Section 4: Governance and Leadership Experience

**Previous Board/Committee Experience:**

Organisation	Position	Period	Key Responsibilities

**Athlete Representation Experience:** ☐ Team Captain ☐ Athlete Committee Member ☐ Squad Representative ☐ Discipline Committee  
☐ Other: \_\_\_\_\_

**Qualifications:** (Check all that apply) ☐ Law ☐ Governance ☐ Finance ☐ Business ☐ Sports Management ☐ Education  
☐ Other: \_\_\_\_\_

**Professional Background:**

Current Occupation: \_\_\_\_\_

Industry/Sector: \_\_\_\_\_

Years of Experience: \_\_\_\_\_

## Section 5: Constitutional Requirements

### Independence Requirements (Rule 22.1(b) EA Constitution)

Confirm you are NOT: (Check to confirm you are NOT in these roles)

- ☐ A director, employee, or Delegate of an EA Branch
- ☐ An employee of Equestrian Australia
- ☐ A member of a National Sport/Discipline Committee
- ☐ Holder of any other material office with EA

### Integrity Declaration:

- ☐ I confirm I am of high integrity and moral reputation
- ☐ I have not been disqualified from holding office as a Director under the EA Constitution in the previous three years

### Availability Commitment:

- ☐ I am available to attend bi-monthly Board meetings
- ☐ I am willing to devote the required time to EA activities
- ☐ I understand this is a voluntary position

### Background Checks:

- ☐ I consent to a National Police Criminal History Check
- ☐ I consent to clearance to work with children (if required)

### EA Integrity Check Consent:

- ☐ I consent to EA conducting comprehensive integrity checks as part of the nomination process
- ☐ I understand that EA may request additional information or documentation during integrity checks
- ☐ I consent to EA sharing relevant integrity check information with the Nominations Committee and Board
- ☐ I understand that integrity check outcomes may impact my nomination assessment

## Section 6: Motivation and Suitability

**Why do you wish to serve as the Athlete Director?** (Maximum 500 words)

**What unique perspective or skills would you bring to the EA Board? (Maximum 300 words)**

**How would you represent the diverse needs of athletes across all equestrian disciplines? (Maximum 300 words)**

**What do you see as the key challenges facing EA and equestrian sport? (Maximum 300 words)**

## Section 7: Conflict of Interest Declaration

**Do you have any actual or potential conflicts of interest that could affect your role as Athlete Director?** ☐ Yes ☐ No

**If Yes, please provide details:**

**Business Interests:** Do you have any business interests or relationships that could present a conflict with EA? ☐ Yes ☐ No

**If Yes, please provide details:**

**Family/Personal Relationships:** Do you have any family members or close personal relationships with EA Board members, staff, or officials? ☐ Yes ☐ No

**If Yes, please provide details:**

## Section 8: Referee Details

*Please provide at least two professional referees who are willing to be contacted to discuss your application.*

### Referee 1:

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How long have they known you: \_\_\_\_\_

### Referee 2:

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Organisation: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How long have they known you: \_\_\_\_\_

## Section 9: Declarations and Consent

### Nomination Declaration:

- ☐ I consent to my nomination for the position of Athlete Director
- ☐ I am willing to accept the position if appointed
- ☐ I meet all eligibility requirements as outlined in the Board Search Statement
- ☐ I understand the role and responsibilities as outlined in the Position Description

### Information Declaration:

- ☐ I declare that all information provided in this application is true and accurate
- ☐ I understand that providing false or misleading information may result in disqualification
- ☐ I consent to EA verifying the information provided in this application
- ☐ I consent to EA conducting integrity checks including but not limited to criminal history, professional conduct, and disciplinary history

### Privacy Consent:

- ☐ I consent to my personal information being collected, used, and disclosed for the purpose of this nomination process
- ☐ I understand my information will be shared with the Nominations Committee and EA Board
- ☐ I consent to my appointment being announced publicly if successful

### Constitutional Compliance:

- ☐ I agree to be bound by the EA Constitution, By-Laws, and all EA policies
- ☐ I understand my duties and responsibilities as a Director under the Corporations Act 2001
- ☐ I commit to acting in the best interests of EA and the equestrian community

## Section 10: Signature

### Applicant Signature:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Submission Checklist

Before submitting, ensure you have:

- ☐ Completed all sections of this nomination form
- ☐ Attached your CV/Resume (maximum 3 pages, PDF format)
- ☐ Attached your cover letter (maximum 2 pages, PDF format)
- ☐ Provided two referee contacts in Section 8
- ☐ Signed and witnessed the form in Section 10
- ☐ Submitted via email to [nominations@equestrian.org.au](mailto:nominations@equestrian.org.au)
- ☐ Used subject line: "Athlete Director Nomination - [Your Full Name]"
- ☐ Submitted before 5:00 PM AEDT on September 3, 2025

## For EA Use Only:

Date Received: \_\_\_\_\_

Time: \_\_\_\_\_

Received by: \_\_\_\_\_

Complete Application: ☐ Yes ☐ No

Documents Missing: \_\_\_\_\_

Acknowledgment Sent: ☐ Yes Date: \_\_\_\_\_

## Contact Information:

For questions regarding this nomination process, contact:

### Company Secretary

Email: [nominations@equestrian.org.au](mailto:nominations@equestrian.org.au)

Phone: +61 2 8762 7719

Hours: Tuesday-Thursday, 10:00 AM - 7:00 PM AEDT

*Thank you for your interest in serving as Athlete Director for Equestrian Australia. Your commitment to equestrian sport and athlete representation is valued.*