

Equestrian Australia

Participating Member Elected Director Nomination Form

Position: Elected Director (2 positions available)

Terms: Position 1: 3-year full term (until 2028 AGM)

Position 2: 2-year remainder term (until 2027 AGM)

Nomination Deadline: October 8, 2025, at 5:00 PM AEDT

Note: Nominees must be a current Participating Member and have no legal impediment to serve as a Director. [Clause 22.1(b) of the Equestrian Australia Constitution]

All completed forms, including supporting information and CV (max 3 pages), must be received by the Company Secretary by email no later than 5:00 PM AEDT on October 8, 2025, being at least 42 days prior to the Annual General Meeting.

Instructions

Please complete all sections of this form and submit it with the required supporting documents by the deadline. Incomplete applications will not be considered.

Required Documents:

- Completed nomination form (this document)
- Current CV/Resume (maximum 3 pages)
- Cover letter (maximum 2 pages)
- Two referee contact details (completed in Section 5)

Submission:

- **Email:** nominations@equestrian.org.au
- **Subject Line:** "Elected Director Nomination - [Your Full Name]"
- **Format:** PDF documents only

Section 1: Nominator

I, _____
(Full Name)

Member Number: _____

of Street: _____

Suburb: _____ **State:** _____

Postcode: _____

being the authorised representative of _____
(Insert name of organisation if relevant)

being a current participating member of Equestrian Australia Limited, hereby nominate the following member for election as an Elected Director of Equestrian Australia Limited in accordance with rule 22.3 of the Equestrian Australia Limited Constitution.

Signed: _____ Date: _____

Section 2: Elected Director - Nominee

I, _____
(Full Name)

Member Number: _____

of Street: _____

Suburb: _____ State: _____

Postcode: _____

Director Identification Number: _____

being a current participating member of Equestrian Australia Limited, accept nomination for election as an Elected Director of Equestrian Australia Limited in accordance with rule 22.3 of the Equestrian Australia Limited Constitution.

In accepting nomination for the Board of Directors I acknowledge my understanding of and my willingness to accept the duties and liabilities of director as outlined in rule 21.1 of the Equestrian Australia Limited Constitution.

Signed: _____ Date: _____

Section 3: Candidate Information

Phone: _____

Email: _____

State Branch: _____

Year First Joined EA: _____

Primary Equestrian Involvement: (Check all that apply)

- ☐ Competitor
 ☐ Coach
 ☐ Official
 ☐ Volunteer
☐ Administrator
 ☐ Parent/Supporter
☐ Other: _____

Primary Discipline(s): (Check all that apply)

- ☐ Dressage
 ☐ Eventing
 ☐ Jumping
 ☐ Para-Equestrian
☐ Show Horse
 ☐ Driving
 ☐ Vaulting
 ☐ Endurance
☐ Other: _____

Please note that this election is for two positions: one full 3-year term and one position to serve the remainder of an existing 2-year term due to a vacancy.

Term Preference: (Check one)

- ☐ I am willing to serve either position (3-year full term or 2-year remainder)
☐ I am only available for the full 3-year term
☐ I am only available for the 2-year remainder term

Section 4: Leadership and Governance Experience

Previous Board/Committee Experience:

Organisation	Position	Period	Key Responsibilities

Leadership Roles: (Check all that apply)

- ☐ Board Chair/President
 ☐ Board Member/Director
 ☐ Committee Chair
☐ Committee Member
 ☐ CEO/Executive Director
 ☐ Senior Management
☐ Team Leader
 ☐ Project Manager
☐ Other: _____

Governance Qualifications: (Check all that apply)

- ☐ AICD Company Directors Course
 ☐ Governance Institute Qualification
☐ ASC Sports Governance Standards
 ☐ Law Degree
 ☐ MBA
☐ Finance/Accounting Qualification
☐ Other: _____

Professional Background:

Current Occupation: _____

Industry/Sector: _____

Years of Experience: _____

Significant Professional Achievements:

Section 5: Skills and Experience Assessment

Core Skills

Skill Area	Rating (0-3)		
Business Administration	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Sport Knowledge	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Board & Governance	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Leadership	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Strategic Planning	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Stakeholder Engagement	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Technical Skills

Skill Area	Rating (1-3)		
Commercial/Partnerships	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Business Development	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
People & Culture	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Project Management	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Change Management	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Legal	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Risk Management	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Government Relations	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Financial Management	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Media & Communications	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Marketing and Branding	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
High Performance Sport	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Community Sport	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
IT & Digital Innovation	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Research & Consumer Insights	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Advocacy and Lobbying	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Philanthropy	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Behavioural Skills

Skill Area	Rating (1-3)		
Engages Authentically	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Challenges Status Quo (Innovative)	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Emotional Intelligence	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Growth Mindset	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Collaborative Problem Solving	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Evidence-Based Decision Making	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Strategic Decision-Making	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Initiates Action (Leading Change)	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Sector Experience: (Check all that apply and indicate years)

