

## EA Vaulters's Representative.

The Vaulters's Representative is responsible for providing a voice for all Australian vaulters on the National Vaulting Committee and ensures that vaulters have a greater say in decision making for their sport.

The Vaulters's Representative provides advice to and from vaulters to the Committee by preparing a report for each NVC meeting on key issues for vaulters and coordinating consultations and providing feedback to vaulters on behalf of the NVC.

The Vaulters's Representative works closely with the other members of the NVC, officials and staff of the EA in a professional manner to contribute to the achievements of the NVC's objectives.

### Functions of the Committee

The EA National Vaulting Committee operates under the following terms including requirements of Committees laid down in Clause 2 of the Committee By-Laws of Equestrian Australia.

### Composition

The NVC is skills based and consists of five elected members plus the Vaulters' Representative, selected for their experience and skills relevant to the work of the Committee. To be able to hold office they must be an EA Member of a category other than Junior and must not be employees of EA or one of its Branches. A National Vaulting Committee member cannot continue also to be the Chair of a Branch Committee. Four members present at a meeting form a quorum.

Committee members may serve a maximum of three terms of two years each before they have to have a break of at least one year, except that on initial establishment of the Committee, members will draw for the following initial terms: Two members for a term of one year and three members for a term of two years. Each of these initial terms will count as a full term of two years for the purposes of Committee rotation.

The Committee will elect a Chair from among its members. Members should hold the position of Chair not longer than two consecutive two-year terms, after which a break of at least one year's duration should follow.

Committee members should have the following skills:

- A thorough knowledge of the Sport of Vaulting, including a working knowledge of the rules
- Administrative skills including the use of e-mail and word processing and spreadsheet applications
- Analytical skills
- The ability to think strategically.
- Proven ability to maintain confidentiality.

### Criteria

The successful Vaulters Representative will meet the following criteria:

- 18yrs and over
- Good communication skills
- Professionalism when dealing with the committee and officials
- Abide by the EA code of conduct
- Knowledge of rules
- Active vaulter at national or international level within the last 12 months

### Role/Responsibility

- Promote the perspective of the athlete in committee discussion and bring forward agenda items addressing issues impacting athletes
- Seek and communicate the views of athletes at all levels
- Represent the committee and provide feedback to athletes regarding committee decisions
- Act in a professional and equitable way when dealing with committee members and the vaulting community
- Report to the committee on activities undertaken as the athletes representative
- Provide an initial contact point for athletes seeking information or raising issues with the committee

### Elections

For elections of the Vaulters Representative, the following procedure is followed:

- a. At least two months before the end of the term of the current Vaulters Representative, the National Office will call for nominations from the general EA membership to fill the forthcoming vacancies.
- b. Any member meeting requirements listed above may nominate or be nominated for election.
- c. The list of nominees will be made available prior to the Clinic in January.
- d. Members will vote for the Riders Representative at the Clinic.

### Meetings

The NVC will meet twice a year in person in accordance with an EA Board-approved operational plan and budget at locations and venues that minimise the travel, accommodation, venue and catering cost to EA.

Meetings must include the EA CEO or the CEO's representative.