

## ENDURANCE ASSISTANT CHEF D'EQUIPE 1<sup>st</sup> January 2015 – 31<sup>st</sup> December 2018

### Overview

Chefs' d'Equipe are generally responsible for the logistical and operational management for major international competition. The Assistant Chef D'Equipe's role is to provide support to the Chef and assist with the tasks assigned to the Chef.

### Specific Functions and Responsibilities

The Assistant Chef d'Equipe is responsible for providing assistance to the Chef and to the team and individuals at International Events, events leading up to the World Equestrian Games and the World Equestrian Games in 2018. The Assistant Chef d'Equipe's responsibilities include but are not limited to:

- Provision of support and assistance to the Chef and the team
- Observance of the FEI rules
- Complete tasks allocated by the Chef

### Skills

Assistant Chefs' d'Equipe must demonstrate the following:

- A high level of knowledge and understanding of competition requirements in their Discipline
- An ability to provide leadership in team situations
- An ability to handle conflict and manage change
- An ability to work as part of a team and also to exercise initiative when required
- A very high level of organisational and administrative skills
- High level communication skills, both written and oral
- Capacity to deal with the media if required

### Personal Attributes

- High degree of personal and professional integrity
- A commitment to follow the principles espoused in the Officials' Code of Conduct
- Tact and diplomacy
- Ability to maintain confidentiality
- Capacity to engender respect from riders, officials, owners and others involved in the sport
- Ability to copy with numerous tasks simultaneously and to deal with stressful situations