



# **Officials Pathway: EA Show Horse Judge Accreditation Guidelines**

*For Promotion & Maintenance*

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Third Edition

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**Acknowledgements:** We would like to acknowledge and appreciate the efforts of the EA Show Horse Committee for providing feedback and ideas towards the Show Horse Official Information Guide 2014, and subsequent updates.

***This one workbook may be used to complete the training and assessment requirements to become an EA Show Horse Judge. Candidates should note that attendance at a course does not guarantee a EA Official accreditation.***

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## Benefits to EA Officials

As an EA Official, you will be able to access benefits on offer from our sponsors and partners. EA have relationships with both Government and Commercial partners, and are continually seeking new partnerships to offer incentives that assist our members. For a full list of current partnerships, go to <http://www.equestrian.org.au/Partners>. Following are just some of EA's partners. Please don't hesitate to contact National office if you have any questions.

Thank you to our partners





EA appreciate your interest in Officiating, and the steps involved in becoming an EA Show Horse Judge. I would also highly recommend completion of the following two courses to give you a rounded approach to Officiating in Sports generally. **Di Saunders, Pathway Manager - Officials**

**1. Community Officiating General Principles:** This course is the entry point for most National Sporting Organisations (including Equestrian Australia) officiating accreditations. Please follow this link and register with the Australian Sports Commission's learning platform if you would like to start your officiating journey: <https://learning.ausport.gov.au/auth/login/>



### Community Officiating General Principles

About the Community Officiating General Principles course The course is aimed at first time and beginner officials (e.g.

Not Enrolled 2 program components Ausport Access Australian Sports Commission

**2. ASADA** EA urges all Riders, Stable staff and Owners involved in Equestrian sport to diligently study and observe anti-doping guidelines as set out by ASADA and the FEI, as well as the Equestrian Australia Anti-Doping policy which can all be found here : <http://www.equestrian.org.au/content/clean-sport-humans>

From March 31st 2018, all EA coaches will have completed a minimum of the ASADA online Level 1 anti-doping course which can be located at <https://elearning.asada.gov.au/> in order to renew their coaching memberships. However, EA also invites any equestrian member to take the free, online course that takes just over one hour to complete.

Officials will continue to be vigilant and will follow a strict reporting procedure at all EA sanctioned events should they be concerned about any athlete's welfare in relation to any form of substance abuse.

## HOW DO I BECOME AN EA SHOW HORSE JUDGE?

The rules that govern EA National Officials are incorporated into the Equestrian Australia (EA) Policies and Sport Rules.

**Note:** EA Rules are updated on 1 January and 1 July of each year. The EA rulebook may be obtained by the following methods:

Electronic (**free of charge**): downloaded from the EA website at [www.equestrian.org.au](http://www.equestrian.org.au)

Printed (**from EA National/State Office**): call National office or State Branch

### Pre-requisites to becoming an EA Show Horse Judge:

There are three levels of Show Horse Judge (*also reference Item 8 - National Judges Accreditation Scheme in the EA Show Horse Rules*):

- i. **Provisional Judges** (or Trainee Judges). A Provisional Judge is not eligible to judge at any State or EA Horse and Rider of the Year Shows.

#### To become a Provisional Judge you must:

- Be a member of EA
  - Be at least 18 years of age
  - Attend an EA approved Show Horse judge seminar
  - Complete the application form for Provisional Judge Accreditation
  - Complete the current Show Horse Judge open rule book test with a pass mark of at least 80%
  - Provide evidence of previous unofficial judging, stewarding, competing and other relevant information, together with the endorsements from four suitably qualified people within the industry.
- ii. **State Judges.** A State Judge is eligible to judge at any State EA Horse and Rider of the Year Show, but is ineligible to Judge at EA Horse of the Year Show.

#### To become a State Judge you must:

- Be a member of EA
- Attend an official EA Show Horse judges' seminar in the past year prior to upgrading
- Be mentored by a State or National Judge appointed/approved by the State Show Horse Committee
- Complete the appropriate application form
- Complete the Open Rule Book Test with a pass mark of 80%
- Meet all practical experience requirements
- Approval from the State Show Horse Committee

- iii. **National Judges.** A National Judge is eligible to judge at any EA Horse and Rider of the Year Show, National Show Horse and Rider Championships and International event.

**To become a National Judge you must:**

- Be a member of EA
- Be an accredited State Level Judge
- Spend a minimum of two years Show Horse Judging at State level,
- Complete the appropriate application form
- Attendance in the past year at an official EA judges' Show Horse seminar
- Open Rule Book Test with a pass mark of 80%
- Approval from the State Show Horse Committee
- Name submitted to EA National Show Horse Committee for endorsement



# EA Show Horse Application Form: Provisional Judge Accreditation



Verification Slip		Mentor / State Staff		Signature
<p>This form is to be sent directly to the State Show Horse Committee for verification <b>with your attached summary sheet/s of practical Record of Experience judging.</b></p> <p>Successful applications are forwarded by the State to the National Office to be added to the national database.</p>				
Current Financial EA Member Number:				
Attend EA approved Show Horse Judges Seminar	Date:			
	Location:			
Provisional	Date:			
Open Book Theory test	Result:			
Nominated by two State (or higher level) judges	Judge 1:	EA Number:		
	Judge 2:	EA Number:		
Submit Show Horse Judge Mentoring Record	Date:			
	Judge:			
<div> <div>Practical Experience (completed in previous 2 years)</div> <div>Venue and Date of Event</div> </div>				
Minimum of 4 x Attendance at events as an unofficial judge, steward or competitor.	1.	3.		
	2.	4.		

