

Equestrian Australia

Participating Member Elected Director Nomination Form

Position: Elected Director (1 position available)

Term: Position: 3-year full term (until 2029 AGM)

Nomination Deadline: October 7, 2026, at 5:00 PM AEDT

Note: *Nominees must be a current Participating Member and have no legal impediment to serve as a Director. Clause 22.1(b) of the Equestrian Australia Constitution.*

All completed forms, including supporting information and CV (max 3 pages), must be received by the Company Secretary by email no later than 5:00 PM AEDT on October 7, 2026, being at least 42 days prior to the Annual General Meeting.

Instructions

Please complete all sections of this form and submit it with the required supporting documents by the deadline. Incomplete applications will not be considered.

Required Documents:

- Completed nomination form (this document)
- Current CV/Resume (maximum 3 pages)
- Cover letter (maximum 2 pages)
- Two referee contact details (completed in Section 5)

Submission:

- Email: nominations@equestrian.org.au
- Subject Line: "Elected Director Nomination - [Your Full Name]"
- Format: PDF documents only

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Section 1: Nominator

I, _____
(Full Name)

Member Number: _____

of Street: _____

Suburb: _____ State: _____

Postcode: _____

being the authorised representative of _____
(Insert name of organisation if relevant)

being a current participating member of Equestrian Australia Limited, hereby nominate the following member for election as an Elected Director of Equestrian Australia Limited in accordance with rule 22.3 of the Equestrian Australia Limited Constitution.

Signed: _____ Date: _____

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Section 2: Elected Director - Nominee

I, _____
(Full Name)

Member Number: _____

of Street: _____

Suburb: _____ State: _____

Postcode: _____

Director Identification Number: _____

being a current participating member of Equestrian Australia Limited, accept nomination for election as an Elected Director of Equestrian Australia Limited in accordance with rule 22.3 of the Equestrian Australia Limited Constitution.

In accepting nomination for the Board of Directors I acknowledge my understanding of and my willingness to accept the duties and liabilities of director as outlined in rule 21.1 of the Equestrian Australia Limited Constitution.

Signed: _____ Date: _____

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Section 3: Candidate Information

Phone: _____

Email: _____

State Branch: _____

Year First Joined EA: _____

Primary Equestrian Involvement: (Check all that apply)

☐ Competitor ☐ Coach ☐ Official ☐ Volunteer

☐ Administrator ☐ Parent/Supporter

☐ Other: _____

Primary Discipline(s): (Check all that apply)

☐ Dressage ☐ Eventing ☐ Jumping ☐ Para-Equestrian

☐ Show Horse ☐ Driving ☐ Vaulting ☐ Endurance

☐ Other: _____

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Section 4: Leadership and Governance Experience

Previous Board/Committee Experience:

Organisation	Position	Period	Key Responsibilities

Leadership Roles: (Check all that apply)

- ☐ Board Chair/President ☐ Board Member/Director ☐ Committee Chair
☐ Committee Member ☐ CEO/Executive Director ☐ Senior Management
☐ Team Leader ☐ Project Manager
☐ Other: _____

Governance Qualifications: (Check all that apply)

- ☐ AICD Company Directors Course ☐ Governance Institute Qualification
☐ ASC Sports Governance Standards ☐ Law Degree ☐ MBA
☐ Finance/Accounting Qualification
☐ Other: _____

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Professional Background:

Current Occupation: _____

Industry/Sector: _____

Years of Experience: _____

Significant Professional Achievements:

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Section 5: Skills and Experience Assessment

Rating instructions: Rate your directly relevant experience for each skill using the updated 1-4 scale. Ratings should be evidence-based. Qualifications support a rating but do not replace directly relevant experience.

1 = no directly relevant experience;

2 = some exposure;

3 = strong experience;

4 = extensive experience.

Leave blank if not assessed or there is insufficient evidence.

Core Skills

Skill area and description	1	2	3	4
Strategy Ability to identify strategic opportunities and threats, with demonstrated success in developing and implementing strategic priorities and achieving organisational objectives.	☐	☐	☐	☐
Financial literacy and acumen Ability to read and comprehend corporate accounts, financial materials and financial reporting requirements.	☐	☐	☐	☐
Risk management, compliance and integrity Experience in implementing, managing or overseeing risk management and compliance frameworks, including legal, regulatory, integrity and safeguarding compliance.	☐	☐	☐	☐
Legal knowledge Appropriate understanding of legal concepts and frameworks applicable to both the role of director and the environment in which Equestrian Australia operates.	☐	☐	☐	☐
Stakeholder engagement and influence Experience at a senior level engaging and communicating with members, government, regulators, commercial partners and the sporting sector to achieve desired outcomes.	☐	☐	☐	☐
Managing people and achieving change Experience at a senior level in people management and the successful implementation of change.	☐	☐	☐	☐

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Corporate Experience

Skill area and description	1	2	3	4
Board and governance experience Experience as a director and in sophisticated governance and assurance structures.	☐	☐	☐	☐
Corporate leadership and executive management Experience in CEO and/or other senior corporate leadership roles, including responsibility for people management and successful implementation of change.	☐	☐	☐	☐
Commercial partnerships and business development Demonstrated success in developing or expanding revenue, partnerships or business opportunities, having regard to EA's objectives, operating environment and risk appetite.	☐	☐	☐	☐
Project and program governance Experience in managing or overseeing major projects and programs of an organisation.	☐	☐	☐	☐
Technology, data and digital innovation Experience in implementing, managing or overseeing information and communication technology, including data governance, privacy, cyber security and security risk management.	☐	☐	☐	☐
Government, advocacy and regulatory policy Experience working or interacting with government and regulators, including public policy, advocacy and funding relationships.	☐	☐	☐	☐
Communications, media, marketing and brand Experience at a senior level with responsibility for strategic communications, media, marketing, social media or brand activities.	☐	☐	☐	☐
Research and member insights Experience in collecting and analysing data and stakeholder insights, and developing evidence-based narratives to support organisational objectives.	☐	☐	☐	☐

