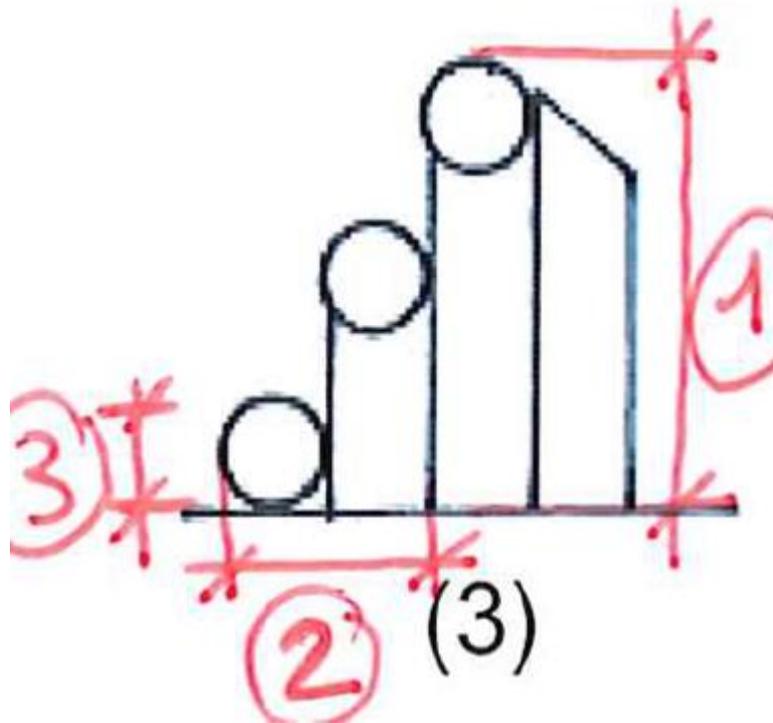


TD Reporting Notes –May 2017

- 1) Results-It is very important (as we use the data for reverse qualification and may later use it for equiratings) that the results accurately reflect what happened on the XC course in particular in relation to recording eliminations versus retirements and the reason for elimination being correct-can you please make sure you check with the scorer before the results are submitted.
- 2) TD Reports
 - a. Timely submission of reports –to enable timely reporting it is critical that TD reports are submitted shortly after the event
 - b. Format-the TD reports are now required in Excel spreadsheet format (soon to be posted on the EA web)-all tabs in the sheet need to be completed (this makes it easier for the data to be loaded into One drive)
 - c. Where fence descriptions are required in the falls tab can you please use the FEI description code as per the sheet attached
 - d. Risk management plan-there is not yet a consistent format nationally for this so please use the Gow Gates form(or similar or more comprehensive alternative) at http://www.gowgatessport.com.au/equestrian/wp-content/uploads/EA-Event-Day-Inspection_2012_V2.pdf as a minimum requirement for this –as a guide to rating-1 means nothing current exists-2 means exists and is used 3- means OC and officials are fully engaged with the plan.
 - e. Serious Incident management plan(often previously known a Crisis Management Plan)- Eventing NSW TD checklist <http://www.eventingsw.equestrian.org.au/content/documents-forms> and the FEI plan at Annex X on http://inside.fei.org/sites/default/files/FEI%202015%20Eventing%20Memorandum%20Final%20Feb%2024_2017.pdf –guide to rating as in (f) above.
 - f. To enable us to capture all information relating to eventing in Australia can you please include the information for FEI classes too in the TD report
 - g. Who to send the information to?-please continue to forward them as you do today but please add NSO@equestian.org.au to your distribution list.
- 3) Horse Falls
As you know prevention of horse falls is a key goal of Eventing Risk Management and consequently information on them is very important if you can help by sending a photograph(and video of the fall if available) of any fence causing a horse fall as well as filling in the dimensions in the CC falls page of the TD report it would be very much appreciated. A diagram indicating the measurement points below for the dimensions 1,2,3 is below (this is important to feed into some research about how the positioning and dimensions of groundlines affect the performance of a horse at the fence)



I hope the above is clear and not too onerous-feel free to contact me with any questions.

As I said at the beginning (and I know from my own experience) the reporting burden is not the fun part of a TDs job but it is essential for improving the safety of our sport and your help is very much appreciated.

Thanks

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