4 x assisting a minimum of two different EA State Level Judges in the past two years	1.	3.	
	2.	4.	

**NOTE: Shaded boxes are for Committee/ Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Tel (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_



**DON'T FORGET TO COMPLETE APPLICATION FORM ON PAGE 13 AND LOG BOOK OF JUDGING APPOINTMENTS ON PAGE 14**





# EA Show Horse Application Form: State Judge Accreditation



Verification Slip		Mentor / State Staff	Signature
<p>This form is to be sent directly to the State Show Horse Committee for verification <b>with your attached summary sheet/s of practical Record of Experience judging.</b></p> <p>Successful applications are forwarded by the State to the National Office to be added to the national database.</p>			
Current Financial EA Member Number:			
Attend EA approved Show Horse Judges Seminar	Date: Location:		
Open Book Theory test	Date:		
	Result:		
Nominated by two National judges; OR	Judge 1:	EA Number:	
	Judge 2:	EA Number:	
Nominated for accelerated qualification	Date: State Show Horse Committee Chair Name/signature:		
Practical Experience (completed in previous 2 years)		Venue and Date of Event	
Minimum of 4 x Events as a State Judge or Competitor.	1.	3.	
	2.	4.	

4 x assisting a minimum of two different EA National Level Judges in the past two years	1.	3.	
	2.	4.	

**NOTE: Shaded boxes are for Committee/ Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Tel (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_



**DON'T FORGET TO COMPLETE APPLICATION FORM ON PAGE 13 AND LOG BOOK OF JUDGING APPOINTMENTS ON PAGE 14**



# EA Show Horse Application Form: National Judge Accreditation



Verification Slip		Mentor / State Staff	Signature
<p>This form is to be sent directly to the State Show Horse Committee for verification <b>with your attached summary sheet/s of practical Record of Experience judging.</b></p> <p>Successful applications are forwarded by the State and endorsed by EA National Show Horse Committee before being sent to the National Office to be added to the national database.</p>			
Current Financial EA Member Number:			
Attend EA approved Show Horse Judges Seminar	Date: Location:		
Open Book Theory test	Date:		
	Result:		
Nominated by two National level Judges (or State committee)	Judge 1:	EA Number:	
	Judge 2:	EA Number:	
Practical Experience (completed in previous 2 years)		Venue and Date of Event	
Minimum of 4 x events as a State Level Judge.	1.	3.	
	2.	4.	

Nominated by 2 State Committee members for accelerated qualification and endorsed by 2 National Committee members	1.	3.	
	2.	4.	

**NOTE: Shaded boxes are for Committee/ Office Use Only**

Please provide the following details so Equestrian Australia can provide your accreditation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Tel (BH): \_\_\_\_\_ (AH): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_



**DON'T FORGET TO COMPLETE APPLICATION FORM ON PAGE 13 AND LOG BOOK OF JUDGING APPOINTMENTS ON PAGE 14**

**Application form Page 2** (to go with application forms for all levels)

***Your EA membership must be current and this Course Checklist received by the State Show Horse Committee before your EA Official registration can be processed.***

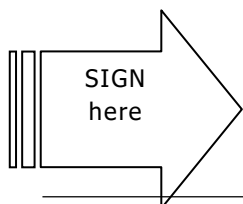
**Your Signed Declaration**

EA and its affiliated organisations have a duty of care to their members and to the general public who interact with EA Officials, as these responsibilities may involve direct and/or unsupervised contact with people under the age of 18 years. As part of this duty of care and as a requirement of the EA's Member Protection Policy, EA must enquire into the background of EA Members applying for registration as an EA Official.

All EA Members wishing to be registered by EA as an EA Official are required to complete the following declaration;

I Sincerely declare:

1. I have met all the requirements in relation to state specific legislation regarding police checks, working with children checks and can produce evidence as required.
2. I do not have any criminal charge pending before the courts, nor any criminal convictions or findings of guilt for offences involving drugs, acts of violence, sexual activity, acts of indecency, child abuse or child pornography.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.
4. I have never been sanctioned for an anti-doping rule violation under any EA anti-doping policy (Athlete or Equine).
5. I have never participated in, facilitated or encouraged any practice prohibited by the World Anti-Doping Agency Code or any other anti-doping policy applicable to me, in the EA Horse Anti-Doping Policy.
6. To my knowledge there is no other matter that the EA may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by accepting my EA Officials registration.
7. I will notify the CEO of the organisation(s) engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 5] above has changed for whatever reason.
8. I acknowledge that I have read and agree to abide by the EA Code of Conduct for Officials. I acknowledge I may be subject to disciplinary action if I breach the code. (Code of Conduct is available to view via [www.equestrian.org.au](http://www.equestrian.org.au))



SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Office Use Only

Attachments Rec'd ☐

Database Updated / /

Officials Card Sent ☐ / /

## Record of Show Horse Judging Experiences for EA Accreditation

Name: .....

Current EA Judges Level: ..... Mobile: .....

Email: .....

Date	Event & Section (Hacks, Ponies etc)	Position (competitor, judge, steward etc)	Comments	Name & signature of overseeing Judge
<p><i><b>This log should be forwarded to your State EA Branch or Show Horse Committee along with the form requesting EA accreditation upgrade. Refer to the EA National Show Horse Rules for more information</b></i></p>				