

ENDURANCE CHEF D'EQUIPE 1st January 2015 – 31st December 2018

Overview

Chefs' d'Equipe are generally responsible for the logistical and operational management for major international competition. Chefs' d'Equipe appointed for Games may be "first choice" for other team competitions requiring a Chef.

Specific Functions and Responsibilities

Chefs' d'Equipe are responsible for the coordination and representation of teams or individuals at international competitions. Chef's d'Equipe responsibilities include but are not limited to:

- Attendance at all technical meetings at international competitions.
- General management and fitness of the horses entered for the event and the observance of the FEI Veterinary Regulations including Anti-Doping policies, by the team veterinarian and other official team members.
- Responsible for the declaration and withdrawal of competitors and horses entered for the official team competitions at Regional Events, Championships and World Equestrian Games. (For more details, please refer to attached FEI General Regulations and EA National Rules).
- The Chef d'Equipe reports to the discipline's High Performance Manager and Chef d'Mission, or Section Manager.

Skills

Chefs' d'Equipe must demonstrate the following:

- A high level of knowledge and understanding of competition requirements in their Discipline.
- An ability to provide leadership in team situations.
- An ability to handle conflict and manage change.
- An ability to work as part of a team and also to exercise initiative when required.
- A very high level of organisational and administrative skills.
- High level communication skills, both written and oral.
- Capacity to deal with the media if required.

Personal Attributes

- High degree of personal and professional integrity.
- A commitment to follow the principles espoused in the Officials' Code of Conduct.
- Tact and diplomacy balanced with the capacity to make decisions.
- Ability to maintain confidentiality.
- Capacity to engender respect from riders, officials, owners and others involved in the sport.
- Ability to cope with numerous tasks simultaneously and to deal with stressful situations.

Self-Funded

It is expected that the Chef d'Equipe be totally self-funded.

Special Requirements

Chefs' d'Equipe must be available to travel, both within Australia and overseas, as required, and must be available for World Equestrian Games regardless of location. This may involve significant time commitment in the lead-up to these events and substantial periods of time away from home. In addition Chefs d'Equipe may be involved in squad activities, depending on the Discipline, which may also involve periods of time away from home, and substantial travel.

Chefs' d'Equipe must be able to be contacted by telephone, fax or e-mail at all times, with an ability to respond appropriately to communication from the High Performance Manager, the National Performance Director, Riders and other team members.