

## INTERNATIONAL VAULTING CHEF D'EQUIPE WORLD CHAMPIONSHIP 2022 Volunteer Position

### Overview

Chef d'Equipe's are generally responsible for the overall team management for major international competition. Chefs' d'Equipe appointed for World Championships may be "first choice" for other team competitions requiring a Chef.

### Specific Functions and Responsibilities

Chef d'Equipe are responsible for the coordination and representation of teams or individuals at international competitions. Chefs' d'Equipe responsibilities include but are not limited to:

- Attend and assist the National Team at World Championships and any other Team Competition that is an official EA Team.
- Attendance at all technical meetings at International Competitions.
- General management of the athletes and horses entered for the event, and the observance of the FEI Veterinary Regulations including all Anti-Doping policies, by the team veterinarian and other official team members.
- The submitting of the declaration and withdrawal of competitors and horses entered for the official team competitions at CIOs, Championships, Regional, and CIs if appointed. (For more details, please refer to the FEI General Regulations).
- Manage the team dynamic and be responsible for incident and issue management relating to the team or individuals.
- Report to the High Performance Director as requested.

### Skills

Chefs' d'Equipe must demonstrate the following:

- A high level of knowledge and understanding of competition requirements in the discipline of Vaulting.
- An ability to provide leadership in team situations.
- An ability to handle conflict and manage change.
- An ability to work as part of a team and also to exercise initiative when required.
- A very high level of organisational and administrative skills.
- Financial management skills including reports against budget and funds acquittal.
- A high level of communication skills, both written and oral.
- Capacity to deal with the media if required.

### Personal Attributes

- High degree of personal and professional integrity.
- A commitment to follow the principles outlined in the Officials' Code of Conduct.
- Tact and diplomacy balanced with the capacity to make decisions.
- Ability to maintain confidentiality.
- Capacity to engender respect from riders, officials, owners and others involved in the sport.
- Ability to cope with numerous tasks simultaneously and to deal with stressful situations.

### **Allowances & Reimbursements**

As this is a voluntary position, all allowances and reimbursements (if any) will be agreed upon by the High Performance Director prior to allocation.

### **Special Requirements**

It is intended if available, that the Chef d'Equipe will be required to attend World Championship 2022 regardless of the successful applicant's location. This may involve significant time commitment in the lead-up to these events and substantial periods of time away from home, at a significant cost to the applicant.

The Chef d'Equipe must be able to be contacted by telephone or e-mail at all times, with an ability to respond appropriately to communication from the CEO, High Performance Director, Riders and other Team Members.

### **Term**

31 March - 31 December 2022