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Fundraising and philanthropy Experience in philanthropy, fundraising, donor stewardship or development of alternative funding models.	☐	☐	☐	☐
Director qualification and governance training Completion of formal qualification or training in governance or directorship, such as AICD, GIA or equivalent.	☐	☐	☐	☐
Health, safety and wellbeing Experience in implementing or overseeing health, safety and wellbeing strategies, including proactive identification and prevention of health and safety risks.	☐	☐	☐	☐
Remuneration and executive oversight Experience in executive remuneration, incentive arrangements, contractual frameworks and oversight of executive performance.	☐	☐	☐	☐
Social responsibility and sustainability Experience in organisational social responsibility, sustainability and management of social licence.	☐	☐	☐	☐

Industry Skills and Knowledge

Skill area and description	1	2	3	4
Equestrian and sport system knowledge A deep understanding of equestrian sport, Equestrian Australia's activities and the Australian sport system.	☐	☐	☐	☐
High performance sport Experience or knowledge at a senior level in elite sport, athlete pathways and high performance systems.	☐	☐	☐	☐
Community sport and participation Experience or knowledge at a senior level in participation, coaching, officiating, volunteering, clubs or community sport development.	☐	☐	☐	☐

Sector Experience: (Check all that apply and indicate years)

- ☐ Corporate/Private Sector (____ years)
☐ Public/Government Sector (____ years)
☐ Not-for-Profit Sector (____ years)

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☐ Sporting Organisations (_____ years)

Motivation for Board Service:

☐ Contributing expertise to sport development

☐ Representing member interests

☐ Strategic leadership and governance

☐ Personal/professional development

☐ Giving back to the equestrian community

☐ Other: _____

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Section 6: Constitutional Requirements

Independence Requirements (Rule 22.1(b) EA Constitution)

Confirm you are NOT: (Check to confirm you are NOT in these roles)

- ☐ A director, employee, or Delegate of an EA Branch
- ☐ An employee of Equestrian Australia
- ☐ A member of a National Sport/Discipline Committee
- ☐ Holder of any other material office with EA

Integrity Declaration:

- ☐ I confirm I am of high integrity and moral reputation
- ☐ I have not been disqualified from holding office as a Director under the EA Constitution in the previous three years

Availability Commitment:

- ☐ I am available to attend bi-monthly Board meetings
- ☐ I am willing to devote the required time to EA activities
- ☐ I understand this is a voluntary position

Background Checks:

- ☐ I consent to clearance to work with children (if required)

EA Integrity Check Consent:

- ☐ I consent to EA conducting comprehensive integrity checks as part of the nomination process
- ☐ I understand that EA may request additional information or documentation during integrity checks
- ☐ I consent to EA sharing relevant integrity check information with the Nominations Committee and Board
- ☐ I understand that integrity check outcomes may impact my nomination assessment

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Section 7: Motivation and Vision

Why do you wish to serve as an Elected Director? (Maximum 500 words)

What unique perspective or skills would you bring to the EA Board? (Maximum 300 words)

How would you represent member interests while ensuring EA's strategic objectives are achieved?
(Maximum 300 words)

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What do you see as EA's key strategic priorities for the next three years? (Maximum 300 words)

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Section 8: Conflict of Interest Declaration

Do you have any actual or potential conflicts of interest that could affect your role as an Elected Director?

☐ Yes ☐ No

If Yes, please provide details:

Business Interests: Do you have any business interests or relationships that could present a conflict with EA?

☐ Yes ☐ No

If Yes, please provide details:

Family/Personal Relationships: Do you have any family members or close personal relationships with EA Board members, staff, or officials?

☐ Yes ☐ No

If Yes, please provide details:

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Section 9: Declarations and Consent

Nomination Declaration:

- ☐ I consent to my nomination for the position of Elected Director
- ☐ I am willing to accept the position if appointed
- ☐ I meet all eligibility requirements as outlined in the Board Search Statement
- ☐ I understand the role and responsibilities as outlined in the Position Description

Information Declaration:

- ☐ I declare that all information provided in this application is true and accurate
- ☐ I understand that providing false or misleading information may result in disqualification
- ☐ I consent to EA verifying the information provided in this application
- ☐ I consent to EA conducting integrity checks, including but not limited to criminal history, professional conduct, and disciplinary history

Privacy Consent:

- ☐ I consent to my personal information being collected, used, and disclosed for the purpose of this nomination process
- ☐ I understand my information will be shared with the Nominations Committee and EA Board
- ☐ I consent to my appointment being announced publicly if successful

Constitutional Compliance:

- ☐ I agree to be bound by the EA Constitution, By-Laws, and all EA policies
- ☐ I understand my duties and responsibilities as a Director under the Corporations Act 2001
- ☐ I commit to acting in the best interests of EA and the equestrian community

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Section 10: Signature

Applicant Signature:

Signature: _____

Print Name: _____

Date: _____

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For EA Use Only:

Date Received: _____

Time: _____

Received by: _____

Complete Application: ☐ Yes ☐ No

Documents Missing: _____

Acknowledgment Sent: ☐ Yes Date: _____

Integrity Check Outcome:

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Contact Information:

For questions regarding this nomination process, contact:

Company Secretary

Email: nominations@equestrian.org.au

Phone: +61 2 8762 7719

Hours: Tuesday-Thursday, 10:00 AM - 7:00 PM AEDT

Thank you for your interest in serving as an Elected Director for Equestrian Australia. Your commitment to equestrian sport and athlete representation is valued.

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