- ☐ Corporate/Private Sector (____ years)
☐ Public/Government Sector (____ years)
☐ Not-for-Profit Sector (____ years)
☐ Sporting Organizations (____ years)

Motivation for Board Service:

- ☐ Contributing expertise to sport development
☐ Representing member interests
☐ Strategic leadership and governance
☐ Personal/professional development
☐ Giving back to the equestrian community
☐ Other: _____

Section 6: Constitutional Requirements

Independence Requirements (Rule 22.1(b) EA Constitution)

Confirm you are NOT: (Check to confirm you are NOT in these roles)

- ☐ A director, employee, or Delegate of an EA Branch
☐ An employee of Equestrian Australia
☐ A member of a National Sport/Discipline Committee
☐ Holder of any other material office with EA

Integrity Declaration:

- ☐ I confirm I am of high integrity and moral reputation
- ☐ I have not been disqualified from holding office as a Director under the EA Constitution in the previous three years

Availability Commitment:

- ☐ I am available to attend bi-monthly Board meetings
- ☐ I am willing to devote the required time to EA activities
- ☐ I understand this is a voluntary position

Background Checks:

- ☐ I consent to clearance to work with children (if required)

EA Integrity Check Consent:

- ☐ I consent to EA conducting comprehensive integrity checks as part of the nomination process
- ☐ I understand that EA may request additional information or documentation during integrity checks
- ☐ I consent to EA sharing relevant integrity check information with the Nominations Committee and Board
- ☐ I understand that integrity check outcomes may impact my nomination assessment

Section 7: Motivation and Vision

Why do you wish to serve as an Elected Director? (Maximum 500 words)

What unique perspective or skills would you bring to the EA Board? (Maximum 300 words)

How would you represent member interests while ensuring EA's strategic objectives are achieved? (Maximum 300 words)

What do you see as EA's key strategic priorities for the next three years? (Maximum 300 words)

Section 8: Conflict of Interest Declaration

Do you have any actual or potential conflicts of interest that could affect your role as an Elected Director? ☐ Yes ☐ No

If Yes, please provide details:

Business Interests: Do you have any business interests or relationships that could present a conflict with EA? ☐ Yes ☐ No

If Yes, please provide details:

Family/Personal Relationships: Do you have any family members or close personal relationships with EA Board members, staff, or officials? ☐ Yes ☐ No

If Yes, please provide details:

Section 9: Declarations and Consent

Nomination Declaration:

- ☐ I consent to my nomination for the position of Athlete Director
- ☐ I am willing to accept the position if appointed
- ☐ I meet all eligibility requirements as outlined in the Board Search Statement
- ☐ I understand the role and responsibilities as outlined in the Position Description

Information Declaration:

- ☐ I declare that all information provided in this application is true and accurate
- ☐ I understand that providing false or misleading information may result in disqualification
- ☐ I consent to EA verifying the information provided in this application
- ☐ I consent to EA conducting integrity checks including but not limited to criminal history, professional conduct, and disciplinary history

Privacy Consent:

- ☐ I consent to my personal information being collected, used, and disclosed for the purpose of this nomination process
- ☐ I understand my information will be shared with the Nominations Committee and EA Board
- ☐ I consent to my appointment being announced publicly if successful

Constitutional Compliance:

- ☐ I agree to be bound by the EA Constitution, By-Laws, and all EA policies
- ☐ I understand my duties and responsibilities as a Director under the Corporations Act 2001
- ☐ I commit to acting in the best interests of EA and the equestrian community

Section 10: Signature

Applicant Signature:

Signature: _____

Print Name: _____

Date: _____

Submission Checklist

Before submitting, ensure you have:

- ☐ Completed all sections of this nomination form
 - ☐ Attached your CV/Resume (maximum 3 pages, PDF format)
 - ☐ Attached your cover letter (maximum 2 pages, PDF format)
 - ☐ Signed and witnessed the form in Section 10
 - ☐ Submitted via email to nominations@equestrian.org.au
 - ☐ Used subject line: "Elected Director Nomination - [Your Full Name]"
 - ☐ Submitted before 5:00 PM AEDT on October 8, 2025
-

For EA Use Only:

Date Received: _____

Time: _____

Received by: _____

Complete Application: ☐ Yes ☐ No

Documents Missing: _____

Acknowledgment Sent: ☐ Yes Date: _____

Integrity Check Outcome:

Contact Information:

For questions regarding this nomination process, contact:

Company Secretary

Email: nominations@equestrian.org.au

Phone: +61 2 8762 7719

Hours: Tuesday-Thursday, 10:00 AM - 7:00 PM AEDT

Thank you for your interest in serving as Elected Director for Equestrian Australia. Your commitment to equestrian sport and athlete representation is valued.